Room Layout for Process Improvement Events

- FACILITATOR WORK STATION
- SCREEN
- PROJECTOR
- TEAM SEATING
- OBSERVER SEATING
- REFRESHMENT TABLE

Make sure there is enough space between the seating and walls so that people can easily move around. We will be working along the walls in subgroups at various points, and the team will be spending a lot of time in this room, so it needs to be spacious.

Plenty of space on the walls to tape up butcher-block paper and flipchart sheets.