Alumni Job Opportunities

The University of South Carolina does not discriminate in educational or employment opportunities or decisions for qualified persons on the basis of race, color, religion, sex, national origin, age, disability, genetics, sexual orientation, or veteran status. The University of South Carolina has designated as the ADA Title II, Section 504, and Title IX coordinator the Executive Assistant to the President for Equal Opportunity Programs. The Office of the Executive Assistant to the President for Equal Opportunity Programs is located at 1600 Hampton Street, Suite 805, Columbia, SC; telephone 803-777-3854.

Accordingly, the Law School’s facilities are available only to employers whose practices are consistent with this policy.

Office of Career Services
University of South Carolina School of Law
1525 Senate Street
Columbia, SC 29208
Phyllis B. Burkhard, Director
803-777-8479/fax 803-777-8565

www.law.sc.edu

(Scroll down for complete job listings)
ATTENTION! USC LAW SCHOOL ALUMNI

IF YOU HAVE A NEW HOME ADDRESS or a NEW WORK ADDRESS PLEASE notify the Career Services Office by sending the information to the following e-Mail address - Please include your class year and current telephone numbers.

wattssw@law.sc.edu

**********Disclaimer**********

The University of South Carolina School of Law Office of Career Services posts job opportunities as a service to alumni and employers, and does not validate or guarantee the accuracy of the information posted. Further, the Office of Career Services does not endorse or make any representation concerning the opportunities posted or the people or organization posting them. Applicants are encouraged to research employers and employment opportunities independently as part of the job search process. For Real Estate postings please pay special attention to the South Carolina Supreme Court requirements for closing attorneys.

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Jobs are posted in the order received. Postings will remain on website for approximately three (3) months unless deadline dates are included or employers request removal of postings. Permanent postings and websites are listed at the end.

Community Legal Services – (alumni)
Philadelphia, PA

Staff Attorney—CLS Housing Unit

Community Legal Services (CLS) of Philadelphia is seeking an attorney in its Housing Unit. CLS is one of the leading legal services programs in the country. This exciting and demanding position is for a lawyer to represent clients in public housing and private landlord-tenant matters. This position primarily entails zealous representation of a significant number of individual clients each week in court and administrative hearings. The position also entails helping to identify systemic issues and engaging in systems and policy advocacy work in consultation with the managing attorney. The staff attorney will also have housing related intake duties, project management and supervision of staff and interns as needed.

Lawyers in the Housing Unit zealously represents private, public, and subsidized housing tenants in matters involving eviction, illegal lockouts, fair housing violations, termination or loss of
subsidy, and substandard housing. Representation includes all the elements of litigation including client interviewing, investigation, discovery, identifying and preparing witnesses and exhibits, pleadings, briefs, and representation at hearings at trial level and appellate levels as appropriate.

Lawyers will also be expected to provide supervision and support to paralegals, social workers, and interns who are providing advice, brief service, and some representation.

Lawyers in Housing Unit also engage in non-litigation focused advocacy, including policy, administrative and legislative advocacy, as well as organizing and teaching community and professional education sessions on a variety of issues, including lead paint elimination, domestic violence, criminal records and barriers, federal housing policy changes, tenant eviction laws etc.

Lawyers in Housing unit also work with the Managing Attorney and other attorneys in the Unit to establish connections to community and government agency partners and to develop impact advocacy strategies to remove barriers to housing and general access to the courts for low-income individuals and families.

We seek applicants with the following qualifications:
• Litigation and trial advocacy experience strongly preferred
• Minimum of 2-5 years of housing and/or litigation experience preferred
• Ability and interest in zealously representing a significant number of tenants in court and administrative hearings
• Ability to manage a significant caseload of individual clients with both public and private landlord-tenant matters
• Excellent legal analysis skills
• Excellent work ethic, organization, and communication skills
• Excellent legal research and writing skills
• Excellent oral advocacy skills
• Experience and interest in policy and other forms of advocacy
• Possess sound professional and legal judgment
• Supervisory experience preferred but not required
• Experience and ability to work with low-income and vulnerable individuals
• Illustrate a high level commitment to racial justice advocacy
• Fluency in another language helpful, but not required

To Apply: CLS will accept applications on a rolling basis until the position has been filled. You can submit your application on CLS’s website online at: https://clsphila.org/about-cls/available-positions/

What to Include in your application:
Please include a cover letter, resume, three professional references and one brief writing sample (10 pages or less). Community Legal Services values a diverse work environment and strongly encourages women, people of color, people who identify as LGBTQ, and people with disabilities to apply. CLS invites all applicants to include in their cover letter a statement about how your
unique background and/or experiences might contribute to the diversity, cultural vitality, and perspective of our staff and legal services practice.

This is a full-time position covered by the collective bargaining agreement between Community Legal Services, Inc. (CLS) and the Philadelphia Legal Services Union N.O.L.S.W./Local 2320/UAW. The current minimum starting salary is governed by that agreement and is subject to change according to the provisions of the current collective bargaining agreement. Raises and benefits are also governed by that agreement.

Community Legal Services, Inc. is an equal opportunity employer. CLS, Inc. does not discriminate in the selection of employees on the basis of race, color, religion, gender, sexual orientation, sexual identity, genetics, age, national origin, disability, or veteran status. In addition to federal law requirements, CLS complies with all applicable state and local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall and transfer, leaves of absence, compensation and training.


Fulcher Hagler LLP – (recent graduates/alumni)
One 10th Street, Suite 700
Augusta, GA  30903-1477
Attention: Lilly W. Owens, Administrator
Email:  LOwens@fulcherlaw.com

Associate

Job Function:
Handle aspects of a case from inception through trial; including discovery, depositions, motions, and hearings. Represent clients in defense litigation and other legal proceedings, draft legal documents, manage/advise clients on legal transactions.

Essential Functions:
* Conduct legal research and analysis of legal problems
* Interpret laws, rulings, and regulations for individuals and businesses
* Present facts in writing and verbally to partners and/or clients and argue on behalf of clients
* Prepare legal briefs and opinions, and file appeals in state and federal courts of appeal
* Research the intent of laws and judicial decisions and apply the laws to the specific circumstances facing clients
* Evaluate findings and develop strategies and arguments in preparation for presentation of cases
* Gather evidence to formulate defense or to initiate legal actions – ascertain facts of a case
* Specialize in litigation

Qualifications:
* Strong academics – top 25% of class, Law Review or Moot Court
*Excellent oral and written communication skills
*Deductive reasoning
*Critical thinking

To Apply: Email resume and cover letter.

**Posted: 07/12/17. Job Listing #112.**

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**McDonnell and Associates, PA – (alumni)**
2442 Devine Street
Columbia, SC 29205
Attention: Virginia Gaitens
Title: Director of Human Resources
Email: hr@mcdonnelllawfirm.com
Website: www.mcdonnelllawfirm.com
Type of Organization: Medium Firm
Phone Calls? No

Deadline date to apply: Until filled
Start Date: Immediately

**ABOUT US**
McDonnell and Associates, PA, is one of the fastest-growing private companies in the United States. Since our founding in 2003, our success in real estate law has allowed us to evolve into a general practice firm. Our company has expanded to include eleven offices across South Carolina, North Carolina, and Georgia. We offer mobile services and evening and weekend appointments for customers and continually strive to enhance the client experience. McDonnell and Associates, PA, takes pride in our accomplished staff of attorneys and is committed to enlisting top talent. We provide remarkable benefits and training and development opportunities for all personnel. Our appealing corporate culture fosters professional and personal growth for team members.

