

University 101
Refresher Workshops-April 2008
Career Development Requirement

The Career Center component is one of the "required common course content areas and approaches" for all sections of University 101. The Career Center uses this component to accomplish two objectives:

- **Objective One: To make students new to USC aware of a resource area on campus that can assist them from pre-entry through post-graduation with a variety of career needs.**
- **Objective Two: To introduce a career decision-making process to students during their first year to help them begin important long-range planning necessary for successful transition into graduate school or the world of work.**

Note:

1. Classes will be scheduled individually; and
 2. Instructors will have a choice of two presentations:
 - A. Career Decision-making, Challenges of Workplace; Overview of Career Center and Services; Resources for Resume Writing; Introduction to JobMate (job posting system) and Career Center Tour
 - B. Abbreviated form of Presentation Option A, but add Strong Interest Inventory Interpretation
- I. Reservation Process:
- Automatically assigned a presentation date and notified by U101 Office
- II. Presentation:
- Will require 75 minutes (therefore, MWF classes will be scheduled for two dates)
 - Presenter will be the academic liaison, if at all possible
 - **Career Center will email you to determine which option you will elect; please discuss this with your teaching team in advance of this email so you can respond promptly**
- III. Career Assessments: Will be optional and both are web-based:
- FOCUS – no cost; url is <http://www.sc.edu/career/focus.html> (click on 'I'm a new user'; keycode=ccgamecocks)
 - Strong Interest Inventory - Cost is \$20 for students; **invoices will be sent by the Career Center to Instructors to obtain students' signatures (these must be returned in order for results to be printed)**
- IV. Information posted on the U101 Instructor Web site:
- Makeups: **Students no longer have to call the Career Center for options; extra ones are being added throughout the semester**
 - Suggested activities including resume writing, setting up and using a JobMate account; conducting research on possible majors and careers

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