

Beyond The Classroom Matters®

A supplemental information system for experiential and engaged learning

*What students do in college
– within and beyond the classroom –
matters for their persistence and success.*

***Advisors help students understand
the possibilities and the connections.***

Pam Bowers, pam.bowers@sc.edu



UNIVERSITY OF
SOUTH CAROLINA

Beyond The Classroom Matters®

A supplemental information system for experiential and engaged learning

Experiential Learning Opportunities (ELO)

- Courses and programs are designated as ELO through a university review/approval process; information about approved experiences is recorded in BTCM. Records provide supplemental information about students' experiences (internship employer, for example).
 - Students/advisors can monitor participation in ELO-designated courses and programs in each student's **My UofSC Experience** records, maintained in the BTCM system.

Engaged Learning Programs (ELP)

- Engaged Learning Programs include non-credit, educationally purposeful programs and events that have previously not been centrally documented in university information systems. (Student Affairs and Academic Support programs and events)

- Academic Advising Programs
- Alcohol & Other Drug Programs
- Campus Activities Programs
- Campus Religious and Spiritual Programs
- Career Services
- **Civic Engagement & Service-Learning Programs**
- Clinical Health Services
- Commuter and Off-Campus Living Programs
- Counseling Services
- Disability Resources and Services
- **Education Abroad Programs & Services**
- Financial Aid Programs
- Fraternity and Sorority Advising Programs
- Health Promotion Services
- Housing and Residential Life Programs
- International Student Programs and Services
- **Internship Programs**
- Learning Assistance Programs
- Lesbian, Gay, Bisexual and Transgender Programs and Services
- Multicultural Student Programs & Services
- Orientation Programs
- Parent and Family Programs
- Recreational Sports Programs
- Sexual Violence-Related Programs & Services
- Student Conduct Programs
- **Student Leadership Programs**
- Transfer Student Programs and Services
- TRIO & Other Educational Opportunity Programs
- **Undergraduate Research Programs**
- Veterans and Military Programs & Services



Students: You are the author of *My UofSC Experience*

Expectations for involvement beyond the classroom:

- *Orient yourself to UofSC using resources provided (find your way, make friends, identify opportunities)*
- *Engage in career exploration and development*
- *Get help when you need it; as human beings, we all need help at some point*
- *Advance your self-knowledge and sense of purpose through involvement – engage curiosity*
- *Practice civic engagement and leadership, guided by the tenets of the Carolinian Creed*
- *Engage in at least one Experiential Learning Opportunity – more than one, if possible; consider Graduation with Leadership Distinction*



https://www.nationalwellness.org/page/Six_Dimensions



UNIVERSITY OF
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Criteria for cataloging in the BTCM system:

1. Educational purpose of program/event must be clearly defined
2. Intentional design/structure for achieving the purpose must be defined
3. Completion of program must be defined (what is required to 'earn' a record)
4. Attendance/participation must be monitored, as defined for completion
5. Fidelity of implementation must be assured for program/data integrity

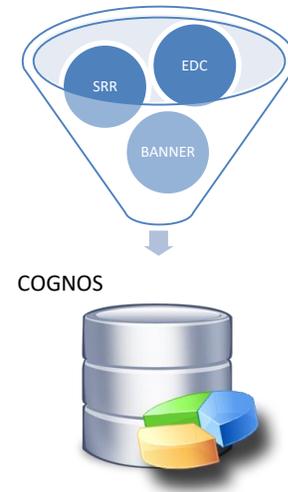
Similar to a course syllabus.



Beyond The Classroom Matters

Student records are

- defined in catalog entry*
- verified by sponsoring department*
- integrated with academic records*
- managed in data warehouse*



Students can access their records for reflection on learning.

Students can keep a record private.

Each record is linked to the catalog entry that describes the program's educational purpose and design.