**CLOSING/ESCROW ATTORNEY LOCATIONS**
Augusta, GA
Dunwoody, GA (Atlanta Area)
Aiken, SC
Charleston, SC
Columbia, SC
Greenville, SC
Hilton Head, SC
Myrtle Beach, SC
Rock Hill, SC

McDonnell and Associates, PA, is seeking multiple Closing/Escrow Attorneys to advise clients
in real estate transactions involving the purchase, sale or refinance of a home or commercial property. This position reports to the State Managing Attorney.

ESSENTIAL DUTIES AND RESPONSIBILITIES
- Represents McDonnell and Associates at real estate closings
- Prepares and examines contracts involving leases, licenses, purchases, sales, insurance, etc.
- Provides legal advice to clients
- Prepares resolutions and forms.
- Responsible for foreseeing and protecting the clients and the company against legal risks.
- Willingly performs other duties as assigned or requested.

MINIMUM TRAINING AND EXPERIENCE
- Possess a Juris Doctorate
- Be licensed and hold a valid Bar card within the state of practice
- Have experience in the buying and selling of real estate, deed transfers, title issues, boundary dispute, easement or zoning issues, and other legal documents regarding the determination of land ownership
- Hold a notary public certification prior to being employed
- Possess a valid driver’s license within the state of residence

EXTRAS
- Company Car (Gas paid for by Company)
- Cell Phone
- Laptop
- Mobile Printer and Scanner

Compensation commensurate with experience. We offer a competitive benefits package. For consideration, please email a resume, references, and a cover letter, including salary requirements, to HR@McDonnellLawFirm.com.

Posted: 07/10/17. Job Listing #111.

Carolina Legal Associates – (alumni)
1330 Lady Street, Suite 503
Columbia, SC 29201

Workers Compensation Associate Attorney
Columbia, SC

Well established law firm in Columbia, SC has immediate opening for an experienced workers compensation attorney. Position offers excellent benefits, competitive salary and opportunity for growth. Candidates must have 2-3 years of experience with workers compensation and must be licensed in good standing. South Carolina License preferred. All qualified candidates please
submit resumes to attorneys@carolinalegalassoc.com. All resumes will be held in strict confidence.

Posted: 07/10/17. Job Listing #110.

UpRight Law – (alumni)
79 W. Monroe
Chicago, IL 60603
Contact Person: Samuel Palosaari
Title: Talent Recruiter
Email: Spalosaari@uprightlaw.com
Telephone: (312) 956-8966
Website: http://www.uprightlaw.com/careers
Type of Organization: Medium Firm
Phone calls? Yes

Deadline date to apply: 7/18/2017
Position start date: 7/25/2017

Position description:

UpRight Law is on a mission to connect consumers with attorneys through the use of cutting-edge technology. Our team members provide clients with access to justice so that they can get on the path to a debt-free future. We consistently achieve 100% year-over-year growth and were recently named one of Chicago’s top digital companies for the second year in a row.

UpRight Law is a national law firm seeking a licensed attorney to join our expanding Client RELationship Management team. We are looking for attorneys who are passionate about helping others achieve access to a fresh start and aiding in UpRight Law’s rapid growth as we reinvent how consumers access high-quality legal services.

As their primary point of contact through much of the representation, you will directly engage with clients, guiding them through the bankruptcy process from day one through the point of their case being filed, and beyond. This includes reviewing retainer agreements with clients, drafting portions of the bankruptcy petition, and successfully working with clients on budgeting and making timely payments on attorney fees to ensure timely filing of the cases. The ideal candidate will have a background in account management, experience working with clients directly, a commitment to providing exceptional client service, and an eye for detail. Preference is given to bilingual attorneys.

What you’ll do:

* Act as the primary point of contact during and outside of regular business hours for your clients
* Ensure your assigned clients make all scheduled payments, and accelerate payment plans when possible to get clients across the finish line promptly
* Educate potential clients on the available resources to help solve their financial problems
* Use your legal background to help our clients get a fresh start financially
* Build connections with clients and explain the value of UpRight Law’s services

Who you are:

* A licensed attorney with a background in account management
* Competitive and goal oriented - you are never satisfied and always strive to be better
* Passionate about helping others - you were put on this earth to make an impact and leave it better than you found it
* Flexible and adaptive to change - you thrive in a fast-paced environment and get bored with the status-quo
* Energetic and fun to work with - you take your work seriously, but don't take yourself too seriously

What you’ll enjoy:

* Competitive base pay plus generous incentives
* Opportunity to work for a fast-growing company that is disrupting an industry and changes lives every day
* Positive, fun and energetic work atmosphere that fosters collaboration
* Comprehensive benefits package including health, dental, vision and student loan repayment
* Kitchen stocked with snacks and beverages

Response Method: Email
Materials requested: Resume

**Posted: 07/05/17. Job Listing #109.**

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**LaLima Holdings, LLC – (alumni)**
1635 Sunset Blvd
WEST COLUMBIA, SC 29169
Attention: Maria LaLima
Title: Owner
Email: maria@lawlima.com
Telephone: 803-807-6292
Fax: 803-926-1668
Type of Organization: Small Firm
Phone calls? Yes

**Deadline date to apply: 12/31/17**
Position start date: 7/1/17
Office space for rent.

Upstairs office in newly renovated building. Conference room, kitchen, copy/fax, and receptionist are included as well as utilities. Phone is also available. Some furniture can be included if needed. Two firms have permanent offices in the building already.

Please call for an appointment to view the space.

Response Method: Email, Telephone
Materials requested: 2 References

Posted: 07/05/17. Job Listing #108.

Clarkson Law Firm, LLC – (recent graduates/alumni)
PO Box 287
Columbia, SC 29202
Attention: Eric C. Hale, Esq.
Title: Partner
Email: eric.hale@clarksonlawllc.com
Website: www.clarksonlawllc.com and www.erichalelaw.com
Type of Organization: Small Firm
Phone calls? No

Deadline date to apply: Until position is filled
Position start date: Immediately

Position description:
Clarkson Law Firm, LLC is a statewide law firm. The firm’s primary practice area is the representation of creditors throughout the State. The firm also represents clients in criminal, personal injury and commercial litigation. Clarkson Law Firm is presently seeking an associate attorney to grow its practice. The ideal candidate will work well in a fast-paced work environment.

Essential Functions & Responsibilities:
• Assist in processing large portfolio of accounts to effectively achieve client goals and protect client interests.
• Communicate effectively and appropriately with opposing counsel, pro se parties, and courts.
• Draft, review and file legal pleadings, motions, discovery, etc.
• Advocate client's interest at hearings, motions, mediations, and arbitrations.
• Conduct trials when necessary.
• Utilize Collection Software to properly update and document the status of each account in the inventory.
• Supervise and assign duties and responsibilities to the legal staff.
• Comply with all standard operational procedures.
• Perform other duties as assigned.

Qualifications:
• Juris Doctorate Degree from an ABA accredited institution
• Member of the South Carolina Bar
• Certificate of Completion of Rule 403 of the South Carolina Appellate Court Rules (SCACR)
• Strong written and oral advocacy skills
• Strong computer skills and proficiency in Microsoft Word/WordPerfect/Outlook
• Strong organizational and time management skills.

Preferred Skills:
• Collection/Creditor’s Rights experience preferred
• Litigation experience preferred
• Criminal defense or prosecution experience an added bonus

Compensation is negotiable and includes health insurance. For consideration, please send a resume with cover letter including salary requirements.

No Phone Calls, No Agencies, EOE, Drug-free workplace.

Response Method: Email, Mail
Materials requested: Resume, Cover Letter

Posted: 07/03/17. Job Listing #107.

