

ACE

ANNUAL CHAPTER
EXPECTATIONS



Fraternity and Sorority Life
University of South Carolina

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Introduction

To improve the management of, inspire the growth and development of, and evaluate the quality of fraternity and sorority chapters at the University of South Carolina, the following expectation and awards system was implemented in 2018. This allows the Office of Fraternity and Sorority Life to longitudinally evaluate chapter performance—both overall and in various categories—ensure chapters are meeting basic expectations and provide chapters with feedback, particularly in areas of potential improvement.

As a result of this expectation program, chapters will be designated in one of the following categories: Exceeds Expectations with Distinction; Exceeds Expectations; Meets Expectations; Approaching Expectations; or Does Not Meet Expectations. Each organization's evaluation and designation will be shared with chapter leadership, chapter advisors, and inter/national organizations. Additionally, designation information will be published on the UofSC Office of Fraternity and Sorority Life's webpage to promote transparency within our fraternal community and to potential new members.

Some end of year awards will also be determined by this expectation program. The highest-scoring organizations from each council will be eligible for Fraternity/Sorority of the Year awards; additionally, awards recognizing exceptional work in different evaluation categories may also be distributed. Individual awards, like Outstanding Chapter President, Greek Man/Woman of the Year, etc. will still have a traditional nomination and review process.

ACE Program Outline

Scoring: The following areas will be evaluated and scored each year:

1. Leadership Development & Officer Training	35	
2. Harm Reduction	22	
3. Community Engagement	18	
4. Academic Excellence	12	
5. Administrative	9	
6. Accomplishments & Challenges	4	
	Total	100

Throughout the course of the year, several opportunities for bonus points may arise. The Office of Fraternity and Sorority Life will do their best to announce these opportunities and how to obtain these points in a timely fashion.

Due Date: All packets are expected to be submitted through the online form by 11:59 p.m. on Monday, Nov. 28, 2022.

Late Policy: There will be a 5-point deduction for each day that the packet is late. The deductions will continue to accrue until the packet is submitted.

Designation Criteria:

90% or higher of possible points	Exceeds Expectations with Distinction
80% - 89% of possible points	Exceeds Expectations
70% - 79% of possible points	Meets Expectations
60% - 69% of possible points	Approaching Expectations
Below 60% of possible points	Does Not Meet Expectations

Awards: Many end of year awards will also be determined by this expectation program. The highest-scoring fraternities and sororities will be in the running for the Chapter of the Year awards.

Additionally, “Excellence in ...” awards in Leadership Development & Officer Training, Harm Reduction & Compliance, Community Engagement, and Academic Excellence will be determined based on submissions and scores.

Leadership Development & Officer Training

35 points

1. **Officer Roundtables:** The respective officer, or an appointed representative, attended each of the following role-specific roundtables:
 - a. Member Development
 - i. Wellness Wheel – January 13th
 - ii. Student Success Center – February 1st
 - iii. Career Center – TBD
 - iv. Syllabus Planning – April 11th
 - b. New Member Educator
 - i. Healthy Teambuilding – January 18th
 - ii. Syllabus Planning – April 11th
 - c. President
 - i. Relationship Building – January 20th
 - ii. Difficult Conversations – January 25th
 - iii. CARE Team – February 8th
 - iv. Mental Health – February 14th
 - v. Title IX – February 22nd
 - vi. Crisis Management – March 3rd
 - vii. Conflict Resolution – March 15th
 - viii. Officer Transitions – April 6th (For chapters transitioning in April. An additional roundtable will take place in November.)

No submission is required from the chapter; OFSL will confirm this expectation. (10 pts)

Attendance to Points	
14	10 pts
11-13	8 pts
8-10	6 pts
5-7	4 pts
2-4	2 pts
0-1	0 pts

2. **FSL Leadership Retreat:** The chapter president, or an appointed representative, attended the leadership retreat.

No submission is required from the chapter; OFSL will confirm this expectation. (2 pts.)

3. **OMSA Diversity Dialogues:** The Office of Multicultural Student Affairs (OMSA) hosts a diversity dialogue series to educate students on issues related to diversity and multiculturalism. Chapters should have one (1) officer attend one (1) Diversity Dialogue each year. Sessions can be found on the OMSA [website](#).

No submission is required from the chapter; OFSL will confirm this expectation. (2 pts.)

4. **Leadership and Service Center (LSC) Partnership:** OFSL and the LSC have a formalized partnership. Chapters should have one (1) officer attend one (1) LSC roundtable each year. Roundtables can be found on the LSC [Garnet Gate](#) page.

No submission is required from the chapter; OFSL will confirm this expectation. (1 pt.)

