professionals ready for Administrative Professionals Day in April!

In the meantime, join Outdoor Recreation for 

**Brand Toolbox**

**Talent Management**

**Environmental Health and Safety**

**Office of Access and Opportunity**

with ADHD—and those who just want more support—get things done.

🌟

Ready for you to watch when it fits into your schedule.

Can't make it to this session?

Submit questions ahead of time to Cindy Wentz, cwentz@mailbox.sc.edu. Attendees will be able to ask questions during the session. You can also.

challenges supervisors face managing remote/hybrid employees and how

Recruitment, Office of Undergraduate Admissions) as they discuss

Employees - Live Webina

Go deeper:

🧘

💖

Wellness

Wiseman Group

👀

Change the Way You Lead Forever

📖

traditions while providing recommended accommodations for students,

highlights holidays and observances from religious and spiritual

📅

DeQuincey Newman Institute of Peace and Social Justice Spring Lecture

👉

Supervisor Trainings Just for You:

Training and Development

your progress, and browse


reserve your spot today!

Share the

celebrating on Friday, April 26 with USC's annual Administrative

📌

📌

Don't forget to share relevant information with your employees!

Announcements and Important Dates

employee success and enhancing our campus culture.

while focused on fostering a strong supervisor community, ensuring

We're here to make your job easier by providing important

Did you know

expectations, boundaries, and norms.

It directs and defines the purpose of the team by establishing clear

What we're watching:

MYgroup EAP:

Interfaith Calendar:

Another perspective:

Here's an idea:

Upcoming Supervisor Forum:

What's next:

Upcoming Trainings:

Fraud: The Role You Play - Live Webinar

Threat Evaluation and Reporting Overview: Recognizing Potential

Team Dynamics - Live Webinar

11 a.m.

LEAD: Leading at USC and Writing Position Descriptions is the

This is required training for all supervisors of university staff hired

into a supervisory position after January 1, 2010, and must be

This half-day conference includes continental breakfast, instruction,

and buffet lunch. Registration is $75 per person and supervisor

Work and encourage them to register for this year's conference.

Show your Administrative Professional you appreciate all their hard

Ariella Hughes and Coach Brett Groller will be our guest speakers,

or your work email to create an account.

To become a member to enjoy these perks, visit

doesn't stop there! You can also find special deals on hotels, cruises,

live shows, movies, and premium seating for sporting events. And it

South Carolina State Employees are eligible for exclusive VIP

awareness of Red Cross Month and raise funds to support essential

food, relief items, emotional support and other assistance for people

affected by disasters big and small.

humanitarian services here in South Carolina and across the

Awareness of Red Cross Month

redcross.org

Don't wait to get home to manage stress. Do it on the go with

on the ground, and the movement of your body.

Mindfulness is the practice of paying attention to your thoughts,

feeling, bodily sensations, and what's going on around you, and

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