Textron Specialized Vehicles – (alumni)
1451 Marvin Griffin Road
Augusta, GA 30906
Attention: Andrea Adams
Title: Talent Acquisition Partner
Email: aadams@arcticcat.com
Website: www.ezgo.com/home/about-e-z-go/careers
Type of Organization: Business
Phone calls? No

Deadline date to apply: 07/31/2017
Position start date: 08/15/2017

Position description:
Textron Specialized Vehicles (TSV) is a leading global manufacturer of golf cars, utility and personal transportation vehicles, and ground support equipment. TSV markets products under the E-Z-GO®, Cushman®, Bad Boy® Off Road, TUG™, Douglas™, and Premier Engineering & Manufacturing brands; Its vehicles are found in environments ranging from golf courses to factories, airports to planned communities, and theme parks to hunting preserves. From design to
drive, TSV has become an industry leader through our belief in having the right people in the right place at the right time. Are you ready to fuel your career?

Summary:
The Product Liability Attorney reports to the Vice President and General Counsel, Textron Specialized Vehicles and to the Deputy General Counsel – Litigation, Textron Inc. The position requires at least 5 years of experience involving a full range of litigation issues, including product liability.

Responsibilities:
• Actively support management of the company’s litigation, with a focus on product liability related matters. This includes working case strategy with in-house and outside counsel; establishing and managing discovery, including eDiscovery procedures; maintaining communications with all key stakeholders, including outside counsel and Company business leaders; notifying company insurers to ensure insurance coverage; working with insurance adjusters to ensure appropriate handling of the claims; and working with risk finance to manage costs and exposure.

• Proactively engage with business counterparts to identify legal risk and issues raised in pre-litigation, disputes, or other claim related matters; and develop risk mitigation strategies, as appropriate. Participate in company’s product reliability committee as legal advisor.

• Advise stakeholders concerning compliance with legal requirements related to all types of legal matters and pre-litigation using knowledge of legal precedents and company policies.

• Partner with business leaders to develop, implement and sustain policies and procedures related to product safety, CPSC, industry standards (e.g. ANSI, ROHVA) and other federal regulations.

• Participate in and support other legal matters and activities, including legal training, as required.

Requirements:
• J.D. degree from an accredited law school

• Admission to a state Bar

• 5+ years of experience involving full range of litigation issues

• Must be able to work with and manage law firm partners

• Inspires trust and confidence throughout the organization; a drive to deliver quality results on time and in a highly ethical and professional manner

• Excellent interpersonal, written and oral communications and public speaking skills
• Ability to travel globally and domestically up to 25% of the time.

Preferred Experience:

• 5+ years of relevant experience in products liability, general commercial, and IP litigation. Experience with government regulations and industry standards governing off-road/recreational vehicles, industrial vehicle, commercial mowers and golf cars.

Skills:
• Good strategic thinking and business acumen
• Exceptional problem solving skills
• Ability to work cooperatively with other attorneys and employees
• Ability to effectively manage multiple assignments simultaneously with a minimum amount of supervision
• A team player with an open, mature and positive personality who is willing to share and communicate information effectively
• Must have strong work ethic and a desire to consistently perform at the highest levels of competency

We are an equal opportunity employer. All qualified applicants will receive equal consideration for employment without regard to race, color, national origin, religion, sex, pregnancy, marital status, sexual orientation, gender identity, age, physical or mental disability, or covered veteran status.

Response Method: Email
Materials requested: Resume and 3 References

Pasted: 06/26/17. Job Listing #106.

Robert S. Guyton, P.C. – (recent graduates/alumni)
4605 Oleander Dr # B
Myrtle Beach, SC 29577
Contact Person: Pamla Smith
Title: Office Manager
Email: psmith@guytonlawfirm.com
Type of Organization: Small Firm
Phone calls? No

Deadline date to apply: July 15, 2017
Position start date: As soon as possible
Interested In: 2017 Recent Graduate, Alumni

Position description:
A small firm looking for an associate to perform real estate closings/time-share closings in Myrtle Beach area. Experience is preferred but not necessary. Training will be provided. We're looking for a hard-working, personable, and driven individual. Full-time and part-time position available. Valid SC bar license required. Salary will depend on experience.

Response Method: Email
Materials requested: Resume and 3 References


Willson Jones Carter & Baxley, P.A. – (alumni)
872 S Pleasantburg Drive
Greenville, South Carolina 29607
Attention: Kelli Smith
Title: Client Relations Manager
Email: kmsmith@wjlaw.net
Website: www.wjcblaw.com
Type of Organization: Large Firm
Phone calls? No

Position description:
Willson Jones Carter & Baxley, P.A. is a regional insurance defense law firm with six locations in the Southeast. WJC&B is a large, well-respected insurance defense firm in the region. The firm continues to grow in both its workers’ compensation defense practice and insurance defense practice (www.wjcblaw.com).

WJC&B currently has an opening in the Charleston, SC office for a workers’ compensation associate. Applicants with at least two years’ experience in workers’ compensation defense are preferred, and all applicants should have excellent academic credentials and be licensed to practice law in South Carolina. Please e-mail a cover letter and resume to kmsmith@wjlaw.net. All responses to this ad will be kept confidential.

Response Method: Email
Materials requested: Resume, Cover Letter, Unofficial Transcript, Writing Sample, and 3 References


Merritt Webb Wilson & Caruso PLLC – (alumni)
8910 Two Notch Road, Suite 400
Columbia, South Carolina 29229
Attention: Heather Caruso
Position description:
Regional law firm is seeking a full-time attorney licensed in South Carolina with at least 2 years of experience handling traffic and/or criminal law matters to join our Columbia office. Compensation based on experience. Comprehensive benefits package includes medical, vision, life insurance, 401(k), firm paid attorney Bar Association dues and CLE expenses.

Response Method: Email
Materials requested: Resume, Cover Letter


City of Columbia – (alumni)
Columbia, SC

https://www.indeed.com/jobs?q=city+attorney&l=Columbia%2C+SC

ASSISTANT CITY ATTORNEY (LITIGATION) - LEGAL 117

$68,706.00 - 87,600.00

JOB SUMMARY

This position performs legal work assisting the City Attorney and will involve preparing ordinances, resolutions and opinions; prepares legal memoranda; reviews documents; with the primary responsibility of representing the City in civil cases, appeals and administrative matters; and performs related work as required. The incumbent works within a general outline of work to be performed, and develops work methods and sequences under general supervision.

ESSENTIAL JOB FUNCTIONS:

- Consults with and advises and represents the City and all City legislative and administrative officials in all legal matters, litigation and appeals in State and Federal courts;
- Manages a civil caseload; an administrative caseload; document review assignments; and criminal docket, if assigned to Municipal Court;
- Prepares cases and represents or assists in representing the City in problems of a legal nature;
• Analyzes and evaluates lawsuits, writs, and other litigation related matters in all stages of litigation and determines legal strategy;
• Attends and participates in depositions, mediations, hearings, and trials as appropriate;
• Engages in pretrial, trial, post-trial and appellate practice as required by cases;
• Prepares written legal opinions and gives legal advice as required;
• Recommends action to be followed on complaints and claims by or against the City and represents the City in such cases;
• Reviews and prepares legal documents;
• Assists in resolving cases, and prepares and presents settlement recommendations;
• Attends training, seminars, workshops, etc., as required to maintain job knowledge and skills; and
• Performs other related duties as assigned.

MINIMUM REQUIREMENTS TO PERFORM WORK:

• Juris doctorate degree;
• Four (4) years of relevant prior experience in litigation and appeals in State and Federal Courts;
• Valid South Carolina Class “D” Driver’s License;
• Licensed to practice law in South Carolina and a member in good standing with the South Carolina Bar.

