



U N I V E R S I T Y O F
SOUTH CAROLINA

MEMORANDUM OF RECORD

DATE: August 2, 2002

TO: Bobby Baker

FROM: Jack Nichols

SUBJECT: Recycling Information

Attached you will find the quantities of recycled goods processed through the Consolidated Services operation during the last calendar year. Please note that all paper goods contain at least 50% Post Consumer Waste.

I think you will also notice there has been a decrease in the amount of scrap electronics sent for recycling. This decrease is an indication of the increase of materials being redistributed through out the university community.

Consolidated Services
Recycle Information
Monday, July 8, 2002

These are the numbers reflecting the past 12 months usage on the following items.

<u>Description</u>	<u>Quantity Purchased/Used/Issued</u>
Hand Towels (roll)	1,520 cases
Hand Towels (fold)	2,718 cases
Toilet Tissue (standard)	1,911 cases
Toilet Tissue (large roll)	2,472 cases
Office/Copy Paper	12,792 cases
Bond Paper	2,981 reams
Remanufactured Cartridges	206 cartridges
*Cartridges for Recycle	525 cartridges

*Cartridges sold to be recycled

Inventory & Property Control

Item	Quantity
1. Scrap Metal	109 Tons
2. Scrap Electronics	27 Tons
3. Mercury Lamps	22,864 Lamps
4. Items transferred to State Surplus	1,564 Line Items

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