

**Review Schedule for
Endowed Chairs and Named Professorship
Appointments and Reappointments
2015-2016**

Please consult USC Policy ACAF 1.21 <http://www.sc.edu/policies/acaf121.html> for guidance in assembling a portfolio.

The following is the normal schedule for review of new appointments and reappointments of named and distinguished professorships, including Carolina Distinguished Professorships (when available):

1. January 11: Renewing chair holders' files and nomination files for new appointments are sent to deans of academic units
2. February 8: Deans send files to Provost's Office
3. March 11: Provost recommendations sent to (UCNDP)
4. April 11: UCNDP recommendations sent to President
5. April 29: Presidential decisions

Questions may be directed to Judi R. Horne, Office of the Provost (803) 777-4030.