SPECIAL REQUIREMENTS:

• Must be admitted to practice before or eligible to become admitted to practice before the U.S. Federal Courts within six months of hiring;
• Experience and skill in listening to testimony, taking and defending fact and expert witness depositions;
• Extensive experience in general litigation with motion practice, discovery dispute, and trial preparation;
• Significant, wide-ranging, investigation, litigation and enforcement experience and expertise;
• First or second chair responsibility in a minimum of three trials or substantial evidentiary hearings;
• Experience in or with the public sector is desired;
• Knowledge of applicable federal, state, and local laws, codes, regulations, and/or ordinances are advantageous;
• Should have knowledge of civil and criminal law; Rules of civil and criminal procedures and rules of evidence; legal research; legal ethics.

PHYSICAL DEMANDS:

The work is considered sedentary in nature and involves walking or standing some of the time and involves exerting up to 10 pounds of force on a recurring basis, and routine keyboard operations.
Washington, D.C.

For all information and available positions: https://oag.dc.gov/page/OAG-careers

POSITION TITLE:
TRIAL ATTORNEY
(Environmental)

DESCRIPTION OF DUTIES: The Public Integrity Unit of the Public Advocacy Division of the Office of the Attorney General for the District of Columbia (OAG) is seeking an experienced environmental litigator to handle complex environmental law matters. The Public Advocacy Division investigates and litigates civil cases aimed at protecting the public interest. The Public Integrity Unit brings enforcement cases against companies and individuals that engage in unlawful commercial activity causing harm to the public or harm to the District Government itself. The Division prosecutes a wide range of cases, including cases seeking damages or injunctive relief for violations of the antitrust, environmental, anti-fraud, nonprofit, and charities laws. Recent enforcement actions have addressed a wide range of public interest issues, including diversion of funding from public charter schools, misuse of District grant funds, online lending to consumers, and airline competition at Reagan National Airport.

The successful candidate will have primary responsibility for OAG’s environmental legal work. The District enters into, enforces, and complies with a number of consent decrees to clean up hazardous environmental sites. The successful candidate will evaluate these agreements, including assessing them for litigation potential, and litigating them when warranted. Further, the District has authority to enforce a number of local and federal environmental laws; for example, the Comprehensive Environmental Response, Compensation, and Liability Act, the Resource Conservation and Recovery Act, the Clean Water Act, and the Brownfield Act. The successful candidate will evaluate facts under these laws, recommend legal strategies, and implement those strategies. The successful candidate will work closely with the District’s Department of Energy and Environment in assessing cleanups, determining strategy around consent decrees and litigation, and evaluating whether the District could be more aggressive in its enforcement of existing environmental authorities. The successful candidate will also be charged with understanding best practices in environmental litigation in other attorney general offices around the country, and suggesting improvements in the way the District does its environmental law business.

QUALIFICATIONS: A minimum of five years of relevant, environmental litigation experience is required. This experience should include handling complex matters with multiple parties involved. The candidate should also have excellent analytical, writing and litigation skills.
ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.

HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia’s Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government’s retirement plan. However, if selectee was previously employed in the District of Columbia’s government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS’ PREFERENCE: Applicants claiming veterans’ preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination.
which is also prohibited by the Act. In addition, harassment based on any of the above protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

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TRIAL ATTORNEY
(Tax and Finance)
This position is in the collective bargaining unit represented by AFGE Local 1403 and you may be required to pay an agency service fee through direct payroll deduction.

DESCRIPTION OF DUTIES: The Commercial Division provides legal advice and transactional and litigation support to the District Government in the core areas of community and economic development, real estate, procurement, tax, finance, bankruptcy, land use, and public works. The successful candidate will be one of five attorneys in the Tax and Finance Section handling the District’s affirmative and defensive litigation concerning tax matters (real property, personal property, business franchise, income, recordation, transfer, estate, and inheritance).

The Tax and Finance Section litigates primarily in the Tax Division of the Superior Court of the District of Columbia and, with respect to tax sale foreclosure litigation, in the Civil Division. Section attorneys may also handle transactional work such as negotiating, drafting, and reviewing transactional documents involved in the District’s issuance of bonds and notes (e.g. general obligation, revenue, and tax increment financing), including the negotiation of terms and conditions of the issuance and preparation of the Attorney General’s opinions for the bond and note issuances, and provide advice on other municipal finance transactions. In addition, Section attorneys assist the Land Acquisition and Bankruptcy Section in the acquisition of real property for municipal purposes. The incumbent exercises independent judgment and handles a substantial case load.

QUALIFICATIONS: Applicants must have three or more years of litigation experience, preferably in area of tax, developable familiarity with property valuation concepts, and excellent oral and written communication skills.

ELIGIBILITY: The successful candidate must have a law degree and be an active member in good standing of the bar of any jurisdiction. If not a member of the District of Columbia Bar, the candidate must be sworn into the District of Columbia Bar within 360 days of his/her initial appointment with the Office of the Attorney General for the District of Columbia.

OTHER INFORMATION: The selected candidate will be subject to a background investigation including reference checks.
HOW TO APPLY: Candidates should e-mail one PDF file which includes: 1) a cover letter (must include the vacancy number) summarizing why you are interested and the skills and abilities you possess that will enable you to succeed in this position; 2) résumé; 3) list of three references; and 4) a writing sample to OAG.RecruitmentAttorney@dc.gov by 11:59pm of the closing date indicated above, addressed to Arlyntha Love, Office of the Attorney General for the District of Columbia, 441 4th Street NW, Washington, DC 20001.

PRIORITY CONSIDERATION: Displaced Employee Priority Placement: Candidates who are eligible for the District of Columbia’s Displaced Employee Program (DEP) and Agency Reemployment Priority Placement Program (ARPP) will be given priority consideration for this position if found qualified.

EMPLOYMENT BENEFITS: Selectee will be eligible for health and life insurance, annual (vacation) and sick leave and will be covered under the District of Columbia government’s retirement plan. However, if selectee was previously employed in the District of Columbia’s government under an appointment for which he/she was eligible for Civil Service Retirement (CSR), contributions to CSR will resume upon re-employment.

VETERANS’ PREFERENCE: Applicants claiming veterans’ preference must submit official proof at the time of application.

DRUG-FREE WORKPLACE: Pursuant to the requirements of the Drug-Free Workplace Act of 1998, the individual selected to fill this position will, as a condition of employment, be required to notify his/her immediate supervisor, in writing, not later than five (5) days after conviction of or a plea of guilty to a violation of any criminal drug statute occurring in the workplace.

EQUAL OPPORTUNITY EMPLOYER: All qualified candidates will receive consideration without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, genetic information or political affiliation.

NOTICE OF NON-DISCRIMINATION: In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code, Section 2-1401.01 et. seq., (Act) the District of Columbia does not discriminate on the basis of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, familial status, family responsibilities, matriculation, political affiliation, disability, genetic information, source of income, or place of residence or business. Sexual harassment is a form of sex discrimination which is also prohibited by the Act. In addition, harassment based on any of the above
protected categories is prohibited by the Act. Discrimination in violation of the Act will not be tolerated. Violators will be subject to disciplinary action.

OFFICIAL JOB OFFERS ARE TO BE MADE ONLY BY THE HUMAN RESOURCES SECTION OF THE OFFICE OF THE ATTORNEY GENERAL

Posted: 06/19/17. Job Listing #101.