<https://my.sc.edu/>

The screenshot shows the 'My UofSC Experience' page. At the top is the University of South Carolina logo and name. Below is a section titled 'My UofSC Experience' with a redacted name. The page prompts the user to 'Select a Term to view your records of engagement in courses and programs cataloged in the Beyond The Classroom Matters® system:' with a dropdown menu set to '201808 - Fall 2018'. It then asks to 'Select a category to view a summary of your participation:' with a dropdown menu set to '(See Category Description): Select One'. A note states: 'Check any engagement below to keep it private - your advisor will not be able to see checked entries.' Below this is a legend: '★ - Experiential Learning (Current term ELO activities are "In-Progress")' and '🔒 - Privacy (private)'. The 'Fall 2018' section lists several activities with checkboxes: 'Bustle at the Russell - Welcome Week Event', 'Exploratory Advising / Major Change', 'Opportunity Knocks Part-Time Job Fair' (checked), 'Service Saturday Participant', and 'Undergraduate Research - Independent Study Credit ★'. The research entry includes the title 'Improving the Quality and Availability of Student Engagement Data', mentor 'Alexander Astin', and department 'Applied Behavioral Studies'. The footer contains copyright information for the University of South Carolina and a note that the page is maintained by EA Web Services.



Advisors can access their students' records.

Students may keep a record private from advisor view.

Each record is linked to the catalog entry that describes the program's educational purpose and design.

Uof SC South Carolina

Advisor View : My UofSC Experience Logout

Please enter a student's USC ID to view their records of engagement in courses and programs cataloged in the Beyond The Classroom Matters[®] system.

USC ID:

[REDACTED]

Term:

Students involvement category (See Category Description):

* - Experiential Learning (Current term ELO activities are "In-Progress")

Fall 2018

- Bustle at the Russell - Welcome Week Event
- Exploratory Advising / Major Change
- Service Saturday Participant
- Undergraduate Research - Independent Study Credit *
- Research Title: *Improving the Quality and Availability of Student Engagement Data*
- Mentor: *Alexander Astin*
- Mentor Department: *Applied Behavioral Studies*

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University Advising Center >> Advisor Toolbox >> Advising Technology Access:

https://sc.edu/about/offices_and_divisions/advising/advisor_toolbox/online_training_technology/index.php

Catalog entries document each program's educational purpose and describe the program's structure for engaging students to achieve the purpose.

Uof SC South Carolina

CALENDAR MAP DIRECTORY GIVE Search SC.edu GATEWAYS

Office of the **Provost**

SC.edu » Absa » Office » Office » Plan » By » Engagement Catalog » Beyond The Classroom Matters Catalog

Office of the Provost
 About the Office
 Honors & Awards
 Academic Priorities
 Faculty Advancement
 Academic Leadership Recruitment & Review
 Policies & Procedures
 Planning & Assessment
 Beyond The Classroom Matters
 Engagement Catalog
Beyond The Classroom Matters Catalog
 Committees
 Documents and Forms

Beyond The Classroom Matters Catalog

Alternative Break Participant

Description	As part of a team of volunteers, students travel to a local or regional community during fall, winter, or spring breaks to provide a community service project around a social issue.
Term	Fall 2018
Category	Civic Engagement & Service-Learning Programs <i>definition</i>
Division	Student Affairs & Academic Support
Department	Student Life
Unit	Leadership & Service Center
Experiential Learning	-
Time on Task	16 - 29 hours
Participation Entry	Open - any student can participate (no required credentials, such as GPA, hours earned)
Minimum Credit Hours	No requirements for credit hours or years completed
Minimum GPA	No GPA requirements for participation
Other Requirements	No additional requirements
Expectations	Advertising materials Group orientation / class session(s)
Activity	Community service / civic engagement <i>definition</i> Connecting with others <i>definition</i>
Knowledge/Skills	Teamwork <i>definition</i> Civic knowledge and engagement <i>definition</i>
Interacts With	Student(s) on this campus External agency (employer, college, school, community agency)
Diversity	Included in program structure, not the primary focus <i>definition</i>
Feedback	Informal feedback only
Reflection	Group / class session(s) with peer educator
Program Website	https://sc.edu/about/offices_and_divisions/leadership_and_service_center/service_opportunities/volunteering/alternative_break_program/index.php
Rubric	-



We judge ourselves by what we feel
capable of doing, while others judge
us by what we have already done.

Henry Wadsworth Longfellow

Staff, faculty, students, and employers indicate the value of
documenting learning from purposeful engagement beyond the classroom
and
helping students articulate knowledge and skills
that are transferable to the workplace.



Coming In Fall 2019

Students can select records to report on an official supplemental transcript.

Supplemental transcript documents each student's purposeful engagement and learning in student affairs programs.

