ATTENDEES
Sign-in list attached.

APPROVAL OF MINUTES
Ed Dickey moved that minutes from the October, 2011, meeting be approved; Bob Pruzin seconded.

OLD BUSINESS
Christine Christle reminded the CITEP committee of training that is being developed for coaching teachers and supervisors. There are only two volunteers on the committee and more are needed.

Zach Kelehear announced that Dean Watson was unable to attend this meeting. The dean’s focus is on being able to show measurable ways our students impact the community. We need impact data. Christine Christle indicated that Special Education is developing a survey to stakeholders to learn how people feel about our graduates and the program. Discussion led to the following points:

- The vision is to learn whether innovative education is effective and to provide evidence;
- Narratives from the students and principals are valuable;
- Q-Com. reports allow programs to share impact;
- We have good evidence about what we are doing in the classrooms but we want to know how they are doing in the field;
- Ed Dickey suggested that we have data on impact on student learning from ADEPT unit work samples and asked how we might use the data we already gather and analyze to document the impact our teacher candidates have on student learning.
- Dr. Connolly reminded the members that while ADEPT data are collected; they may not be as helpful (in specific ways) as we need. Dr. Kelehear encouraged her to follow up on this for the PEU programs
- We need one, three and five-year data.

NEW BUSINESS

**Admission to Student Teaching - Rob Dedmon and Bruce Field**

Rob Dedmon indicated that a significant number of students of non-COE units are not meeting the deadlines for clearance for student teaching. The intention of the rules is to allow Bruce Field time to make placements. Bruce does not think that he knows enough about those programs to develop a solution. Meetings are being scheduled for Rob, Bruce and Zach to visit each program coordinator to get a better understanding of progression for their students, with the goal of determining a solution that meets everyone’s needs.

**Revising Exit Survey – Renee Connolly**

Renee Connolly provided a hand out with exit survey data and would like input from the committee. Specifically, is the data still relevant or should the survey be amended? Please send suggestions to Renee for her to compile and then the group will make a decision. May and August graduates are set, so a new instrument would not go into effect until December, 2012.
Laura Aboyan announced that data summaries for 2011 have been posted on Blackboard. Please send any missing data and she will load to Blackboard. The Assessment Office is implementing a database to track diversity of placements beginning with the B.A. in Elementary Education. It will track schools/districts and compare to the demographics within the state. Christine Christle suggested using the employer surveys that are distributed every year to learn more about the impact of the teacher candidates in the schools in which they did students teaching and graduates employed in their schools.

Other

Zach discussed an issue with the application for professional programs. Rob reported that it had relatively invasive health questions. Review by the Legal Office and Disability Services found that several of the questions were inappropriate for the Admission to Professional Programs Form. The Application for Internship would be a more appropriate place for this information. Zach and Rob will coordinate with Disability Services for those who answer yes to questions on the internship form. For MAT students, as long as the questions are posed after admission, they are acceptable. The new form/procedure goes into effect immediately.

Common Core – Zach Kelehear and Ed Dickey

Zach reported that full implementation of core standards is scheduled for 2014-15. College and career readiness is the metric for success rather than test scores. Smarter Balanced Assessment is being considered for implementation of this assessment. Common Core State Standards and assessments are moving forward. Working groups are being assembled.

Ed Dickey reported that ELA is putting less emphasis on literature and more into informational texts (history, etc.). In 2014-15 students be expected to read more authentic tests and less fiction. Students exposed to inquiry-based curriculum should see improvements over past tests. Zach is sending out a handout to share information about the Common Core.

Announcements

Zach announced that Dean Watson asked him to convey to the committee know how important their work is to the process and his appreciation of their efforts.

Next meeting: October 26, 2012 in Wardlaw, Room 110. Please send items to discuss with the group to either Christine Christle or Lynda Tilley.