

# Special Enrollment Request Form

This form must be submitted to request approval for transient or concurrent enrollment permission at another USC campus or US institution. The signature of your academic dean and advisor is required.

**NOTE:** Permission to participate in National Student Exchange, Study Abroad or Cooperative Education must be approved through the appropriate campus offices.

Student's Name \_\_\_\_\_ USC ID \_\_\_\_\_  
Last First Middle Initial

Email \_\_\_\_\_ Current campus \_\_\_\_\_ Current term \_\_\_\_\_

School \_\_\_\_\_ Major(s) \_\_\_\_\_

Check one of the following:

Transient to attend another US institution (non-USC)      Concurrent to attend USC and another US institution

Transient to attend another USC campus      Concurrent to attend two or more USC campuses

**\*\*Other restrictions may apply to USC courses which require you to contact the department offering the course for an override.**

Beginning Summer 2017, USC will no longer maintain a transfer GPA on the academic record for both new students and continuing students who add transfer work to their academic record from transient or study abroad institutions.

Term/Year you plan to attend:    Fall \_\_\_\_\_    Spring \_\_\_\_\_    Summer \_\_\_\_\_

USC campus you plan to attend: \_\_\_\_\_

US institution you plan to attend: \_\_\_\_\_

Address: \_\_\_\_\_

*Courses to be taken (to view existing approved equivalences, visit [http://www.sc.edu/about/offices\\_and\\_divisions/registrar/transfer\\_credits/index.php](http://www.sc.edu/about/offices_and_divisions/registrar/transfer_credits/index.php)):*

DEPT/CRSE	CRSE #	CRED	CRN	TITLE	USC EQUIV

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Academic Dean Signature: \_\_\_\_\_ Date: \_\_\_\_\_