My UofSC Experience

Garnet Anne Black

Civic Engagement & Service-Learning Programs

- Alternative Break Participant; Spring 2016
Motor City Blight Busters; Detroit, MI

Education Abroad Programs & Services

- Study Abroad: Global USC; Summer 2016
Tracing the Holocaust in Eastern Europe; Multi-Country
- Study Abroad: Workshop - Articulating Transferable Skills; Fall 2016

Internship Programs

- Community Internship Program (CIP)-Part-time; Spring 2016
SCANA Corporation; Columbia, SC

Student Leadership Programs

- Homecoming Commission; Fall 2016
- Magellan Ambassador; Spring 2016
- University Ambassador; Fall 2016

Undergraduate Research Programs

- Discovery Day Presenter; Spring 2016
- Undergraduate Research - Magellan Scholar; Fall 2015
Biology Department

The BTCM Record is official document of The University of South Carolina. All information presented is validated within the sponsoring program area, verified by the BTCM office and maintained on behalf of USC students in a central data system. It does not include student reported data and is not an academic transcript.



Alan C. Monte
University Registrar



Which student interview response would a prospective employer value more?

*“I feel capable of being a leader” or
“I led an Alternative Break student group trip to help rebuild after Hurricane Florence; I led the planning for the trip, communicated with the agency to set up the project, and resolved problems that occurred during the trip”*

“I feel capable of being an effective part of a work team”

or

“I served on the Homecoming Commission . . . I was part of a team that planned and executed more than 20 programs and events during Homecoming Week.”

The screenshot shows the University of South Carolina website. At the top, there is a navigation bar with 'Uof SC South Carolina' and links for 'CALENDAR', 'MAP', 'DIRECTORY', 'GIVE', 'Search sc.edu', and 'GATEWAYS'. Below this is the 'Office of the Provost' header. A breadcrumb trail reads: 'SC.edu > About > Office > Office > Plan > Beyond The Classroom Matters Catalog'. A left sidebar menu includes: 'Office of the Provost', 'About the Office', 'Honors & Awards', 'Academic Priorities', 'Faculty Advancement', 'Academic Leadership Recruitment & Review', 'Policies & Procedures', 'Planning & Assessment', 'Beyond The Classroom Matters', 'Engagement Catalog', 'Beyond The Classroom Matters Catalog' (highlighted in red), 'Committees', and 'Documents and Forms'. The main content area is titled 'Beyond The Classroom Matters Catalog' and 'Alternative Break Leader'. It contains a table with the following data:

Description	Students lead a group of peers in an immersive service experience that occurs during a scheduled break in the academic year. Leaders plan and implement a trip in a theme of their choice, resolve problems that occur during the trip, and communicate with leaders of the agency or community that is the focus of the service.
Term	Spring 2019
Category	Student Leadership Programs definition
Division	Student Affairs & Academic Support
Department	Student Life
Unit	Leadership & Service Center
Experiential Learning	Leadership Experience definition
Time on Task	45-59 hours
Participation Entry	Any students with required credentials (such as GPA, hours earned) can participate
Minimum Credit Hours	No requirements for credit hours or years completed
Minimum GPA	2.0 - 2.49
Other Requirements	-
Expectations	Group orientation / class session(s)
Activity	Leadership definition Community service / civic engagement definition
Knowledge/Skills	Critical and creative thinking definition Civic knowledge and engagement definition
Interacts With	Student(s) on this campus External agency (employer, college, school, community agency)
Diversity	Included in program structure, not the primary focus definition
Feedback	Professional staff
Reflection	Each student produces written reflection(s) Group / class session(s) with professional staff
Program Website	https://sc.edu/about/offices_and_divisions/leadership_and_service_center/service_opportunities/volunteering/alternative_break_program/index.php
Pubote	



