Provost’s Advisory Committee on Women’s Issues (PACWI)
Meeting Agenda
Wednesday, March 12, 2014 3:30 p.m.

Attendees: Brittan Waiter, Elizabeth Peeler, Lauren Dattilo, Erica Lake, Danielle Schoffman, DeAnne Messias, Aisha Haynes, Christy Friend, Mary Alexander, Elizabeth Belle, Linda Shimizu, Kathryn Luchok, Susan Kuo, Kathy Evans and Xavery Hopkins.

I. Approval of January Minutes
   Motion from Susan Kuo to approve the January minutes
   Second by Christy Friend and the January minutes were approved without modification

II. Old Business
   A. Meeting Dates:
      October 9
      November 13
      December 11
      January 8
      February 12
      March 12
      April 9
      May 14
      We discussed that we would have a PACWI Luncheon in place of our May meeting.

II. New Business:
   A. Overview of Subcommittees & Reports
      Mentoring & Professional Development: Marguerite O’Brien The subcommittee did not meet and there was no report.
      Women’s Leadership Institute: Mary Alexander The subcommittee was finalizing speakers, collecting door prizes, Earth Fare will have a table near registration and will provide giveaways. Health screenings will begin at 7:30 am in the SEC Room. 320 is the registration limit. The website will be up by March 31st. Members were encouraged to register immediately. They would be hosting a speed dating networking activity in the morning and they would have representatives from PACWI at each table. They are accepting donations for Sistercare again this year. There was a request for centerpieces (pads, pens, jump drives etc.) 45 are needed. Donations should be sent to Mary.
      Diversity in Leadership: Xavery Hopkins Xavery referenced a Work Place Bullying Memo that she sent to the group to review. Mary will email Geniese to add the memo to the PACWI website. The subcommittee would put together a budget request to submit to the Diversity Office for promotion of the policy.
has developed a plan of action that she will share with her subcommittee and then share with PACWI after additional edits are made.

**Technology: Aisha Haynes**  The subcommittee has hosted 3 technology workshops on Microsoft Excel Intermediate, Managing your Digital Information, and Information Technology Security Basics. The next workshop will be led by Susan Quinn from UTS. Susan will present on “Creating Websites with Google Sites” on April 2nd. On May 7th, Lenny Bularzik will present on “Microsoft Word Developer”.

**New & Existing Policies: Robin Dipietro**  Kathy Luchok provided an update for the group. Robin is updating the report and has two versions of recommendations. They are looking at policies that are in place at other organizations regarding domestic partners; and married couples. In the appendices, there is information on SC largest companies. 4 of 6 of the top manufacturing companies are included. There was a focus on non-discrimination policies. Some organizations have an established process to approve the partnership through collecting documentation that proves the commitment in the relationship (mortgages, banking information, etc.) There is a faculty group on campus that is doing similar work so there was discussion on collaborating with this group and sharing information. Additionally, there is benchmarking data with other SEC and peer schools. Susan questioned whether the data had been updated since last year.

**Women Graduate Students (WGS): Danielle Schoffman**  This group is planning for two sessions that will be held during the Women’s Leadership Institute. The discussions will surround gender issues in the workplace. Catherine Sale is managing the morning session that will focus on mentoring and networking. They are hoping to broaden the discussion to include faculty and staff concerns. Panelists include: Georgia Doran and Stuart Hunter. The afternoon panel discussion will be on “Promotion Gender Equality in the Workplace” and panelists include: Dr. Helen Doerpinghaus, Dr. Xuhong Su, and Leslie Brunelli. They had also discussed a speed dating mentoring event in May.

**B. PACWI Spring Event**  Erica agreed to send out a Doodle poll to determine the date for the event and contact the McCutchen House to reserve a table.

### III. Announcements:

- Mary shared that Dr. Dr. Doerpinghaus is interested in attending the April PACWI meeting.
- Lauren shared that the Department of Psychology is hosting a multicultural symposium in early April.
• Kathy L. shared that Dreher High School would be hosting a Dancing with the Teachers event on Friday at 7 pm.

Next meeting: Wednesday, April 9, 2014, 3:30 p.m.