



Department Support Form  
Teaching Resource Development Grant  
for Graduate Teaching/Instructional Assistants  
2024 – 2025

**Application Deadline: Friday, May 17, 2024, by 5:00 p.m. EST**

To the Department Chair, Graduate Director/Program Director, or Instructor of Record:

I am applying for a **Teaching Resource Development Grant for Graduate Teaching Assistants** administered through the Center for Teaching Excellence (CTE) and request your endorsement. I wish to develop the following teaching resource (described below) that the CTE will share with colleagues across the university, that can be integrated into existing courses and/or curriculum as applicable. I will also utilize this resource in the course I am teaching.

Title and Course Designator: \_\_\_\_\_

Type of Proposed Instructional Content/Teaching Resource: **(INSERT DESCRIPTION HERE)**

Semester/Year of Planned First Offering: \_\_\_\_\_

I certify that I am not on notice of termination of my position at USC-Columbia and I will be the graduate teaching or instructional assistant in the course listed above. I also understand the expectations of grant recipients and commit to fulfill these obligations if selected.

\_\_\_\_\_  
Signature of Applicant (Digital Signature Accepted) Date

**Program or Academic Unit Endorsement (required for application to be considered):**

I certify that I support the proposed project and verify that this graduate student will be a Graduate Teaching Assistant in the above listed course. I also support the proposal for this student to develop instructional content that may be shared across courses and units within the USC community.

\_\_\_\_\_  
Chair, Graduate Director, or Program Director Signature Date  
(Digital Signature Accepted)

\_\_\_\_\_  
Instructor of Record Signature (as applicable) Date  
(Digital Signature Accepted)