

CEC STEPS TO STUDY ABROAD



The following information is a basic guide to the study abroad process, but it is not comprehensive. Please see the Study Abroad office for specific details and more information about going abroad.

Before you go:

- Speak with your academic advisor.** Get an extrapolated advisement for the term you hope to go abroad. You need to know what classes you will need during that term to keep you up with progression. Make sure you understand how what you take abroad will affect your progression when you come back. Don't miss a prerequisite course and hope to continue on the major map upon return. You should also discuss any Carolina Core classes you have left to give you flexibility in what you sign up for abroad.
- Talk to the Study Abroad Office** about which partnerships may have the courses you need, especially if they are major specific. Also discuss semester vs. year options and how many courses you should plan to take.
- Look at the USC Transfer Table** at <http://my.sc.edu/codes/transferquiv/index> to see if any courses from the institution(s) you are looking at are already equated to the courses you need. Many of our partnerships already have equivalencies in the table for majors.
- Look at the host institution course catalogue** you are interested in, if you still need to find courses that may not be equated. Try to find courses that are either direct equivalencies (like Statics=Statics) or courses that will count for what you need (upper-level engineering or science courses to count as tech electives, engineering electives, ESM, etc.) Depending on your major - these often don't have to be direct equivalencies to a course at USC, just in the same category. Also pay attention for specifics like "term offered" and prerequisites. It is not unusual for students to arrive abroad and find out the courses they want aren't available to them for one of these reasons.
- Apply to your preferred program** by following the steps at sc.edu/studyabroad/apply.
- Fill out the Study Abroad Approval Form** with the courses you need and the equivalencies you think you've found.
- Submit the Study Abroad Approval Form to Student Services** in Swearingen by **October 15** for spring programs or **March 15** for fall programs. These dates pre-date the Study Abroad Office deadline so that course equivalences can be confirmed before you commit.
- Pick up the Study Abroad Approval Form** Student Services when notified that it is approved.
- Return the Study Abroad Approval Form to the Study Abroad Office** by **November 1** for spring programs or **April 1** for fall of academic year programs.

Upon Return:

- Request transcript** be sent to USC Study Abroad Office from your host institution.
- Monitor Self-Service** for transcript posting.
- Visit CEC Student Services**, in Swearingen Suite 1A00, to update DegreeWorks to make sure your study abroad courses are applied as anticipated on the Study Abroad Approval Form.