DuBose Robinson, PC – (recent graduates/alumni)
2725 Devine Street
Columbia, SC 29205
Contact Person: Jonathan M. Robinson
Title: Attorney/Shareholder
Email: jon@duboselaw.com
Website: www.duboselaw.com
Type of Organization: Small Firm
Phone calls? No

Deadline date to apply: Until position filled
Position start date: Immediate

Position description:
Established defense firm seeks motivated attorney with 1-5 years of experience in its Columbia office. Position will focus on insurance coverage litigation and insurance defense. Full benefits offered as well as competitive salary.

Response Method: Email
Materials requested: Resume, Cover Letter, and 2 References

Posted: 06/07/17. Job Listing #099.

SC Attorney General's Office – (alumni)
1000 Assembly Street
Columbia, SC 29201
Contact Person: Krystal Hart
Title: HR Specialist
Website: www.scag.gov
Type of Organization: Government

Position description:
Duties:

Under limited supervision, will work alongside auditors and investigators, handling all legal aspects of assigned investigations; will draft indictments, motions, legal memoranda and other
paperwork. Will discuss possible criminal violations with investigators as well as review case reports. In conjunction with other states, may represent South Carolina in complex civil litigations. Prepares cases for trial and makes court appearances on behalf of the State of South Carolina. Prepares and responds to discovery requests and motions. Responds to citizen inquiries. Will perform other duties as assigned by the supervising Senior Assistant Deputy Attorney General and Chief Deputy Attorney General.

Knowledge/Skills/Abilities:

Must have excellent research and writing skills. Excellent trial skills and experience. Must be flexible to travel. Must be able to interpret laws and apply laws in court decisions. Must be capable of preparing spreadsheets and trial exhibits using Excel, Access, Word documents or other similar software.

Minimum Training and Experience:

J.D. degree and at least five years of practicing experience. Must have completed Rule 403 requirements and be a member of the SC Bar in good standing. Two years of practicing experience in a Solicitor’s Office or Public Defender’s Office preferred. Prefer familiarity and experience with civil cases. Federal practice experience preferred.

DRUG SCREENING, CREDIT CHECK, DELINQUENT TAX CHECK AND SLED BACKGROUND CHECKS REQUIRED.

Applications accepted via NeoGov at: www.jobs.sc.gov under Attorney General’s Office.

Posted: 06/07/17. Job Listing #098.

Children’s Legal Services  -  (alumni)
FL

Children’s Legal Services of the Department of Children and Families (DCF) is currently seeking to hire an attorney in Ft. Myers, FL.

Attorneys for Children’s Legal Services represent the people of the State of Florida, through DCF, advocating for the best interests of Florida’s children in dependency proceedings under Chapter 39, Florida Statutes. The position requires a strong interest in advocating for children’s best interests, good academic credentials, strong writing skills, excellent communication skills, a strong interest in courtroom litigation, excellent critical thinking skills, the ability to work independently, a positive attitude and membership in the Florida Bar. Exceptional candidates will be considered prior to Florida Bar admission. Applicants with moot court, and/or trial team participation are encouraged to apply. Law review and/or a certificate in advocacy are a plus. Please also highlight your litigation clinic experience or other related experience.
The salary is based on qualifications. The preference is for a minimum of 2 years legal experience. Will consider an entry level attorney depending on previous law school internships and work experience.

The salary range is $47,500 to $52,000 per year, and includes an excellent benefits package with health benefits, life insurance, dental insurance benefits, four weeks paid vacation, paid state holidays off with pay, a personal day, paid sick leave, and a state funded retirement package.

**Children’s Legal Services: Strong Leadership, a New Paradigm, and New Opportunities!!!** Come be part of an exciting and cutting edge statewide “law firm” with a vision focused on providing exceptional advocacy to the children and families of Florida achieving permanency, stability and security for abused, neglected and abandoned children.

To apply, please submit an online application that includes a cover letter, a resume, a law school transcript, a writing sample, and any additional documents you feel would assist the committee.


Thank you for your interest in Children’s Legal Services!

**Posted: 06/06/17. Job Listing #096.**

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**Carolina Legal Associates – (alumni)**
1330 Lady Street, Suite 503
Columbia, SC  29201

**Contract Attorney (Document Review)- Charleston, SC**
Immediate opportunity for licensed attorneys to work on a document review project in Charleston, SC. Prior experience in antitrust or securities is encouraged but not necessary. Prior document review experience and knowledge of Relativity is also helpful, but not required. Must be well organized and detail-oriented. Please email your resume along with 3 professional references to attorneys@carolinalegalassoc.com. Resumes will be held in strict confidence.

**Posted: 06/01/17. Job Listing #094.**

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**State Accident Fund – (alumni)**
PO Box 102100
Columbia, South Carolina 29221-5000
Contact Person: Gerald Murphy
Title: Manager, Administrative Services
Type of Organization: Government
Phone calls? No

**Deadline date to apply: 8/15/2017**
Position start date: 9/01/2017

Position description:
Assists Chief Counsel in all areas as required. Represents the State Accident Fund in complex litigated cases before the Workers' Compensation Commission, Circuit Courts, and Appellate Courts. Provides professional legal advice to the State Accident Fund on matters of a complex and technical nature, including providing opinions on legislative acts and court decisions. Conducts complex legal research within a highly technical and specialized area. Writes Orders, Briefs and memorandums of law. Negotiates settlements of workers' compensation claims involving the State Accident Fund. Acts as legal liaison between the State Accident Fund employees and attorneys on cases assigned to contract attorneys. Performs other legal duties as required.

Response Method: Mail
Materials requested: Application Form
References request: 2

For additional information, please visit the www.jobs.sc.gov website. Search for jobs at the State Accident Fund. The position is titled Assistant Chief Counsel. Please apply via the website.

Posted: 05/31/17. Job Listing #093.

Clawson and Staubes, LLC – (alumni)
126 Seven Farms Drive, Suite 200
Charleston, SC 29492
Contact Person: Betsy Clawson
Title: Firm Administrator
Telephone: 843 577-2026
Fax: 843 722-2867
Website: www.clawsonandstaubes.com
Email: info@clawsonandstaubes.com
Type of Organization: Medium Firm

Position description:
Associate needed for Charleston office with 3-5 years of experience in civil litigation, preferably insurance defense. Must have experience in taking fact witness depositions, expert witness depositions, and have tried case to jury Verdict. Excellent benefits.

Response Method: Email
Materials requested: Resume, Cover Letter, Writing Sample, 2 References

Posted: 05/31/17. Job Listing #092.
ABOUT THE COMPANY
Sweeny, Wingate & Barrow, P.A. was started in 1993 when the named partners combined their litigation and transactional experience to create a firm committed to excellence, integrity, and service. Since that time, the Firm has grown to 16 lawyers of varying degrees of experience. Our firm is structured to meet the litigation and consulting needs of individuals, businesses, and insurance companies throughout South Carolina. Our practice is statewide and we regularly practice in each of the State's 46 counties. We work hard to build long standing relationships with those we represent.

POSITION SUMMARY
Our Columbia office is seeking an Associate to assist members of the firm with litigation matters.

ESSENTIAL DUTIES AND RESPONSIBILITIES
The essential functions include, but are not limited to the following:
• Advising and representing clients before tribunals on litigation matters
• Holding meetings with clients in order to discuss details of a case
• Conducting research and analysis of legal problems
• Analyzing the probable outcomes of cases, using knowledge of legal precedents
• Interpreting laws, rulings, and regulations for clients
• Writing and oral advocacy on behalf of clients
• Overseeing paralegal, law clerk, and legal assistant work
• Taking depositions
• Sitting as first, second, or third chair on bench or jury trials
• Performing other duties as assigned

MINIMUM REQUIREMENTS
• Juris Doctorate Degree from an ABA accredited institution
• Member of the South Carolina Bar
• Member of the United States District Court for the District of South Carolina
• Certificate of Completion of Rule 403 of the South Carolina Appellate Court Rules (SCACR)
• Minimum 3-5 years of experience in civil litigation
• Strong negotiation, analytical, writing, and oral advocacy skills
Proficiency in legal research
Strong computer skills and proficiency in MS Office applications
Ability to work as a “self-starter” and handle litigation matters from pleadings to appeal
Ability to be flexible, to adapt, and act quickly when urgent matters require it
High ethical standards consistent with Rules of Professional Conduct
Ability to maintain confidentiality consistent with Rules of Professional Conduct

HOW TO APPLY
For consideration, please send a resume and cover letter to mmg@swblaw.com

While we sincerely appreciate all applications, only those candidates selected for interviews will be contacted.