5. **New Member Summit:** The chapter met the minimum attendance expectations set by their governing council for each applicable New Member Summit.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

6. **Greek New Member Experience:** One (1) initiated member participated in the experience. The program is anticipated to be held in April. New members from the Fall 2021 or Spring 2022 classes may attend.

No submission is required from the chapter; OFSL will confirm this expectation. (1 pt.)

7. **Chapter Coaching Sessions:** The chapter president, or an appointed representative, met with their OFSL chapter coach three (3) times per semester.

No submission is required from the chapter; OFSL will confirm this expectation. 1 point per session attended. (6 pts.)

8. **OFSL Individual Achievement Award Nomination:** The chapter had at least one (1) nomination for an Individual Achievement Award.

No submission is required from the chapter; OFSL will confirm this expectation. (1 pt.)

9. **Member Development Initiatives (General):** Using the [Wellness Wheel](#), choose three (3) dimensions and explain what it is about your chapter experience that develops your members in those dimensions. Strategies could include any workshops, programs, and/or national curriculum that the chapter completed to further development of its members this year. What was the impact of these strategies?

Wellness wheel dimensions include:

- a. Physical
- b. Emotional
- c. Occupational
- d. Spiritual
- e. Intellectual
- f. Environmental
- g. Social

This should not include academic strategies which are provided in a separate section.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 pts.)

10. **Member Development Initiatives (Community Priority: Diversity and Inclusion):** What is your chapter doing to promote growth or education in this topic area for your members? What was the impact of this education? Diversity and inclusion education can include the following topics:

- a. Gender/sex
- b. Racial, ethnic, and cultural awareness
- c. Ability/disability
- d. Social justice issues
- e. Inclusive leadership
- f. LGBT+ community
- g. Viewpoint diversity
- h. Religion
- i. Intersectionality

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 pts.)

11. **Officer Training & Goal Setting:** The chapter hosted a designated time for officer transitions, officer training, and executive board goal setting. The agenda or minutes from this meeting will be submitted. Explain how your training and goal setting helped your officers align their actions with those goals during the year.

Chapters will be required to submit this information in the ACE Program submission. (1 pt.)

12. **External Leadership Programming:** The chapter had one (1) or more representatives attend a local, regional, or national leadership event outside OFSL. Provide an explanation of the following:

- a. Name of event/conference
- b. Name(s) of member(s) who attended
- c. *For attendees:* What was the impact of this leadership event on you, chapter leaders, and the chapter?

Chapters will be required to submit this information in the ACE Program submission. (1 pt.)

Harm Reduction

22 points

1. **Officer Roundtables:** The respective officer, or an appointed representative, attended each of the following role-specific roundtables:
 - a. Risk Management/Social
 - i. Sober Monitor and De-Escalation – January 19th
 - ii. Bystander Intervention – January 24th
 - iii. Alcohol Culture – February 3rd
 - b. Standards/Judicial
 - iv. Mock Trial – January 13th
 - v. Sanctioning – January 20th
 - vi. Difficult Conversations – January 25th
 - vii. CARE Team – February 8th
 - viii. Mental Health – February 14th

No submission is required from the chapter; OFSL will confirm this expectation. (6 pts)

Attendance to Points	
8	6 pts
6-7	4 pts
4-5	2 pts
2-3	1 pts
0-1	0 pts

2. **Harm Reduction Chapter Education:** Chapters hosted/attended two (2) harm reduction programs on at least one (1) of the following topics: alcohol/substance abuse; interpersonal violence/bystander intervention; hazing; and mental health; and one on the harm reduction topic of their choice. Chapters earn two (2) points for hosting/attending a program and one (1) additional point for having 70% chapter attendance.

Chapters should [submit their presentation](#) information throughout the year. Partial points may be given. (6 pts.)

3. **Event Planning Workshop:** The chapter had two (2) or more representatives attend the designated event planning workshop. It is recommended chapter president and risk management/social chair attend.
 - IFC – January 11th
 - CPA, MGC, & NPHC – January 11th

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

4. **Online Education:** The chapter had members successfully complete the [Kognito](#) At-Risk for Students Module (password: usccolumbia). Chapters should have 10% of their active membership complete the module. We recommend this be chapter officers and chair positions, but it can be anyone in the chapter.

Chapter members should submit their certificates of completion throughout the year on the [FSL website](#). Partial points may be given. (2 pts.)

5. **Judicial Infractions:** The chapter was in compliance with the University of South Carolina and the Office of Fraternity and Sorority Life, has not been found responsible for any violations, and has not received any sanctions. This does not include academic standing and probation or recruitment infractions.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

Community Engagement

18 points

1. **Service Event:** Service is defined as “hands-on service to an organization, cause, or community.”¹ Provide documentation of the following with regards to a service event that the chapter hosted or planned within the community:
 - Organization supported
 - Activity or service provided
 - Number of members that participated
 - How did this service event impact the community (beyond just a literal explanation)?

