



USC - Lessor Details GASB 87: Leases of Property/ Equipment

Use this form to provide information for all lease agreements that include tangible assets with a term greater than 12 months, such as building/office space, parking garages/lots, and equipment.

Note: Only include tangible assets the University (the Lessor) is leasing **to** outside entities.

Section 1: Department Information

Business Manager:
Department Name:
Chartfield String (to include
the revenue account):
Description of
Property/Equipment Leased:

Section 2: Lease Terms

Start Date:
End Date:
Renewal Options:
If yes, Renewal Period:
Termination Clause
included, Yes or No:

Section 3: Payment Information

Lease Payment:
Other Payments to Lessor:

Required: Please attach a copy of the signed Lease Agreement and complete one form per lease agreement.