Common Application Registrar Report Release

- The University of South Carolina does not participate in the Common Application process.
- If you would like to request your official transcript, please submit a transcript request directly to the Office of the University Registrar. Visit sc.edu/registrar and select the Transcripts menu item for complete instructions.
- If you would like to request completion of the Common Application Registrar Report, complete this form and return it to the Office of the University Registrar. You may submit it via mail, in person, or via email (transcripts@sc.edu). Please specify the mailing address for each request.
- The Office of the University Registrar does not offer responses to the following questions on the report:
  - Class rank (unless you have graduated)
  - Evaluation section – this portion of the report must be completed by the Office of Student Conduct prior to submission to the Office of the University Registrar.

VIP ID or USC ID: _________________________

I, _________________________, authorize the University of South Carolina to release non-directory information to the Common Application on my behalf.

I certify that I am the individual requesting this information.

Signature: ____________________________ Date: __________