1. Chris Christle opened the meeting and welcomed new attendees. Ed Dickey moved to approve the minutes from our last meeting. The minutes were approved.

2. Old Business

   a. Dean Watson spoke on national and state issues affecting the College.
      - National: bashing by NCTQ, Teach for America
        - COE is being forced to rethink what we do, particularly clinical experiences- AZ
      - State:
        - Push for online learning Higher Ed and K-12
        - Vacuum in leadership in regards to education: Oversight Comm for education
        - Riley Institute-data SC Innovative Initiative
        - Definition of knowledge, skills, dispositions to prepare 21st century students
        - What IHE is preparing teachers for the new prototype Retool ourselves
        - Research design
        - New Carolina – Apr 16 conference
        - Common Core
        - Assessment- Smarter Balance: what does it mean regarding pedagogy?
o Technology skills of our graduates: we need data
o CITEP who needs to deal with program changes

b. Chris Christle:
   - Reviewed the purpose of CITEP: Peter Duffy suggested having specific goals for the year. We will send out a list and have everyone pick the most important. Chris also pointed out that she has been Co-Chair since 2009 and that it is time to elect a new Co-Chair. She asked that those interested let Zach know before our next meeting.
   - Discussed the training and professional development for coaching teachers/supervisors. Chris suggested creating a workshop format with approximately 4 sessions. Asked for those who have expertise or experience with coaching or who would be interested in developing these workshops. Cookie Winburn said that she has experience with Cognitive Coaching and would be interested. Peter Duffy, Lynda Nilges, Amy Donnelly, and Angie Baum had also expressed interest. Chris will set up a meeting for the group.

c. Zach Kelehear
   - Followed up on the need for evidence (data to track information that our graduates are having an impact on K-12 students in measurable ways)
     - COE website PEU Impact data
   - Reported that the meetings with non-COE unit coordinators was informative and helpful in addressing their needs.

d. Allison Jacques and Laura Aboyan discussed exit surveys and employer surveys
   - Graduate surveys – Laura asked that we review the questions. She said that the response rate has been low. Ed suggested offering incentives, such as a drawing. Chris suggested a Facebook page may help as so many people use it. Allison asked for information on faculty needs regarding the surveys.

3. New Business:
   e. Zach Kelehear and Allison Jacques
      - Reported on their experiences from The Council for the Accreditation of Educator Preparation (CAEP) conference
      - Reported on The proposed Educator Evaluation and Support Guidelines recently released by the State Department of Education
        - Operation Educate the Educators
          (http://aacte.org/Programs/Operation-Educate-the-Educators/)
        - The group discussed inviting someone from the State Dept. to come and present the new evaluation system to our group. Allison will follow up on this.
        - The group also discussed the adoption of the Common Core Standards and how we should be helping to prepare faculty to incorporate the CCSS into their teaching. We decided that it was a larger issue than just math and ELA. The group agreed that we should bring more information back to CITEP.
        - The group discussed the issue of teacher evaluation in SC and agreed that we should be informed on changes being made. We decided that we should invite someone from the Teacher Advancement Program to discuss this issue.

f. Ed Dickey facilitated a discussion on
• Adding Language Clarifying Certification Roles of USC and SDE to the Preservice Teacher Education Clinical Experiences Manual
• Teacher Candidate Access to Instructional Materials in Schools: The issue arose as school’s responsibility to provide access to hardware and software passwords to interns. The group discussed the need to better prepare our students to use the technologies currently used in schools. We will discuss this issue with school leaders and determine our shared responsibilities.

4. Announcements: Zach suggested we set two meeting dates for Spring. We decided the next meetings would be February 22, 2013 and April 19, 2013

5. The meeting was adjourned at 3:00pm.