

University Advisors' Network

Wednesday, February 21st

9:30-11:00am

Capstone Campus Room

Members: Kathy Anastes, Patricia Armstrong, Kay Banks, Valeria Bates, Rebecca Boyd, Caitlyn Brockington, Claudia Carriere, Shelley Dempsey, Brian Dusel, Amber Fallucca, Chrissie Faupel, Meghan Fields, Libby Foreman, Gwen Geidel, Andre Grant, Dawn Hiller, Loren Knapp, Janis Leaphart, Helen Lee Leah Lindsey, Stephen Lowe, Aaron Marterer, Renee McGinnis, Drew Newton, Kristi Niro, Connie Outen, Ruth Patterson, Edith Pietrykowski, Gina Polizzi, T' Kara Richardson, Claire Robinson, Kathy Smiling, Jan Smoak, Paul Stoltzfus, Amanda Therrell, Jenn Tilford, Nancy Tolson, Heidi Waltz, Donna Watson, Jeff Wilson, and Amanda Zeigler

Absent: Joseph Askins, Claudia Benitez-Nelson, Ed Black, Rebecca Keilty, Trena Lee, Meredith McNeice, and Bethany Naser

Handouts – Major Map SPTE
Student Educational Planner Advanced Draft
Student Educational Planner Fluid Draft
Freshman & Transfer Pre-Orientation Advising Worksheet

Approval of January minutes – Approved - with one correction under USC Connect on the 6th bullet include the words starting the initiative and strongly encourages for Fall 2018 but will likely not be required until Fall 2019

9:30am Welcome Loren Knapp & Claire Robinson

9:35am Palmetto College Steve Lowe

- A little history – before Palmetto College – it was Palmetto programs which included the Evening Programs, Regional campuses, Extended University, and Fort Jackson along with the faculty involved.
- In 2012 Online Baccalaureate Degrees were started through the Back to Carolina initiative. This was to locate and recruit former students with 60+ hours and offered through the regional campuses
- Palmetto College started out with 7 full programs; 14 online baccalaureate degree options through Aiken, Beaufort, and Upstate with 198 students.
- Have the charge to reach everyone in SC that cannot attend a traditional campus; serve no-traditional students
- Fort Jackson and Shaw AFB fall under this offering Associate Degrees
- Method of instruction is by video or online
- Tuition is based on USC Aiken
- There is a Palmetto College advisor on every campus and every major has a coordinator
- The majors that are offered Business Administration: Management (Aiken), Business Administration: Accounting (Aiken), Criminal Justice (Upstate), Elementary Education (Cola), Health Informatics (Upstate), Health Promotion (Beaufort), Hospitality

Management (Beaufort), Human Services (Beaufort), Information Management & Systems (Upstate), Information Science (Cola), Liberal Studies (Cola), Nursing (Upstate), Organizational Leadership (Cola), and Special Education (Aiken).

- Liberal Studies degree is a total of 120 hours; 48 credits for the major which consists of 2 areas of concentration, cognate, and 3 required courses. Students must complete a service learning component, internship, and a capstone course.
- Organizational Leadership is an interdisciplinary major of 60-63 hours consisting of foundation courses and 3 major fields.
- The above majors follow the Carolina Core.
- Columbia and other campus students can take the courses offered in Palmetto College.
- Their office has to do an attribute override. Sometimes they have to move a seat from another campus section to the Columbia campus and all is tied to money
- To change from the Palmetto College and USC Columbia student, Change of College form is needed.
- To change from USC Columbia to Palmetto College, Major Change is needed.
- Diploma indicates Palmetto College, Fall graduation walk with Columbia but Spring graduation walk with campus program is affiliated with.
- **Contact Steve Lowe (lowesh@mailbox.sc.edu) to gain the override. This request can be from a student or advisor.**
- **ACM students cannot use this with Palmetto College. If an ACM student is enrolled in 15 hours and 3 of those are a Palmetto College course, student will receive in-state tuition for 12 hours and then for the other 3 hours non-resident per hour fee will be applied. This also applies to Fort Jackson courses.**

9:50am Major Change Directory & UAN Approval

Sandra Varney

- Handed out contact sheet to confirm that the contact information for each college was accurate

9:55am Student Educational Planner, DegreeWorks – Demo

Tara George & Kathy Smiling

<https://www.youtube.com/watch?v=FSKGDtJxFg>

- This is an 8 semester plan tool
- Summer can a customized addition
- Open ended majors are going to work as easily with the Advanced template
- Recommendation that it be used with First year students.
- You can individualize each plan
- The Advanced plan follows the Major Map and will be populated using the map
- The Fluid plan will require the advisor to fill in the courses
- This plan can be used to extract data of how many students are taking a certain course in certain semesters – aid in enrollment management
- There is no plan that can combine both plans
- Policy needed as to who can lock a plan
- You have to click on the Save button at the bottom of the plan to keep.

- To use it – start with the audit then move to the plan in the appointment.
- **UAN vote on which plan to use – 21 for Fluid and 7 for Advanced**
- Drew proposed the FYA pilot it first to work out the kinks.
- **Four decisions made –**
 - **Primary Advisor that is listed in Banner locks the plan**
 - **Install a Sub-Committee to work out the logistics**
 - **Use a 12 semester plan instead of an 8 semester plan. This will include summers**
 - **Table the implementation plan until the sub-committee can meet and discuss**

10:30am Pre-Orientation Advising Checklist – review and edits Drew Newton
http://sc.edu/about/offices_and_divisions/advising/advising_checklist/orientation_freshmen/index.php

- Worksheets worked well during orientation
- Changes to the worksheet will be to delete the question of asking the student for desired courses for the upcoming semester
- Combining the Freshman and Transfer worksheet since so many incoming freshmen are bringing in so many AP/IB and Dual credits.
- Hopefully this will simplify things

10:40 General Advising Updates
 Advising Technology Updates (Brian Dusel)

- Pathfinder updates on the calendar appointments now the name and student id will appear

Upcoming Advisor PD & Training events (see below)
 UAN Member updates

- March 21st meeting Ed Black will be giving an update on Fall Admission numbers.

11:00am Adjourn

Spring Advisor PD events

Feb 23 Guidelines for Advisors: Interpersonal Violence Reporting
 Feb 27 Legal Update for Academic Advisors: How Current Regulations Affect your Role
 March 7 The Power of the Nudge: Designing Behavioral Interventions for Student Success
 April 27 Advisor's Orientation to Study Abroad

Sign-up online:

http://sc.edu/about/offices_and_divisions/advising/advisor_toolbox/in_person_events/index.php

UAN Meetings

March 21

April 18

May 16