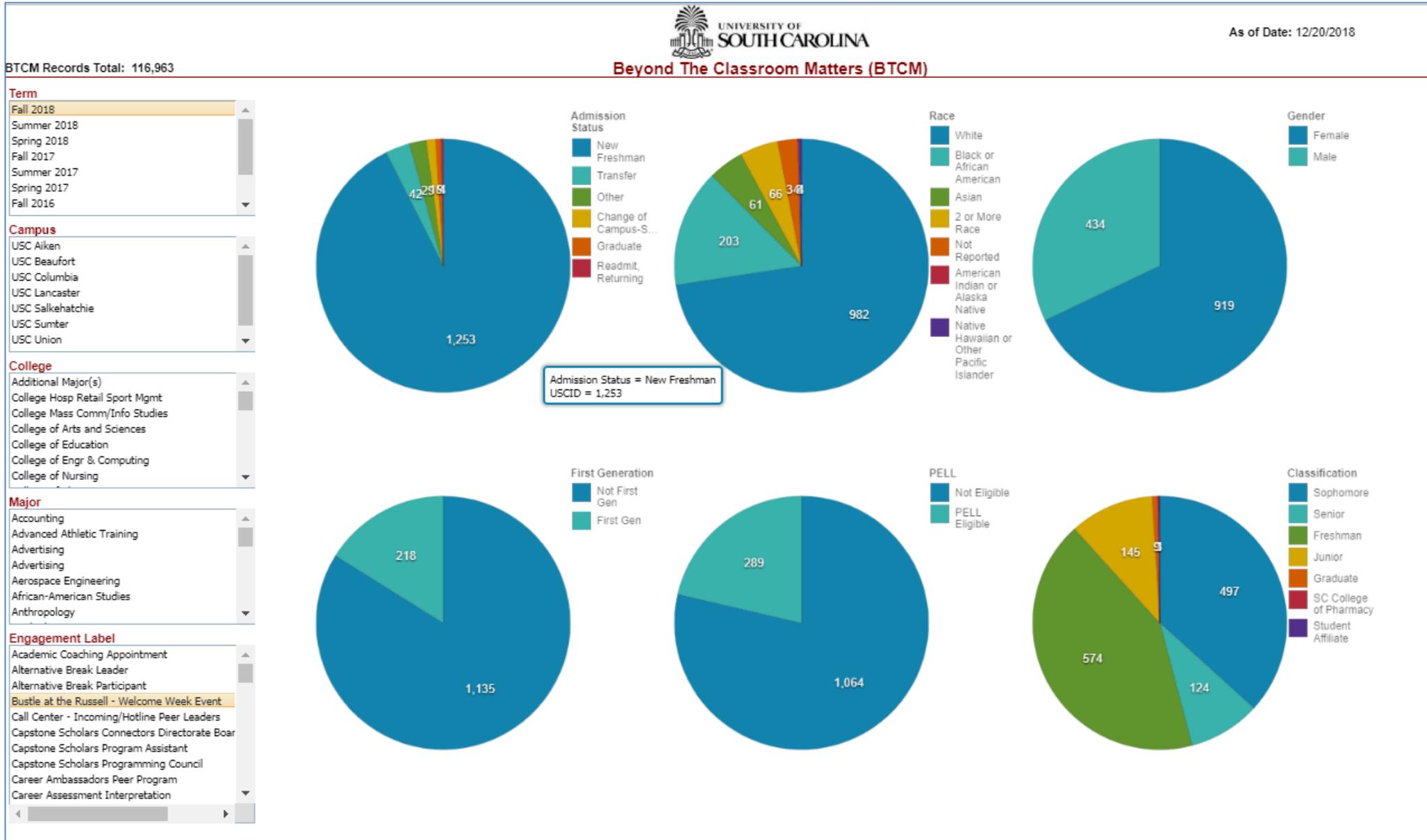
Alternative Break Participants

Engagement data is available for analysis and reporting.

Student Characteristics	Number	Percent
Gender		
Female	15	83.3%
Male	3	16.7%
Race		
2 or More Race	1	5.6%
Black or African American	5	27.8%
Not Reported	1	5.6%
White	11	61.1%
Classification		
Freshman	3	16.7%
Sophomore	1	5.6%
Junior	6	33.3%
Senior	7	38.9%
Graduate	1	5.6%
PELL		
Not Eligible	12	66.7%
PELL Eligible	6	33.3%
First Generation		
First Generation	0	
Not First Generation	18	100%
Total	18	



Integrated institutional data improves visibility of student engagement and analysis of impact on student success.



Advisors guide each student's My UofSC Experience

Student/Advisor Conversation Starters:

- Participation in Welcome Week activities?
- Career exploration to develop or affirm alignment of self-knowledge, major choice, career goals?
- Career management activities to develop career readiness skills, resume, job search skills?
- Activities to advance well-being: physical, emotional, social, occupational, intellectual, spiritual?
- Activities to pursue existing or identify new interests?
- Involvement in communities – residential, academic?
- Plans for internship, study abroad, research?
- Interest in a student leadership role?

