## SAMPLE OPT CANCELLATION LETTER

***(Edit as needed/based on your request)***

USCIS Service Center [Address]

Date:

Re:

Please Withdraw My Application for Post-Completion OPT

SEVIS ID#:

Date of Birth:

Dear USCIS Official:

I am writing to request withdrawal of my application for Post-Completion OPT as I will not be able to use my Optional Practical Training at this time. [Explain in detail why you are requesting withdrawal].

Sincerely,

[Sign Here] Full Name

Phone Number Current Address