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 pts.)

2. **Philanthropy Event:** Philanthropy is defined as “raising money [or in-kind donations] through an activity or fundraising that supports a charitable cause.”¹ Provide documentation of the following with regards to the chapter’s largest philanthropic event or initiative:
 - Organization supported
 - Amount of money raised or monetary value of in-kind donations
 - What awareness or education did you provide to the UofSC community or attendees about this philanthropic organization and/or cause? This is inquiring about education related to your cause, not marketing initiatives about the event.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 pts.)

3. **Chapter Partnerships & Collaboration:** List any collaboration the chapter has with the groups below. Elaborate on the collaboration and explain what impact it had on the chapter.
 - Chapter(s) within your own council
 - Chapter(s) outside your council
 - Other student organizations
 - Campus offices or departments
 - Alumni and parents

This could include, but not limited to, collaboration on an educational program, a joint service or philanthropy event, a Parent’s Weekend event, or an alumni event.

This does NOT include social events; partnering with another organization for Homecoming, Trick or Treat with the Greeks, or Greek Week; or participation in a philanthropy event of another organization where you were not a co-host.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 pts.)

¹ <http://housing.iastate.edu/life/leadership/philanthropy.html>

4. **Service Expectations:** Chapters should complete an average of five (5) service hours per member per semester.

Submission is required from the chapter each semester via Garnet Gate. Partial points may be given. (4 pts.)

5. **Campus Involvement:** Chapter members are encouraged to be involved in other organizations on campus. Chapters will receive full points if 100% of members are involved in another organization and partial points for 75% involvement.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (2 pts.)

6. **Council Meetings:** Chapters are required to attend their respective council meetings. Chapters will receive full points if they attend 100% of council meetings and partial points at 75% and 50% attendance.

No submission is required from the chapter; OFSL will confirm this expectation with each council. Partial points may be given. (3 pts.)

Academic Excellence

12 points

1. **Chapter Academic Plan:** The chapter should have an overall academic plan for the year which utilizes at least three (3) strategies. The strategies could include, but not limited to:
 - a. Academic workshops or programming completed by the chapter
 - b. Non-university academic resources available to the chapter
 - c. Incentive programs utilized to motivate the chapter
 - d. Academic mentor programs coordinated by the chapter

Please note, this is asking how the chapter supports the overall academic success of the organization and not just those individual members on academic probation.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (3 pts.)

2. **Individual Academic Support:** What support is given to individual members on academic probation, per the chapter's definition? How do you hold them accountable to their plan?

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (2 pts.)

3. **Student Success Center (SSC) Partnership:** OFSL and the Student Success Center have a formalized partnership. Chapters should have 10% of their membership participate in one of the following services:

- Success Consultation – Topics include:
 - Academic Success & Study Skills
 - Motivation & Discipline
 - Online Course Success
 - Preparing for Exams
 - Procrastination & Prioritization
 - Sophomore Success Consultation
 - Transfer Success Consultation
- Money Management Consultation
- Money Management Online Module
- Peer Writing Consultations

To schedule an appointment, visit the Student Success Center [website](#).

In order to receive credit for an SSC appointment, please ask for an SSC appointment verification card. In order to receive credit for a Money Management Online Module, take a screenshot of the completed course module.

Chapter members should submit their SSC appointment verification card or certificates of completion throughout the year on the [FSL website](#). Partial points may be given. (2 pts.)

4. **GPA Achievement:** Chapters should achieve above a 2.75 semester GPA. A bonus point will be awarded for chapters earning above their council's average GPA.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

5. **FSL Scholarship:** The chapter had at least one eligible member apply for one of the following FSL scholarships:
- Fraternity Council Scholarship
 - Sorority Council Scholarship
 - Remembrance Fund/Silver Nickel Scholarship.

No submission is required from the chapter; OFSL will confirm this expectation. (1 pt.)

Administrative

9 points

1. **Confidentiality Form:** The chapter president submitted their signed confidentiality form by the deadline.

No submission is required from the chapter; OFSL will confirm this expectation. (1 pt.)

2. **Hazing Compliance Form:** The chapter submitted their signed hazing compliance form by the deadline each semester.

No submission is required from the chapter; OFSL will confirm this expectation. (1 pt.)

3. **Officer Contact Information:** The chapter submitted an officer list including the name, official position title, email address, and cell phone number of the designated chapter officers who will be serving in Spring 2023. OFSL will provide a template with designated positions to be submitted.

