I. Policy

Student Health Services (SHS) has no authority to excuse a student from class or from meeting other academic requirements. Class excuses are not specifically granted for health care reasons. Absences for health care reasons are subject to the university’s official attendance policy.

Student Health Services will, upon request of the patient, provide faculty members with details concerning health care visits, including diagnosis and treatments prescribed by Student Health Services providers. Patients will be required to authorize release of such information by signing an authorization form.

Student Health Services will not provide validation slips concerning student initiated self-care or treatment provided by others.

II. Procedure

1. Upon the patient request, SHS will provide students with validation slips indicating the date and time that the student presented for health care and any limitations on class or other activity participation.

2. Counseling and Psychiatry Services will provide visit verification information upon request of the client and completion of a medical information release form.

3. Patients should request validation/verification documentation during the visit.

4. Students are responsible for resolving with faculty members any unmet academic requirements or deficiencies which result from the absence.
5. Students are responsible for scheduling health care visits during times that will have minimum impact on either class attendance or meeting other academic requirements.

6. Students are responsible for obtaining verifications and other associated documentation concerning health services not provided by Student Health Services from the outside provider.

III. Reason for Revision

Policy content review for accuracy. Updated name change for Counseling and Psychiatry Services. No substantive revisions.