I. Policy

The purpose of this policy is to establish guidelines governing the administration of the Universities Shuttle System.

Vehicle Management and Parking Services (VMPS) is responsible for the administration of the Carolina Shuttle System, which operates during published hours on predetermined days throughout the academic semester. In addition, VMPS provides vehicles and free of charge maintenance to Alpha Phi Omega (APO) [http://www.sc.edu/bulletin/Call Boxes/APO escort.html](http://www.sc.edu/bulletin/Call Boxes/APO escort.html) for their escort service and provides vehicles, maintenance, and drivers for Disabled Student Services.

II. Procedure

A. Carolina Shuttle System (see [http://www.sc.edu/vmps/shuttle.html](http://www.sc.edu/vmps/shuttle.html) for services provided)

1. University students, faculty and staff may use the shuttle system for free. The Carolina Shuttle operates Monday - Friday, 7:30 am to 5:30 pm. The Evening Shuttle ([http://www.sc.edu/vmps/shuttle.html#evening](http://www.sc.edu/vmps/shuttle.html#evening)) operates from 6 p.m. to 12:30 a.m. Scheduled days and time of operation are available at the Vehicle Management and Parking Services offices, Russell House, and are posted at shuttle stops. Routes may vary semester to semester.

2. The shuttle buses are University vehicles and property of the State of South Carolina. They are to be used in accordance with State laws and regulations. Because of the extensive wear they receive on the shuttle routes, generally the buses are not available for alternate use by University departments or organizations other than programs associated with the President's Office.
B. Student Disability Shuttle

1. Shuttle services provides pre-scheduled services to students with disabilities to and from all classes on Columbia Campus as well as School of Medicine campus on Monday through Friday during the Fall and Spring Semesters and summer as needed.

2. All students will need to contact Student Disability Services for application and approval of services. Requestors can contact Student Disability Services (803) 777-6742 for schedule information.

C. APO Escort Service

Students, faculty and staff may use the escort service provided by Alpha Phi Omega service fraternity. This service is available from 8:00 p.m. to 12:00 a.m., Sunday through Thursday. To arrange a pickup call (803) 777-3351 from dispatch. The vehicle is on Standby on campus until dispatched.

D. Five Point Shuttle Services

Services operate on Thursday, Friday, and Saturday nights from during the Fall and Spring semesters of the school year. The service operates during weeks when classes are in session in concert with Carolina Cab. The service operates with the assistance of USCDLES and City of Columbia Police Department.

E. Late Night Services

Services operate from 12am to 6:30am throughout the school year to address early morning needs. The on call escort service is available at 777-3351 from dispatch. The vehicle is on Standby on campus until dispatched.

F. Gamecock Gateway Transit

Shuttle services coordinates transportation for all Gamecock Gateway Program students that are transported daily between Midlands Tech campuses and USC

G. Game-day Shuttles

Shuttle services provides services to support Athletic events from campus and designated parking areas to venues hosting Baseball, Basketball, and all Football games on the USC Columbia campus during the school year. Service hours and rates for service vary in accordance with requirements for each sport and game day.

H. Special Events/Charter
Shuttle services provide limited charter to USC Departments and affiliates to support local activity in the Columbia area. Rates for charges for services are posted at http://www.sc.edu/vmps/v_mgt.html:

III. Reason for Revision

Revised to reflect current practice and include new shuttle services.