

SCSPA Spring Conference Information

We are looking forward to seeing you at the Russell House for the SCSPA spring conference Monday, April 28.

Special needs: If you have attendees with any special disabilities, please be sure to let us know immediately. (Call 803-777-6284) We will try to work with you on these special needs.

PARKING:

BUSES/MINI-VANS: Buses will be able to park off the street on Washington as they did last year.

DIRECTIONS: Proceed on Greene Street toward the Russell House from the Assembly Street side (Longstreet Theatre and Thomas Cooper Library side). IF YOU ARRIVE AFTER 9 A.M., the gates will be closed and the bus will have to drop off outside the gate. After leaving participants, buses should go to PICKENS STREET and turn LEFT. Go 7 BLOCKS to HAMPTON and turn RIGHT. Then go TWO BLOCKS and turn RIGHT on BARNWELL. Go ONE BLOCK to WASHINGTON and turn RIGHT onto Washington. This dead ends into a parking lot, but the BUSES must park on the street NOT IN THE LOT. They can park along the fence and along the other side which is bordered by trees – anywhere OFF the streets but NOT IN THE LOTS. MINI-VANS can park in the lot - but please put something in window (SCSPA) to identify who you are so the campus police won't give you a ticket.

CARS AND VANS: Those of you who have paid for your reserved parking place (you have been e-mailed that we have received your reservation) may park in the Bull Street Parking Lot. **Go into GATE 3 and park. When you register, you will receive a tag to give to the parking attendant at the end of the day.**

REGISTRATION: Registration begins at 8 a.m. in **Russell House Witten Room (301)**. Only advisers should pick up materials. (If you have a large group, bring one or two to help you carry the materials back to the rest.)

ADVISER HOSPITALITY (Room 201): Advisers are welcome to refreshments while meeting with other advisers in Room 201. The advisers business meeting will be held in this room beginning at 10 a.m.

OPENING SESSION: During the opening (9:00-9:30 a.m.) all student candidates will be introduced. There are a few open positions. According to the SCSPA constitution: “If no officer candidates come forward during the standard nomination period, a five-minute write-in nomination will be accepted at the spring conference opening session. In the event that there are no candidates for a given representative position, the adviser area representative(s) from that area will be responsible for appointing a student representative.”

VOTING: Please have your designated staff member cast your staff's vote by turning in their ballot (found in the adviser's folder) to one of our SCSPA assistants who will be standing at the ballroom doors.

IF YOU ARRIVE LATE: If you are unable to register before the opening, go immediately to Room 301 after the opening and take your staff's voting designee with you. Pick up your registration material. Have

your staff representative vote right then and give to the person at the registration desk.

ADVISERS BUSINESS MEETING (Room 201): Advisers of all publications will meet jointly. Any adviser interested in discussing SCSPA business concerns is welcome.

VOTING FOR SCSPA BOARD: Nomination forms for the advisers on the SCSPA board will be in the advisers' folders. Nominations may be added during the meeting and voting will take place at the end of the session. Advisers who would rather attend the 10 a.m. session or advisers who are teaching at this time, should drop their nomination/ballot off at the meeting (Room 201) or at the registration desk in Room 301 by 11:30 a.m.

SESSIONS: All sessions will be in the Russell House Student Union. Sessions begin at 10 a.m. and are 50 minutes long with 10 minutes between. Afternoon sessions for broadcast, yearbook and literary magazine staffs and anyone not attending the awards ceremony begin at 1 p.m. These afternoon sessions are 45 minutes in length with 10 minutes between. The last session ends at 2:35.

EXCHANGE: Staffs are also encouraged to bring copies of their publications to exchange with other staffs. Bring exchange materials to the third floor lobby. Other resource material will be there also.

LUNCH:

Students: Registration for the conference does not cover lunch for students, but they may eat at one of numerous eateries inside the Russell House. They have remodeled and have more than ever. There are also fast-food restaurants within walking distance of the Russell House. We will put a list of these in the advisers' folders. Please remind students that they only have an hour.

Advisers: Advisers are invited to attend a luncheon in the Preston Dining Room. Because USC faculty and staff will also be dining here, please bring the "ticket" we will give you at registration (in your folder) and give it to one of the SCSPA officials at the door.

AWARDS CEREMONY (BEGINS AT 1:10 P.M.): Newspaper and broadcast advisers should consider sending some of their staffers (especially the less experienced/new staffers) to the afternoon sessions. Although the awards ceremony is important, attending some of the afternoon sessions may give some new staffers some information they need to have a better 2008-2009 publication year. Under no circumstances should participants be dismissed to stand outside the ballroom while the Awards Ceremony is going on.

Cancellations: Registration fees are non-refundable. If you have students cancel, please note that it will be your responsibility to find replacements for them.

MAPS: Online at <http://www.sc.edu/cmciis/so/scspa>

Questions? Contact us at 803-777-6284 or schopress@gwm.sc.edu.