

2021-2022 Bulletin Change Proposal	
https://academicbulletins.sc.edu/undergraduate/policies-regulations/undergraduate-academic-regulations/#text	
Justification: The description of the graduation application process in the bulletin does not correspond to the current Self Service Carolina electronic application process. The dates around applying to graduate have grown in complexity with commencement requirements such as name pronunciation and guest ticketing. It is important to direct students to all dates and deadlines on the Registrar’s website.	
Application Process	Application Process
<p>Degree Conferral and Graduation Policies</p> <p>In-Residence Requirement</p> <p>The last 25% of a student’s degree must be completed in residence at the University, and at least half of the hours in the student’s major courses and in the student’s minor courses (if applicable) must be taken at the University.</p> <p>The chart below shows the minimum number of hours required to be completed in residence based on to the total number of hours required for a degree.</p> <p>[In-Residence Chart]</p> <p>Regardless of when students enter the University, they must complete the last 25% of the degree before graduation enrolled in classes approved by the appropriate dean of the college, school, or campus from which the degree will be granted. In addition, all degree applicants are urged to confer with the deans of their respective colleges about their programs and degree requirements prior to the beginning of their last semester of residence at the University.</p> <p>“In residence” means that the student was regularly enrolled at USC; completed courses offered by Columbia or one of the other campuses of the University; was a member of a class which was supervised by a regular faculty member of USC; attended classes on a regular, pre-established schedule; and in other ways conformed to the requirements which are normally connoted by the term “in</p>	

residence.” In-residence requirements may not be met by courses for which credit is earned by exemption or exam, courses taken by correspondence, or courses for which transfer credit was awarded. Courses taken under the Pass-Fail option meet in-residence requirements. If the student has not established credit for the prescribed number of hours in residence, then the student is not eligible either for graduation with honors or for graduation on the basis of having completed 25% of the degree during the final semesters at the University.

Application Process

All candidates for degrees and certificates must file formal applications during the last academic term before graduation with the deans of their respective colleges on forms obtained at the Office of the University Registrar or the appropriate dean’s office. Applications must be filed by the third week of the fall or spring semester in which the degree is to be awarded or within the first 10 days of the first summer session. If the student is not enrolled during the first summer session, the application must be filed within the first week of the second summer session for the student to graduate at the summer commencement.

Graduation Requirements

In order to be eligible for graduation, students must meet all course requirements, be in good academic standing, meet any departmental or program requirements, and have a cumulative GPA of at least 2.00 on all work attempted at USC.

Application Process

All candidates for degrees and certificates must file formal applications online, in Self Service Carolina, during the last academic term prior to graduation. Applications must be filed by the posted deadline found on the website of the [Office of the University Registrar](#).