The Company is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.

Response Method: Email
Materials requested: Resume, Cover Letter

Posted: 05/12/17. Job Listing #090.

Federal Public Defender – (alumni)
District of South Carolina
Charleston, SC

POSITION ANNOUNCEMENT NO. 04
ASSISTANT FEDERAL PUBLIC DEFENDER
DISTRICT OF SOUTH CAROLINA
CHARLESTON, SC


Requirements. Applicants must have at least two years of criminal trial experience and be licensed to practice in the District of South Carolina. The position may require travel throughout the district, some overnight travel, out of district training, irregular work hours, or working weekends and holidays when necessary. Applicants must have reliable transportation, a valid driver’s license, and proof of insurance. Appointment is subject to a satisfactory background investigation, including an IRS tax check and an FBI name and fingerprint check.
**Duties.** The Assistant Federal Public Defender represents clients charged with federal criminal offenses and clients involved in other matters covered under the Criminal Justice Act. Applicants should have strong research and writing skills, a thorough knowledge of criminal law, a dedication to work with disadvantaged persons, an ability to articulate positions and demonstrate trial skills, negotiate, a commitment that the job comes first, extensive **computer hardware and software skills**, and an ability to work with others.

**Selection Criteria.** The successful applicant must have an established capacity or clearly demonstrate aptitude for excellence in criminal defense practice, a commitment to the representation of indigent accused persons, and a reputation for personal and professional integrity. Applicants must also hold the ability to communicate effectively with clients, witnesses, colleagues, staff and court personnel as part of their employment. Applicants should possess strong litigation skills and demonstrate proficiency with the federal sentencing guidelines, federal sentencing procedures, the Bail Reform Act, the Federal Rules of Criminal Procedure, and the Federal Rules of Evidence. Experience in handling federal criminal cases is preferred.

**Salary.** This is a position with growth potential and is subject to the availability of funds. Salary is by direct deposit. Qualified persons may apply by forwarding a letter of interest, writing sample, three references and resume to:

Parks N. Small, Federal Public Defender  
District of South Carolina  
1901 Assembly Street, Suite 200  
Columbia, SC 29201

Submission by electronic PDF format may be sent to: jonathan_freeman@fd.org. All emailed documents must be in PDF format. Other electronic forms will not be considered.

Open until filled.

No telephone, fax or e-mail inquiries.

AN EQUAL OPPORTUNITY EMPLOYER

Posted: 05/10/17. Job Listing #088.
Litigation Attorney - Subrogation & Recovery Department

Cozen O’Connor seeks an associate with at least three years of litigation experience to join our Charlotte, North Carolina office’s Subrogation and Recovery Department. Candidates should have experience drafting pleadings, discovery requests and responses, motions, and briefs; preparing for and attending court hearings; taking and defending depositions; and communicating with clients and opposing counsel. Candidates with experience investigating, analyzing, and litigating property subrogation and recovery claims and/or litigating the defense of property and product liability claims are ideal. Experience as a prosecutor is also a plus. This position offers the opportunity for the associate to develop and hone high level litigation and trial skills. Excellent academic credentials and strong research, writing, and oral advocacy skills are required. Candidates barred in both North Carolina and South Carolina are preferred.

Cozen O’Connor founded the subrogation and recovery practice in the early 1970s and remains the world’s leading subrogation and recovery law firm. Our team of more than 100 attorneys represents the largest insurers and reinsurers in the United States, Canada, England, and other international venues. In addition to representing the insurance industry, we handle self-insured recovery claims for many Fortune 500 and Fortune 1000 companies. We recover in excess of $200 million annually on behalf of our clients.

Interested candidates should submit their application materials at www.cozen.com/careers/laterals.

Cozen O’Connor is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex or any other unlawful factor.

Materials requested: Resume, Cover Letter, Unofficial Transcript

**Posted: 05/10/17. Job Listing #087.**

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**Hadden Law Firm, LLC – (alumni)**
497 Bramson Court, Suite 103
Mount Pleasant, South Carolina 29464
Contact Person: Rob Hadden
Title: Owner
Email: rhadden@haddenlawfirm.com
Website: www.haddenlawfirm.com
Type of Organization: Small Firm
Phone calls? No

**Deadline date to apply: As soon as possible**
Position start date: As soon as possible.
Remote Attorneys (Full-time and Part-time)

Position description:

A well-established Mount Pleasant, SC law office seeks experienced attorneys to grow its practice.

Open to adding transactional attorneys, lawyers offering legal advice/work product to clients and litigators.

Prefer candidates with a portable book of business/regular stream of paying clients; however, will consider attorneys practicing in an area of law with exciting growth potential.

Open to part-time attorneys and full-time attorneys. Prefer remote work situations with no need for a legal assistant/paralegal. Must be licensed to practice law in South Carolina and in good standing with the SC Bar.

Open to all practice areas. However, this opportunity would work well for an attorney who operates an advisory type practice, i.e., rendering employment law advice/preparing employee handbooks; working with companies on corporate formation and day-to-day business advice; helping companies with compliance issues and technology agreements; providing guidance on health care, privacy and cybersecurity issues; advising companies on energy/environmental issues, etc.

Compensation is a generous percentage of your collections. Office promotes flexible work schedule/vacation and work/life balance. No billable hour requirement. This opportunity is perfect for someone who wants to gain control of their life again and enjoy a better professional career experience.

Potential candidates may include attorneys who:
● who are returning to practice after an absence; ● are scaling back their practice for a variety of reasons; ● work for a law firm paying them an unacceptable percentage of their collections; ● are sick of unrealistic billable hour requirements; ● want to escape their current firm culture and have quality of life; ● are tired of running/owning a law firm and want to focus on practicing law; and/or ● do not want to make the ongoing capital investment to open/run a law firm.

All inquiries kept strictly confidential. Interested candidates should send a cover letter or email, resume (or a link to your attorney bio) and contact information to Rob Hadden, rhadden@haddenlawfirm.com

Posted: 04/10/17. Job Listing #086.

Merritt Webb Wilson & Caruso PLLC – (alumni)
8910 Two Notch Road, Suite 400
Columbia, South Carolina 29229
Attention: Heather Caruso  
Title: Managing Attorney  
Email: hcaruso@merrittwebb.com  
Website: www.merrittwebb.com  
Type of Organization: Medium Firm  
Phone calls? No

Position description:  
Regional law firm seeks SC licensed attorney to work in its research department in the Columbia office. This position requires someone that is resourceful, creative and organized. Applicants should have excellent research and writing skills. Salary commensurate with experience and includes a comprehensive benefits package. Please email cover letter, resume and writing sample for consideration.

