



Student Services Support  
Bursar's Office

## Verification of Military Service (Undergraduate Students Only)

\_\_\_\_\_ Semester

Name of Student: \_\_\_\_\_

VIP ID Number: \_\_\_\_\_

This is to certify that the above named individual is either on Active Duty, in the National Guard or in the Military Reserves stationed in South Carolina as of \_\_\_\_\_. This certification entitles the individual to a tuition rate applicable to Active Duty service members. **Please submit a valid copy of your orders or a Memorandum on your Unit's letterhead stating the location of your Duty Station, unit address and contact information(signed by the Educational Services Officer) for verification of Military Service along with this form. This form and the required documentation must be given to our office every semester.**

Please check the appropriate status that applies to the student:

Active Duty     National Guard     Military Reserves

By signing this document, you are acknowledging that all information listed is honest and accurate as of the date listed above.

\_\_\_\_\_  
Name of Educational Services Officer

\_\_\_\_\_  
Military Installation

\_\_\_\_\_  
Signature of Educational Services Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

Return Form to: Bursar's Office  
University of South Carolina  
1244 Blossom Street, Suite 128  
Columbia, SC 29208  
Fax: 803-777-0038

Revised: July 14, 2017