



**Hiring Document for Summer Employment
(For Faculty Only)**

Reset Form

Hire Change Separation

To Be Completed by Department

Empl ID: X00000000	Name: (Last, First, Middle) Potter, Harry James	Basis: 9
Pay Group:	Job Code: VSUM - Summer Instruction (FTE Only)	
Dept. Name: College of Nursing	Dept. No.: 112000	Campus: USC Columbia
Supervisor Name: Severus Snape	Supv. Position #: 00001111	Supv. Empl ID: Y00000000
Base Apt. Start: 8/16	Base Apt. End: 5/15	Location Code: 1000 Catawba Street, Columbia: 630

Summer Instruction							
Session	Dates	# of Weeks	Course Number	Credit Hrs.	Std. Hrs	Base Salary	Payout
Nursing Summer A	5/10/21 - 6/27/21	6.86	NURS1111	4	13	\$ 81,000	\$ 7,200
Nursing Summer B	6/28/21 - 7/31/21	4.71	NURS3131	3	9.99	\$ 81,000	\$ 5,845
					0		
					0		
Total Summer Compensation:						\$ 13,045	16.10%

Research/Extra Compensation (ECOM)(FTE Only)(Based on Previous Academic Year)											
Basis	Begin Date	End Date	# Days	Hours/Day	Std Hrs	Base Salary	Days Base Appt.	Daily Rate	Hourly Rate	Expected Earnings	HR Use
					0				\$ 0.00		0.000%
					0				\$ 0.00		0.000%
					0				\$ 0.00		0.000%

Justification _____ Percent of Total Summer Compensation: 16.10%

Combo code: A0000000111	Ann. Salary: \$ 108,000
	Max. Amount: \$ 43,200.00
	% of Ann.: 12.08%

Accounting Information

Empl ID: X00000000	Nursing Summer A	Nursing Summer B					
Empl Record:							
Operating Unit	CL031	CL031					
Department	112000	112000					
Fund	A0001	A0001					
Account	51300	51300					
Class	101	101					
Project							
Proj. Costing Bus Unit							
Cost Share							
Amount	\$ 7,200	\$ 5,845					

Signatures	Dates	Signatures	Dates
Dept./Campus:		Principal Investigator:	
Dean:		HR Ops and Services:	
Chancellor*:		Payroll:	

*Provost approval is not required for academic units on the Columbia campus, unless otherwise indicated by the Office of the Provost.