Administrative Professionals Conference

Take charge of your personal and professional development and learn how to achieve greater success in your career!

Designed for UofSC’s administrative professionals, this half-day conference will teach you new ways of thinking about both your personal and professional development, and how to identify opportunities to improve your skills, enhance your professionalism and increase your value to your academic or administrative unit.

**Living on Wheels – Making the Most of Today in Order to Get the Best of Tomorrow**  
**Presenter: Lisa Mills**

At some point, personally or professionally, we have all wanted to hit the brakes and start over. However, the key is to make the most of right where you are today. Lisa Mills, an award-winning comedian, motivational speaker and author, seen on Lifetime, BET, Netflix, Now Network, and Impact Network will share how her unique experience of growing up in a trailer park led to years later sitting in a makeup trailer on the set of a hit television show. She will also discuss how the fifteen years in between, while pursuing excellence through an administrative career, led her to uncover how to work smarter, deal with difficult people and stand out in a crowded market. Discover how becoming excellent in your everyday work habits can lead to opportunities of a lifetime!

**Zero Visibility — How Blind Spots Impact Our Success**  
**Presenter: Betty Parker**

Building strong and meaningful relationships that will benefit growth and advancement in life are hinged on what we bring to the table. Too often we don't recognize how our behavior impacts the strength of our relationships because we are in constant motion and assume we are getting by okay. In this session, Betty Parker will teach you how to identify your blind spots, why they persist, and what to do about them. By the end of the session, you should be able to say, “I once was blind but now I see. Here's the change I want in me!” Betty Parker is a professional speaker, author, community leader and business owner. As a leadership consultant, she specializes in communications, teamwork, diversity, conflict management, employee engagement, coaching and mentoring, customer service and more.

**Don’t miss this event! Register today!**  
[sc.edu/hr](http://sc.edu/hr)