Response Method: Email  
Materials requested: Resume, Cover Letter, Writing Sample

**Posted: 05/08/17. Job Listing #084.**

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**Downey & Cleveland, LLP – (alumni)**  
288 Washington Avenue NE  
Marietta, GA 30060  
Contact Person: Kate Bell  
Email: kate@downeycleveland.com  
Website: www.downeycleveland.com  
Type of Organization: Small Firm  
Phone calls? No

Deadline date to apply: None  
Position start date: Immediate

Position description:  
Downey & Cleveland, LLP is seeking an experienced attorney (no less than 2 years) for a full-time, permanent associate position with our firm. Our focus is in the trial of civil matters, concentrating in the defense of complex medical malpractice, automobile liability, bad faith/direct action against insurer, and a variety of other civil litigation involving personal injury and insurance.

Response Method: Email  
Materials requested: Resume, Cover Letter

**Posted: 05/04/17. Job Listing #083.**

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**Buchanan Ingersoll & Rooney PC – (alumni)**
Position description:
Litigation Associate – Buchanan Ingersoll & Rooney PC (Charlotte, NC)

We have an opening in our Charlotte office for a Litigation Associate with 4-6 years of commercial litigation experience and employment law experience (management side) in state and federal courts. North Carolina Bar admission required. Qualified candidates must have excellent academic credentials and strong research and writing skills. Please apply at our website at http://www.bipc.com/lateral-attorneys. All applications must be accompanied by a cover letter, transcript and a writing sample. If you have questions, please contact Donna Nolan, Manager of Attorney Recruiting, at donna.nolan@bipc.com.

Comments:
Please apply via our website at http://www.bipc.com/lateral-attorneys

Posted: 05/01/17. Job Listing #082.

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Walker, Allen, Grice, Ammons & Foy – (recent graduates/alumni)
P.O. Box 2047
Goldsboro, NC 27533-2047
Attention: Trey Foy
Title: Partner
Email: attorneyposition@nctrialattorneys.com
Website: nctrialattorneys.com
Type of Organization: Small Firm
Phone calls? Yes

Deadline date to apply: N/A
Position start date: ASAP

Position description:
Busy civil litigation defense firm seeking full-time attorney to assist in establishing new Charleston office. Excellent opportunity for professional growth and income potential. Advantageous partnership track. 1 to 3 years of legal experience preferred, with trial experience a plus. Areas of practice include automobile defense, premises liability defense, construction defense, medical malpractice defense, and nursing home defense.

Response Method: Email, Mail
Materials requested: Resume and 2 References
Position description:
Leading national tax resolution firm is seeking an attorney in our Bend, Oregon office to represent taxpayers who are in collections with the IRS and/or various state taxing authorities. We have a casual office environment, as nearly all of our work is done over the telephone. Job involves heavy client contact via telephone and written correspondence. It also involves heavy contact with the taxing authorities via telephone and written correspondence. We settle tax debts, set up installment agreements, abate penalties, assist taxpayers in restructuring debt, represent taxpayers in appeals, and protect our clients from enforcement (i.e. bank levies, accounts receivable levies, tax liens, asset seizures, etc.). Our work is highly specialized and we deal with only a small fraction of the tax code. The vast majority of our attorneys’ time is spent advocating for their clients, counseling clients, and engaging in verbal and written negotiations. The job involves minimal legal research and zero litigation. Almost all of our clients are small or medium sized businesses. Each attorney is provided with an assistant for administrative support. The work is a lot more fun than one might associate with the word “tax.”

This is an excellent opportunity for someone who enjoys having a life outside of work. Weekly work schedule rarely exceeds 40 hours and our attorneys almost never work on weekends. Unlike typical law firms, we will comprehensively train the right candidate to be one of the best attorneys in this field.

Medical and dental insurance provided after 90 days. Employees are eligible for our 401(k) program, which includes company matching, after 1 year. Total annual compensation ranges from $75,000-$135,000.

Response Method: Email
Materials requested: Resume, Cover Letter, Unofficial Transcript, and Writing Sample
Carolina Legal Associates – (alumni)
1330 Lady Street, Suite 503
Columbia, SC 29201

Remote Contract Attorney (Document Review)
Immediate opportunity available for a licensed attorney to work remotely on a document review project for a firm based out of the DC area. Prior document review experience is helpful, but not required. The project is ongoing and expected to last several weeks. Must have the capability to work with technology from a remote location. Please email your resume along with 3 professional references to attorneys@carolinalegalassoc.com. Resumes will be held in strict confidence.

Posted: 04/24/17. Job Listing #077.

The Mike Kelly Law Group – (alumni)
500 Taylor Street, Ste 400,
Columbia, SC 29201

The Mike Kelly Law Group is an established litigation firm with offices in Columbia, Myrtle Beach, and Winnsboro, South Carolina. Our firm is seeking a full-time attorney licensed in South Carolina with at least 2 years of experience handling civil litigation and personal injury to join our Myrtle Beach office. Compensation is negotiable and includes benefits and health insurance. For consideration, please send a resume and cover letter to Amanda Swearingen at amanda@mklawgroup.com and Brad Hewett, Esq. at bhewett@mklawgroup.com.

Posted: 04/20/17. Job Listing #076.

Walker & Reibold
3321 Forest Drive Suite 1
Columbia, SC 29204
Website: www.walkerreibold.net
Email: info@walkerreibold.net
Type of Organization: Small Firm
Phone calls? No

Position description:
Small business litigation/insurance defense firm in Columbia seeks associate attorney, salary commensurate with experience. Please submit resume and writing sample(s).

Response Method: Email
Materials requested: Resume, Writing Sample, and 2 References

Posted: 04/20/17. Job Listing #075.
Thomson Reuters – (recent graduates/alumni)
Various Locations

To access all available positions go to:
http://jobs.thomsonreuters.com/ListJobs/All/Search/jobtitle/attorney/

Posted: 03/17/17. Job Listing #058.

Fragomen – (recent graduates/alumni)
Various Locations

Associate Positions

For all information please go to:
https://fragomen.wd1.myworkdayjobs.com/FragomenCareers/jobs

Posted: 03/13/17. Job Listing #054.

PERMANENT POSTINGS

U.S. Department of Justice – (alumni)

US Dept. of Justice seeks to attract, retain, and promote individuals of exceptional ability and talent from all walks of life. The work environment and atmosphere is open, diverse, collegial, and inclusive. There are active affinity groups for African-American; Asian-American; Hispanic; lesbian, gay, bisexual and transgender (LGBT); and Native American employees, which are open to all DOJ employees regardless of background. Justice fosters a work environment where people of all backgrounds and experiences may reach their full potential.

Attorney vacancy announcements may be found at: http://www.justice.gov/legal-careers/attorneys-vacancies.

Permanent Posting

U.S. Attorney’s Office – (alumni)

For all employment opportunities please go to http://www.justice.gov/legal-careers/attorneys-vacancies

Permanent Posting
U.S. Office of the Attorney General – (alumni)
Various Locations

To view all attorney positions please go to http://oag.dc.gov/page/oag-careers.

Permanent Posting

U.S. Securities and Exchange Commission – (alumni)

For all employment opportunities please go to https://www.usajobs.gov/JobSearch/Search/GetResults?organizationid=SE00&PostingChannelID=USASearch&ApplicantEligibility=all

Permanent Posting

S.C. Commission on Indigent Defense – (recent graduates/alumni)
Columbia, SC

All information can be found on www.jobs.sc.gov.

Job Title: Attorney II
Agency: Commission on Indigent Defense
Opening Date: Fri. 02/26/16
Closing Date/Time: Continuous
State Salary Range: $52,530.00 / Year
Agency Hiring Range:
Job Type: FTE - Full-Time
Location: Richland County, South Carolina
Normal Work Schedule: Monday - Friday (8:30 - 5:00)

JOB RESPONSIBILITIES:
Represent clients convicted of criminal offenses on direct appeal and in post-conviction relief appeals before the South Carolina Court of Appeals and the South Carolina Supreme Court.

