

# Pass-Fail Option Form

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## Eligibility Requirements

- The student is permitted to exercise the Pass-Fail option only on free elective courses outside the major field of study.
- The student is allowed to take no more than eight (8) such courses during their undergraduate career.
- The Pass-Fail option may be elected or revoked by the student no later than the last date for withdrawing from the course without penalty.
- The normal prerequisites may be waived for students taking a course on a Pass-Fail basis.
- The courses taken under as Pass-Fail will be excluded from the calculation of the GPR.
- No general degree, major, cognate, nor departmental requirements may be taken under the Pass-Fail option.
- Students must be enrolled in the course before submitting this form.
- Students withdrawing from a Pass-Fail course **after the withdrawal with 'W' grade deadline** must submit this form. Refunds are based on published registration deadlines.

Student Name: \_\_\_\_\_  
*Last First Middle Initial*

Student USC ID: \_\_\_\_\_ Email: \_\_\_\_\_

Term: Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_ Year: \_\_\_\_\_

Requested Action:

\_\_\_\_\_ Elect Pass-Fail      \_\_\_\_\_ Revoke Pass-Fail      \_\_\_\_\_ Withdraw-W Grade

Course Subject, Course #, and Section #: \_\_\_\_\_ CRN: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Dean Signature: \_\_\_\_\_ Date: \_\_\_\_\_

REGISTRAR'S USE ONLY/Proecssed By: _____ Date: _____
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