I. Policy

The University has established libraries on the Columbia campus intended for the use of students, faculty, administrative officers and staff of the University. These are the University Libraries, the Law Library and the Medical Library. The policies and procedures appearing in LIB 1.00, 1.01, and 1.02 apply to the University Libraries. Questions regarding the policies and procedures of the Law and Medical Libraries should be directed to their respective head librarians.

The principle goal of the University Libraries is to acquire, organize, and promote the use of scholarly collections supporting the educational, research, and service missions of the University. This is accomplished through the selection, purchase, processing, and dissemination and access of materials in various formats.

II. Procedures

A. Users

Any person needing access to a large research collection may use materials within the library during designated hours. Borrowing privileges are limited primarily to holders of a current and valid University Identification Card. Additional borrowers include full-time faculty from other colleges and universities within the state, current paid members of the USC Alumni Association or the Thomas Cooper Society, and others by special arrangement. Remote access to Library online databases and electronic publications is limited to currently registered faculty, staff and students. Elementary and high school students are encouraged to use the resources of school and public libraries available to them. All users of library facilities must be prepared to submit proper identification upon request.

More detailed information about the Libraries and their services can be found on the University Libraries web pages http://library.sc.edu/

III. Reason for Revision
Policy organization, content and accuracy reviewed in March 2016; no substantive revisions required.