

NUMBER: STAF 10.09  
SECTION: Division of Student Affairs and Academic Support  
SUBJECT: Outdoor Recreation Trip Programs  
DATE: June 25, 2010  
REVISED: October 20, 2016  
Policy for: Columbia Campus  
Procedure for: Columbia Campus  
Authorized by: Vice President for Student Affairs  
Issued by: Campus Recreation

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## I. Policy

The Outdoor Recreation Trip Program and Clinics have inherent risks which help create the adventure. As a trip/clinic participant you are responsible for your own safety. The University of South Carolina and its employees assume no liability for any damages arising from your elective involvement in the trip/clinic.

## II. Procedure

### A. Participant Responsibilities

1. University of South Carolina students, faculty and staff may participate in the outdoor recreation trip program and clinics. Trips are open on a first come, first served basis. In order to reserve your spot on a trip you must show a valid CarolinaCard and submit full trip payment, in person, at the outdoor recreation office.
2. All trip participants must attend the scheduled pre-trip meeting. If a participant is unable to attend the meeting he or she must meet with the trip leader before the trip departs.
3. Trip and clinic participants must read and sign a waiver every academic year and must fill out a medical history form.
4. Participants are required to adhere to all outdoor recreation trip policies, guidelines, Trip leader instruction, outdoor ethics practices and other requirements for the trip.
5. Participants must assume all the potential risks of the trip and be responsible for their own actions.

6. Participants are required to report current and accurate medical history. Participants with medical conditions and allergies are advised to discuss with their physician their plans to participate in the given trip or clinic prior to trip/clinic start.
7. Participants must be aware that emergency medical facilities are some distance from the vicinity of most Outdoor Recreation trip areas.
8. Participants are responsible for any and all financial obligations incurred in any treatment of any injury obtained while in attendance of a trip or clinic. The University of South Carolina does not provide medical health insurance and participants are required to carry a form of medical health insurance.
9. The use of alcohol and non-prescription drugs are strictly forbidden on all Outdoor Recreation trips. Firearms, fireworks, axes and other weapons are prohibited.

B. Cancellation Policy

1. Outdoor Recreation reserves the right to cancel any trip due to weather and/or current hazardous conditions. If Outdoor Recreation cancels a trip or clinic due to weather, lack of participants or other circumstances, participants will receive a full refund.
2. Each trip requires a minimum number of participants for departure. Outdoor Recreation reserves the right to cancel any trip or clinic.
3. If a participant cancels their registration more than seven days prior to the pre-trip meeting, a full refund will be given. If a participant cancels their registration less than seven days prior to the pre-trip meeting, half of their registration fee will be given.

C. All trips depart from the Strom Thurmond Wellness & Fitness Center. Trips depart promptly at the indicated time. Outdoor Recreation is not responsible for late arrivals and does not award refunds if the departure is missed.

D. The director of outdoor recreation may deny any participant the privilege to participate on any trip he/she feels may endanger the group while on the trip. All participants must abide by university policies.

III. Reason for Revision

Policy reviewed for content and accuracy in October 2016. No substantive revisions required.