I. Policy

University Student Identification Cards (hereafter referred to as IDs) exist as University property. IDs are intended for the sole and exclusive use of the student to whom the ID is issued for purposes of identification as a member of the University community and qualification for University services and activities. Because misuse of IDs may have a negative impact on both students and the institution in general, students are expected to abide by the following guidelines.

II. Procedure

A. Possession

A student should have only one ID with his/her name in his/her possession, and it should be the one most recently issued to him/her by Carolina Card office. A student may have another student's ID in his/her possession only if authorized by the student to whom the ID belongs, and in specific circumstances for which such possession is necessary and permitted (such as the purchase of tickets for campus events).

B. Replacement IDs

1. A student should apply for a new ID card at the Carolina Card office when his/her former ID is:

   a. lost

   b. stolen (and a theft report has been filed with University Police)
c. damaged and unusable (as confirmed by staff in the Carolina Card office). Applying for or acquiring a new ID while in possession of a usable ID is in violation of this policy.

2. After a new ID is issued, if the lost or stolen ID is found or returned, students must immediately forward the card to the Carolina Card office. The previous ID card cannot be reactivated at any time. Attempts to use an invalid ID card may result in confiscation and possible disciplinary action.

C. Confiscation

University staff may confiscate IDs in the following situations:

1. When there is an indication that an ID is invalid. This ID will be forwarded to the Carolina Card office and not returned to the student.

2. At any event or location, when a student presents an ID which does not match his/her appearance, and cannot produce another form of picture identification to confirm his/her identity.

Student disciplinary action may also be initiated in this situation. For further information about the possession, use, confiscation, or replacement of ID cards contact the Carolina Card office or the Office of Student Judicial Programs.

III. Reason for Revision

Policy organization, content, and accuracy reviewed; no substantive revisions required.