No submission is required from the chapter; OFSL will confirm this expectation. (1 pt.)

4. **Organization Renewal:** The chapter completed the organization renewal process by the deadline set by the Leadership and Service Center.

No submission is required from the chapter; OFSL will confirm this expectation. (2 pts.)

5. **OFSL Community Assessment:** The chapter completed the OFSL community assessment.

No submission is required from the chapter; OFSL will confirm this expectation. Partial points may be given. (4 pts.)

Accomplishments & Challenges

4 points

1. **Accomplishments:** Share two of the chapter's accomplishments from this last year and provide your strategic plan to continue this success in the future.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (2 pts.)

2. **Challenges:** Share two of the chapter's challenges from this last year and provide your strategic plan to overcome these challenges in the future.

Chapters will be required to submit this information in the ACE Program submission. Partial points may be given. (2 pts.)

ACE Program Evaluation

Below is a point breakdown for each section of the ACE Program. All submissions will be scored by OFSL staff members using this grading system. Results, opportunities for follow-up, and feedback on areas of improvement will be made available to appropriate chapter leadership.

Chapter: _____

Designation: _____

A. Leadership Development & Officer Training		35 points
a. Officer Roundtables	(10 points)	_____
b. FSL Leadership Retreat	(2 points)	_____
c. OMSA Diversity Dialogues	(2 points)	_____
d. Leadership and Service Center Partnership	(1 point)	_____
e. New Member Summit	(4 points)	_____
f. Greek New Member Experience	(1 point)	_____
g. Chapter Coaching Sessions	(6 points)	_____
h. OFSL Individual Achievement Award Nomination	(1 point)	_____
i. Member Development Initiatives (General)		
i. One Strategy	(1 point)	_____
ii. One Strategy	(1 point)	_____
iii. One Strategy	(1 point)	_____
j. Member Development Initiatives (Priority)		
i. Initiatives Listed	(1 points)	_____
ii. Impact of Initiatives	(2 points)	_____
k. Officer Training & Goal Setting	(1 points)	_____
l. External Leadership Programming	(1 point)	_____
B. Harm Reduction		22 points
a. Officer Roundtables	(6 points)	_____
b. Harm Reduction Chapter Education		
i. Presentation One	(3 points)	_____
ii. Presentation Two	(3 points)	_____
c. Event Planning Workshop	(4 points)	_____
d. Online Education – Kognito	(2 points)	_____
e. Judicial Infractions		
i. Spring 2021	(2 points)	_____
ii. Fall 2021	(2 points)	_____
C. Community Engagement		18 points
a. Service Event		
i. Event Details	(1 point)	_____
ii. Impact	(2 points)	_____
b. Philanthropy Event		
i. Event Details	(1 point)	_____
ii. Awareness/Education	(2 points)	_____
c. Chapter Partnerships & Collaboration		
i. Listed Partnerships	(1 points)	_____
ii. Collaboration Impact	(2 points)	_____
d. Service Expectations	(4 points)	_____
e. Campus Involvement	(2 points)	_____
f. Council Meetings	(3 points)	_____

D. Academic Excellence	12 points
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- a. Chapter Academic Plan
 - i. One Strategy (1 point) _____
 - ii. One Strategy (1 point) _____
 - iii. One Strategy (1 point) _____
- b. Individual Academic Support
 - i. Support Provided (1 points) _____
 - ii. Accountability Measures (1 points) _____
- c. GPA Achievement
 - i. Spring 2021 Semester (2 points) _____
 - ii. Fall 2021 Semester (2 points) _____
- d. Student Success Center (SSC) Partnership (2 points) _____
- e. FSL Scholarship (1 point) _____

E. Administrative	9 points
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- a. OFSL Administrative Paperwork
 - i. Confidentiality Form (1 points) _____
 - ii. Hazing Compliance Form (1 points) _____
 - iii. Officer Contact Information (1 points) _____
- b. Organization Renewal (2 points) _____
- c. Community Assessment (4 points) _____

F. Accomplishments & Challenges	4 points
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- a. Accomplishments
 - i. Accomplishment #1 (1 point) _____
 - ii. Accomplishment #2 (1 point) _____
- b. Challenges
 - i. Challenge #1 (1 point) _____
 - ii. Challenge #2 (1 point) _____

G. Overall	100 points
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- a. Leadership Development & Officer Training (35 points) _____
- b. Harm Reduction (22 points) _____
- c. Community Engagement (18 points) _____
- d. Academic Excellence (12 points) _____
- e. Administrative (9 points) _____
- f. Accomplishments & Challenges (4 points) _____

- g. Bonus Points (varies) _____
- h. Late Deductions (varies) _____

Total:	_____
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