Getting Started with ProctorU

- ProctorU is an online proctoring service that allows students to take an exam from the comfort of their home anytime 24/7. Watch this brief video to learn more.

- Faculty will provide some basic information about the exam via their ProctorU account. This information can be provided to ProctorU before the exam content has been written.

- Creating a ProctorU account is simple! All you need to do is visit the ProctorU portal page and provide the requested information. Please be sure to select the “Instructor” option.

- Once your account has been created a ProctorU Faculty Rep will contact you to establish a time to connect online for a brief training session lasting about 15-20 mins.

- Your ProctorU rep will cover account access, exam entry and reporting along with other critical and time saving features during the training.

- Please have your upcoming exam information handy as the ProctorU rep will enter the first exam with you. (For example, course name/number, section number, permitted resources, availability window, time limit, etc.)

- Exam information should be provided to ProctorU at least 3-4 weeks before the exam period begins. Please contact your ProctorU Faculty Rep if you have any questions or need assistance creating your instructor account.

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