Students: You are the author of My UofSC Experience

Expectations for involvement beyond the classroom:

- *Orient yourself to UofSC using resources provided (find your way, make friends, identify opportunities)*
- *Engage in career exploration and development*
- *Get help when you need it; as human beings, we all need help at some point*
- *Advance your self-knowledge and sense of purpose through involvement – engage curiosity*
- *Practice civic engagement and leadership, guided by the tenets of the Carolinian Creed*
- *Engage in Experiential Learning Opportunities; consider Graduation with Leadership Distinction*

https://www.nationalwellness.org/page/Six_Dimensions



My UofSC Experience

First-Year Advisor Demonstration &
Considerations



EMAIL (first year students)

Dear First-Year Students,

As you prepare for your advising session to select classes for Fall 2019, I would like to share an exciting new way to view the events and activities in which you have participated inside and outside of your classes over the past year. The portal is called **My UofSC Experience** and is available at my.sc.edu under the "Academics" tab. Once you login, you will see a list by semester of the engagements you have participated in during Fall 2018 and possibly some for Spring 2019.

This tool has a number of benefits including allowing you to track your progress towards designations like Graduation with Leadership Distinction, giving easy access to what you have done when you apply for awards, and helping you intentionally select activities that better prepare you for life beyond college.

Your **First-Year Academic Advisor** will be able to view your engagement records. Your advising session would be a great time to talk about the various ways My UofSC Experience will assist you as you progress through the university. You can control the engagements your advisor sees by selecting which courses and programs you would like to keep private.

If you have already attended your advising session or your advisor has limited availability, feel free to schedule an appointment with Paige McKeown, Lead First-Year Advisor at paigem@sc.edu or (803) 576-6878.

If you are a **transfer student** you may either contact your academic advisor or Amanda Lucas at ALUCAS@sc.edu or (803) 576-8319 to schedule an appointment and discuss your opportunities.

If you have any technical questions about the system, email sabtcm@mailbox.sc.edu for assistance.

This new resource will ensure your UofSC Experience is filled with opportunities that shape your future and aid you in fulfilling your ambitions.

Claire Robinson, Ph.D.
Assistant Dean for Undergraduate Advisement
Director of University Advising Center

Hello University,

I want to share some exciting news exclusive to you as a first-year UofSC student. The University of South Carolina is excited to launch **My UofSC Experience**, which captures a list of the engagements in which you participate inside and outside of class, including research, student organizations, community service, study abroad courses, internships, or even a visit to the Career Center. You can login at my.sc.edu and under the "Academics" tab, click the "View My UofSC Experience" link to see the engagements we have for you.

As your First-Year Academic Advisor, I have access to an advisor view of your records. Therefore, when you come in for advisement, we will spend some time reviewing your curricular and co-curricular experiences to see if there are some additional opportunities you can consider.

If you don't see a specific activity or have some technical issues, email SABTCM@mailbox.sc.edu. Please know that there will be additions to the catalog of engagements and experiences as colleges, schools and student affairs units add their activities to our already extensive list of opportunities at UofSC.

I think this tool will be extremely helpful as you build your professional resume, apply for an award, or want to reflect on your UofSC Experience. We have also created a website to provide more information and examples on how this new feature benefits you.

I look forward to working with you soon!

View "My UofSC Experience" Here



Paige McKeown

Advisor suggestions

- Every Academic Advisor should...
 1. Ask student a question about engagement.
 2. Review the BTCM “advisor view” with their advisee.
 3. Make suggestion(s) about possible experiential learning opportunities



Possible scenario

- **Ask the student a question about co-curricular engagement:**
 - *i.e. When you are not in class, how do you spend your time?*
 - Develop your own go-to engagement question.
 - See slide 15
- ***“Let’s look at your My UofSC record”***
 - Advisor discusses MyUofSC transcript. (And value of the record.)
 - Introduce EL requirement/encouragement.
 - Talk about the importance of engagement.
- **Make a suggestion** (based on current major and/or based on interest)
 - Opportunities Database: https://sc.edu/about/initiatives/usc_connect/choose_experiences/search-the-database.php
 - Recommendations by Major: https://sc.edu/about/initiatives/usc_connect/choose_experiences/recommendations_by_major/index.php



Advisors (anticipated) Questions



Time?

