

Item	Lead	Discussion	<u>Who</u> does <u>What</u> by <u>When</u>
Attendees		Jerry Youkey, Sandy Burns, Paul Catalana, Susan Ward, Kristin Lacey, Rick Hodinka, Bob Best	Follow up
	Ward	<ul style="list-style-type: none"> Acknowledgement policy being developed for those students who receive scholarship funds Had a good visit is Wofford last week Working with Dr. Skaggs with an event in Cashiers 	
	Hodinka	<ul style="list-style-type: none"> Microbiology candidate here this week No follow up regarding medallion Skype interview with post doc anatomy candidate from Florida. She will be brought in for an interview. 	
	Catalana	<ul style="list-style-type: none"> Information regarding graduation activities will be coming soon from Maggie. Finalizing program for convocation and graduation Dr. Hodinka will announce the graduate names at graduation and Dr. Best will announce names at convocation Most of the student awards have been determined. Dean's award has been chosen. The McManus award winner will be announced at the senior banquet. Faculty awards are completed. Dr. Nora is renting a car from the airport – Dr. Catalana will meet her at the school. There will be a dinner at 5 pm with Dr. Nora, Dr. Youkey, Dr. Best, Dr. Hodinka and Dr. Buchanan The students are anxious about their step exams – several students asked for an extension – this will be granted to 3 or 4 students. CS pass rate 100% to 96% Dual acceptance program interview will be held tomorrow with 15 Furman students Early acceptances – 15 have been offered acceptance – heard from 9 so far. Must have 76% on MCAT 121 students holding acceptances – 65% in state/35% out of state, average 3.7 GPA, average MCAT 506, 19 URMs, 17 Med Ex, 57 with multiple acceptances. We have lost 7 of the top 10. 	
	Best	<ul style="list-style-type: none"> Luminary speaker Dr. Steven Wartman gave positive feedback and offers great resources with the AAHC. We now have a female chair in Family Medicine Recruitment underway for a chair for orthopedics Currently cataloging all leaders at the SOM and hospital system National CME application has been submitted Looking for a new CME staff member as one person left after 2 weeks. Paperwork had not been processed so able to use the posted open position Annual evaluation process for clinical faculty. Dr. Best will talk with Dr. Scott Sasser to see how this is going. All departments will be participating at some level Abir's husband has applied for department chair at PC – he teaches medicinal chemistry. 	
	Lacey	<ul style="list-style-type: none"> Budget is in – board will meet next month to approve Looking into 1 person from each department being responsible to review monthly transactions – someone to be familiar with the budget process 	



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		<ul style="list-style-type: none">Developing a process to consolidate policies (specific to department and USCSOM G)	
	Youkey	<ul style="list-style-type: none">A document regarding LCME generated issues was passed around – Dr. Youkey will assign metrics but other suggestions can be madeAt the end there will be a list of ongoing projects. The LCME will see this information as well.	

