

Item	Lead	Discussion	<u>Who</u> does <u>What</u> by <u>When</u>
Attendees		Jerry Youkey, Angela Sharkey, Sandy Burns, April Buchanan, Kristin Lacey, Tom Blackwell, Rick Hodinka, Paul Catalana	Follow up
	Youkey	<ul style="list-style-type: none"> First deans cabinet with 2 additional members being added – Dr. Tom Blackwell (present) and Dr. David Cull will be attending in the future. This group will review the LCME document standards, CQI, and discuss and unusual issues Dr. Sharkey will attend the academic subcommittee to give a med school update. LCME response document has been submitted. Should receive response back in October. We will be reviewing 1 standard every 2 months. Dr. Buchanan suggested having an action plan in the future for these. 	
	Sharkey	<ul style="list-style-type: none"> Senior Leadership Operations Council met on August 11th to work on strategic plan agenda. This needs to be submitted in September with final strategic plan completed in the spring. Another meeting will be set up for this week to review the proposed agenda and fill in any open items. 	
	Buchanan	<ul style="list-style-type: none"> MSPE's are progressing. 14 have been reviewed already. Step 2 scores are high. The pass rates will be changed for CS. 8 students failed Step 1. 4 of them have a 70 or higher on CBSE and will be retaking Step 1 again soon. Suggestion to have 2 CBSE – school covers 1 exam and the students would be responsible for the cost if taken a second time. If students fail a second time they will go to SEPC and recommend not to continue. Keep students informed of any policy changes. We will have our 1st two 6-year graduates. There is a 6 year maximum allowed to complete the program and graduate. One student has asked to do an M3 elective at St. Jude's for 2 weeks at the end of May. This would start a precedent that is not desired – student could do the elective in their M4 year in early June. Resurrection elective was approved since the program is ACGME approved. Working on an affiliation agreement now. We don't have a designated attorney in Columbia currently, Dr. Youkey said if this becomes an issue to let him know. 	
	Hodinka	<ul style="list-style-type: none"> Had Skype interview with 3 pharmacology candidates. One is scheduled to interview in September, one is being held, and one did not fit. 	



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		<ul style="list-style-type: none"> Biomed just ended. 3 failures – 2 were repeat failures. They did not come to class. 15 did not do formative exams. Correlation of attendance, formative exam, and lecture/capture. 40-45% of the M2 class attend lectures. One student with the highest grade did not attend class. Fall party at the Lazy Goat is being planned 	
	Catalana	<ul style="list-style-type: none"> Interviews start September 5th – mostly early decision applicants – there are 46. Dr. Sharkey will meet with the students with Dr. Youkey and will fill in when he is away. Students currently doing ERAS applications for residency. An offer was made today to fill Amanda's position – offered to Gail Hardaway. 	
	Blackwell	<ul style="list-style-type: none"> Ready for the EMT disaster drill on Friday, August 25th. There will be car collision staged behind the old blood center building and have an active shooter in the med school building. Drills will be from 9-11, 11-1, 2 – 4 and 4 – 6. Then the students will have one week of review and take the exam next Friday. One student is having exam issues. EMT is not listed separately on the student transcript. This will be discussed with Casey Wiley. There will be 2 elected officials attending the EMT exercise on Friday. Howell Clyborne was notified. 	