- **Question:** How am I supposed to add another technology to my workflow? I do not have enough time.
- **Answer:**
- Consider how you spend your 30 (45) minutes.
- Ask someone to shadow your appointments and provide suggestions/strategies on workflow.
- Keep in mind approx 75% of students are already participating in ELO through major requirements or other means.
- You may be doing this already. BTCM elevates the conversation.
- BTCM is a tool just like DegreeWorks and EAB. Each serves a unique and valuable purpose. As Academic Advisors, you need to make individual judgement calls on your advisees. It is the hope that in “holistic advising” you are discussing more than solely curricular/major requirements.



Access?

- **Question:** Why can only the FYA access BTCM at this point? Who has access to view all student records?
- **Answer:** Student Privacy
 - The University sent the message to first-year/transfer students that only their academic advisor of record (FYA) can see their full engagement record.
 - This enables students to make an informed decision on if they want to select something as “private.”
 - Role-based access: other groups pending.
 - Three access groups
 - Students
 - Academic Advisors
 - Providers



Difference?

Question: How is BTCM/My UofSC experience different from what I can see in other student information platforms (Self Service, Navigate, etc)?

Answer:

- Navigate will only include a portion (tutoring, SI, etc.)
 - A list of Navigate users can be found here:
https://sc.edu/about/offices_and_divisions/advising/advisor_toolbox/online_training_technology/navigate/index.php
- BTCM will provide a holistic record of all the student's engagements (Service Saturdays, Study Abroad, etc.)
- BTCM records are available to students.



Names?

- **Question:** There are so many names (BTCM, ELO, USC Connect, GLD, and now My UofSC Experience). What do I call what? How do I explain this to students in simple terms?
- **Answer:** “My UofSC Experience” encompasses BTCM and ELO
 - BTCM is behind the scenes (same as Banner & EAB)
 - GLD has it’s own identity
 - Self-Service is only curricular



College ELO/BTC Experiences?

- **Question:** My college has internships and other experiential learning opportunities. How can those be included? How can my college provide experiences?
- **Answer:** Contact Pam Bowers



