# **Insert Grant Title, Year**

**FINAL REPORT**

**The final report should be a succinct overview of your project outcomes [max. 4 pages, 12-point font). Type your responses in the table below. If you have any questions about the final report, please contact CTE’s grants manager. Upload this final report document online at:**

**[Submit Final CTE Grant Report (https://www.surveymonkey.com/r/ctefinalgrantreport)](https://www.surveymonkey.com/r/ctefinalgrantreport)**

| **Final Grant Report Template** |
| --- |
| **Principal Applicant Name and Title:** |
| **List Co-Applicants:** |
| **Grant Name:** |
| **Award Semester and Year:** |
| **Title and Designator of Course:** |
| **Check all that apply – This grant was for a(n):**[ ] New Course  [ ] Existing Online Course (revision)[ ] Existing Traditional Course (revision)[ ] Existing Traditional Course, Delivery Change to Distributed Learning Format  [ ] Course Proposed for Palmetto College[ ] Special Project |
| **List semester/Year of course offering(s) since receiving grant:** | **Enrollment:**  |
|   |  |
|  |  |
|  |  |
| **Course Synopsis (if applicable):** |

|  |
| --- |
| **Project Executive Statement/Summary: Describe what was accomplished with funding (activities and achievements), outcomes, and overall progress. Provide any other pertinent details.**  |
| **Summary list of how funds were expended:** |
| **Lessons Learned:** |
| **Project Status:**[ ] Completed [ ] In progress, anticipated completion date: |
| **I have submitted or have been invited to present at the following CTE Teaching Symposium(s) or events:**[ ] Oktoberbest [ ] EdTech Showcase [ ] CTE Workshop [ ] Other |
| **List any related deliverables produced from this project: Journal publications, External funding sought to continue project, Book, Creative work, exhibit, presentations** |
| **PLEASE UPLOAD THE FOLLOWING MATERIALS TO THE ONLINE FORM:**1. **Documentation of approval for the course to be taught online, if you converted delivery formats (this could be a PDF of approval email; screen shot of APPS, etc.);**
2. **Final course syllabus**
3. **Any other deliverables produced**
 |
| *I certify that I have completed the requirements of this course development grant.*   Grantee Signature (Digital Signature) Date |

**Please Note:**

Please also submit a copy of your final syllabus and/or any other deliverables produced from the grant you received. There will be places for you to upload any relevant documents in the online form.

**Questions?**

Contact CTE at cte@sc.edu or 803-777-8322.