MINIMUM AND ADDITIONAL REQUIREMENTS:
A juris doctor degree or its equivalent from an accredited law school and experience as a practicing trial or appellate attorney. Admission to the South Carolina Bar and all Rule 403, SCACR requirements accomplished.
PREFERRED QUALIFICATIONS:
Knowledge of substantive criminal law and criminal procedure in South Carolina. Knowledge of
general case, statutory and common law. Exceptional writing and research skills required as well
as an ability to orally argue cases in a very persuasive and highly effective manner.

ADDITIONAL COMMENTS:
A writing sample is required. Minimum office hours of 8:30 - 5:00 Monday through Friday must
be maintained. Incumbent is expected to independently manage his/her case load to assure high
quality appellate representation is provided. Some overnight travel may be required.

***There is a performance evaluation after one year, and a raise from the starting salary is then
an option***

MUST APPLY ON www.jobs.sc.gov; Job #2016005, Attorney II.

Continuous Posting

State of New York Unified Court System – (alumni)
NY

For all postings and information go to: http://www.courts.state.ny.us/careers/statewide

Permanent Posting

Veteran Employment Opportunities

Veterans may access future job opportunities on our VA for Vets website; from the right side of
the homepage, scroll to the end under the header -- Featured Jobs: http://vaforvets.va.gov/

Permanent Posting

George Sink, P.A. Injury Lawyers – (alumni)
7011 Rivers Avenue Suite 105
North Charleston, South Carolina 29406
Attention: Melynda Toth, Director of Human Resources
Website: www.sinklaw.com
Email: mtoth@sinklaw.com
Phone calls? No

Position start date: Immediately

Seeking a Pre-Litigation, Personal Injury Attorney to join our team! Positions available in
Charleston, Greenville, and Columbia area.
Qualified applicants shall have a minimum of 2 years’ experience as an Attorney and be licensed to practice in SC.

This position requires good writing skills and a willingness to litigate. Applicants must be a self-starter who possesses strong analytical, negotiation, organizational, interpersonal and communications skills. Must have a strong sense of urgency about problem solving, meeting challenging deadlines and achieving critical goals. Must be highly organized and able to manage multiple priorities and tight deadlines.

**Preferred Skills:**
- 403's completed
- Proficient with Microsoft Office, specifically Word, Outlook, and Excel
- Familiar with case management software, preferably Needles
- Workers Compensation experience a plus

To Apply: Email resume and cover letter.

**Permanent Posting**

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**Carolina Legal Associates – (recent graduates/alumni)**
1330 Lady Street, Suite 503
Columbia, SC  29201
Attention:  Marsha Silver, President

**Carolina Legal Associates** specializes in the placement of attorneys for private law firms, corporate legal departments, and governmental entities on a permanent or contractual basis. We can offer you increased exposure in areas in the legal profession that you may not have considered or did not previously have an opportunity. After evaluating your qualifications and needs, we can assess the best positions for you based on your experience and interest. There is never a fee to you to work with Carolina Legal Associates. For more information and additional job opportunities, please visit our website [www.carolinalegalassoc.com](http://www.carolinalegalassoc.com) or contact our office at (803) 799-8835.

**Contract Attorneys (Document Review)**
**Carolina Legal Associates** is actively seeking licensed attorneys and recent law school graduates to work on ongoing and upcoming document review projects. Short and long term projects are available in Charleston and Columbia, SC. These projects are fulltime with flexible hours to include possible weekend hours and opportunities for bonuses. Previous document review and Relativity experience is helpful, but not required. Resumes will be held in strict confidence and should be forwarded along with three (3) professional references to msilver@carolinalegalassoc.com, tkelley@carolinalegalassoc.com or rwest@carolinalegalassoc.com for immediate consideration.

**Permanent Posting**
United States Department of Justice – (alumni)
Washington, D.C.

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

Permanent Posting

City of Chicago Department of Law – (recent graduates/alumni)
Chicago, IL

PLEASE GO TO www.cityofchicago.org/careers FOR A COMPLETE LISTING OF JOB ANNOUNCEMENTS AND INFORMATION.

****No email applications will be accepted****

Permanent Posting

LinkedIn (Search for Jobs)
www.linkedin.com
LinkedIn has a Jobs section and people seeking jobs are encouraged to join. A PROFESSIONAL picture is needed. Please contact the Career Services Office if you have any questions.

Permanent Posting

American Civil Liberties Union Foundation
Various Locations

Please go to http://www.aclu.org/careers to view all open positions, including Staff Attorney – Racial Justice Program, NY and Legislative Counsel/Lobbyist in Washington Legislative Office, Washington, D.C.

Permanent Posting

University of South Carolina – (recent graduates/alumni)
Columbia, SC
If you are interested in applying for University of South Carolina jobs please go to
https://uscjobs.sc.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1373390131001

Permanent Posting

WEBSITE INFORMATION

Federal Bureau of Investigation

Job postings for this agency are continually listed at www.fbijobs.gov Please visit website for information.

IRS Office of Chief Counsel – (recent graduate/alumni)

USAJOBS link for the tax attorney positions:


Millennium Challenge Corporation (MCC)

The MCC is a U.S. Government corporation whose mission is to provide assistance that will support economic growth and poverty reduction in carefully selected developing counties that demonstrate a commitment to just and democratic governance, economic freedom, and investments in their citizenry. Website: www.mcc.gov Job postings for this agency are listed at www.avuedigitalservices.com Please visit website for information.

South Carolina Government Jobs – (recent graduates/alumni)

To view the full job posting for any opening at State of South Carolina, click here:

http://agency.governmentjobs.com/sc/default.cfm

Click on a job title to view the complete job posting of any position listed. After you have reviewed the job posting, you can apply for the position by clicking on the "Apply" button and completing the online application.

USDOJ – (alumni)
Various Locations

Attorney Vacancies at the U.S. Department of Justice

There are current attorney vacancies at the United States Department of Justice. We encourage all interested applicants to apply; however, please note that due to temporary funding restrictions we may not be able to fill all of the currently advertised positions.

To learn more about Justice and our legal careers, please visit our website: www.justice.gov/careers/legal/.

BarBri Bar Review
http://www.barbri.com

Department of Justice
http://www.usdoj.gov

Directories/Job Boards
http://www.airsdirectory.com

Earthjustice Legal Defense Fund
http://www.earthjustice.org

Equal Employment
http://www.eeoc.gov

Federal Communications Commission
http://www.fcc.gov/jobs

Find a Firm Profile
http://www.lawperiscope.com

Florida State Jobs
https://peoplefirst.myflorida.com

Glassdoor
https://www.glassdoor.com/index.htm

Institute for Justice
http://ijj.org

Landmen
www.landmen.net
Martindale-Hubbel Law Directory
http://www.martindale.com

National Labor Relations Board
http://www.NLRB.gov

North Carolina Conference of District Attorneys
http://www.ncdistrictattorney.org/jobopportunities.html

New Jersey Court System
http://www.judiciary.state.nj.us/jobs/index.html

Richland County Bar Association
http://www.richbar.org

Political and Legislative News
www.rollcall.com

South Carolina Bar
http://www.scbar.org

The Law Clerk Hiring Plan
http://www.cadc.uscourts.gov

Top Nonprofits
www.topnonprofits.com

U.S. Patent & Trademark Office
https://oedci.uspto.gov/OEDCI/

United States Court of Appeals for the Ninth Circuit

United States Bankruptcy Court - District of South Carolina
http://www.scb.uscourts.gov

END OF ALUMNI JOB OPPORTUNITIES BULLETIN