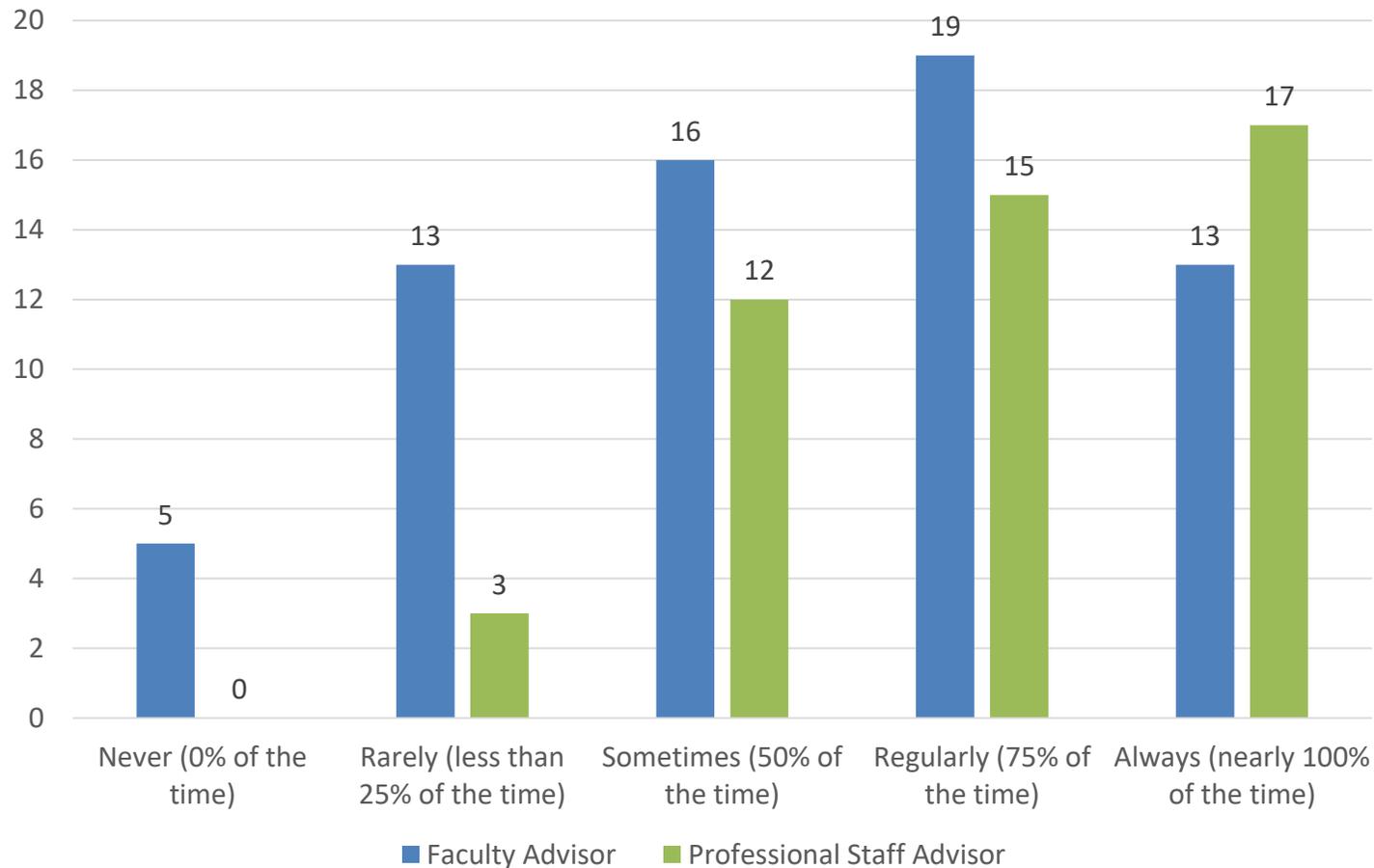
Advisor Survey

2018

Advisor Question:

I recommend beyond-the-classroom/co-curricular opportunities to my advisees.





I RECOMMEND BEYOND-THE-CLASSROOM/CO-CURRICULAR OPPORTUNITIES TO MY ADVISEES.



Student Survey

2014 & 2017

Student Question:

My academic advisor recommends beyond-the-classroom/co-curricular opportunities such as study abroad, internships, peer leadership positions, graduation with leadership distinction, etc.



Advising Metrics (Updated 6/8/2017)

The following survey conducted in 2014 led to the Advising Re-envisioning report and funding of the University Advising Center, 25 First-Year Advisors, an advisor training and certification program, and implementation of new advising technologies. This same survey was conducted in 2017. Comparison data is included below. Percentages shown indicate the number of undergraduate students who “agree” or “strongly agree” with the statement.

Topic	2014	2017
% of assigned academic advisors to all undergraduate students	30%	67% (95% as of Fall 2018)
Total survey responses	1448	1445
I know who my academic advisor is and/or how to get advised in my college or school	81% (n = 1175) agree/strongly agree *54% strongly agree	93% (n=1350) agree/strongly agree *70% strongly agree
As a result of academic advising, I understand the requirements of my major.	68% (n=988)	85% (n= 1238)
My academic advisor provides me accurate information about courses, programs, and major requirements	65% (n=947)	81% (n=1181)
My advisor and I discuss the purpose and expectations of academic advising.	42% (n=609)	74% (n=1069)
My academic advisor explains the purpose and requirements of the Carolina Core.	55% (n=802)	75% (n=1089)
My advisor helps me choose a major that is best for me.	39% (n=573)	72% (n=988)
My academic advisor recommends beyond-the-classroom /co-curricular opportunities such as study abroad, internships, peer leadership positions, graduation with leadership distinction, etc.	42% (n=614)	59% (n= 862)
My academic advisor refers me to campus resources (such as the Student Success Center, Career Center, Counseling Center, Student Disability Services, etc.)	43% (n=633)	64% (n=922)
My academic advisor and I talk about career opportunities and/or graduate school.	42% (n=605)	57% (n=827)
I prepare for advising prior to meeting with my academic advisor.	74% (n=1085)	86% (n=1244)
My academic advisor is available when I needed to meet with him/her.	72% (n=1045)	79% (n=1142)

Advisor resources

- Advisor Toolbox
 - https://sc.edu/about/offices_and_divisions/advising/advisor_toolbox/online_training_technology/btcm/index.php
- Paige McKeown can meet with First-Year Students
- Amanda Lucas can meet with Transfer Students
- Questions? Pam, Claire, Paige
- In development: Videos, resources, checklists, etc.



Q&A

