



Request for Temporary COVID-19 Child Care Accommodation

On March 5, 2021, Governor Henry McMaster issued [Executive Order 2021-12](#), which directed all state agencies and educational institutions to immediately expedite the transition back to normal operations.

While striving to achieve this goal as quickly as possible, the University of South Carolina understands that employees may need **additional time to make arrangements for young children**. Therefore, we are providing the opportunity for employees with preschool and school age children to make any necessary alternative care arrangements.

The deadline to submit requests is Friday, March 19, 2021. Employees who notify their supervisors of their intent to submit an accommodation will be provisionally approved through March 19, 2021. Upon final approval, these employees may continue to work remotely **until they have made necessary arrangements or until April 5, 2021, whichever occurs sooner**.

Temporary COVID-19 Child Care Accommodation

Employee Name: _____

USCID: _____

Employee Email: _____

Employee Phone Number: _____

Employee College/Division: _____

Employee Department: _____

Child's Name: _____

Relationship: _____

Child's Age: _____

Child's School District: _____

Child's School: _____

Supervisor Name: _____

Supervisor Email: _____

Supervisor Phone Number: _____

