PFF Activities Checklist

Requirements:
- Must complete at least one activity from each of the seven sub-categories.
- ‘Other’ activities must first be approved by the PFF Program Manager.
- Must earn a minimum of 15 points to earn the PFF credential.
- Participants may end up with more than 15 points to qualify for their credential because an activity from each sub-category must be represented.
- Points are documented by completing an Activity Reflection (form available on website).
- An asterisk (*) indicates Mentor or Evaluator involvement required and requires an additional Mentor Reflection (form available on website).

1. Teaching
   A. Mentored Teaching (up to 10 points)
      - Give a lecture in a course at USC* 1
      - Give a lecture in a course at partner school* 1
      - Serve as Graduate Instructional Assistant (class or lab)* 3
      - Serve as Graduate Teaching Assistant (instructor of record)* 5
      - Participate in departmental teaching course (course listing on PFF website) 3
      - Teaching observation by Evaluator* 1
      - Other:
   B. Instruction in Teaching (up to 4 points)
      - Attend TA Orientation 1
      - Participate in GRAD 701/GRAD 800 3

2. Research & Scholarly Activity
   A. Research/Scholarly Experience (up to 10 pts.)
      - Serve as Graduate Research Assistant* 5
      - Participate in GRAD 801 (Presid’l Fellows) 3
      - Write & submit a grant proposal (non-travel) 2
      - Publish book review or book chapter 2
      - Submit an article to a professional journal 2
      - Publish an article in a professional journal 3
      - Create and exhibit your work (visual arts)* 3
      - Public performance of original composition 2
      - Publish art/work in juried exhibition or in a special collection 3
      - Win award for research or scholarly activity 2
      - Participate in a research team for a semester* 3
      - Mentor students on a research project (training) 1
      - Mentor students on a research project (incl. analysis, report)* 3
      - Identify, address, and resolve classroom or course-based problem* 2
      - Other:
   B. Research/Scholarly Communication (up to 5 pts.)
      - Present or poster at Graduate Student Day 2
      - Serve as judge for Grad. Stdnt. Day (postdocs) 1
      - Present or poster at regional conference 2
      - Present or poster at nat’l/intern’l conference 3
      - Give a dept. seminar about your research 1
      - Participate in organizing a student conference 2
      - Organize a research brownbag series 2
      - Other:

3. Service
   A. Faculty Life / Service / Mentor (up to 6 points)
      - Tutor college-level students (semester) 2
      - Help with student advisement (UG or grad) 1
      - Be shadowed by an undergraduate for a day 1
      - Attend faculty, faculty senate, or graduate council meeting 1
      - Participate in dept. or college committees 1
      - Participate in a professional organization 1
      - Participate in a campus/ grad student organiz’n 1
      - Provide leadership to a professional organiz’n 2
      - Review for grant/conf. proposals/abstracts 2
      - Volunteer for conference logistics assistance 1
      - Shadow professors at USC or partner school 1
      - Organize a dept’l activity for Discovery Day 1
      - Judge a science fair (K-12, college), Discovery Day, or other student competition 1
      - Give demonstration or lesson in K-12 school 1
      - Participate in service-learning opportunity 1
      - Participation in a community organization 1
      - Conduct a community education session 1
      - Coach academic competition team (season) 3
      - Mentor academic competition team (once) 1
      - Mentor a student for an after-school program 1
      - Shadow an instructor who does outreach 1
      - Other:

Questions? Contact the PFF Program Manager, Dr. Michelle Hardee, in the Center for Teaching Excellence, at 777-1975 or hardeem@mailbox.sc.edu.

http://sc.edu/cte/PreparingFutureFaculty.php

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