



South Carolina

Vice President for Student Affairs and Academic Support

Search Committee Meeting Minutes

Monday, March 28, 2022

4:00 p.m. – 5:30 p.m.

Osborne Administration Building, 107C and Microsoft Teams

Members in Attendance: Michelle Bryan (co-chair), Doug Foster (co-chair), Christian Anderson, Amber Fallucca, Tayloe Harding, Jed Lyons, Drew Newton, Reedy Newton, Lee Augenblick (virtual)

Members Absent: Silvia Patricia Rios Husain

Administrative Support Staff in Attendance: Stacy Fritz and Melody Boland

Call to Order

Michelle Bryan, co-chair, called the meeting to order and welcomed everyone in attendance. Dr. Bryan stated notice of the meeting had been posted and a quorum was present to conduct business.

Introduction of Search Committee Members

Each search committee member had an opportunity to introduce themselves by sharing their name and a brief description about their role on campus.

Legal Guidance for the Search

Terry Parham (virtual), General Counsel for UofSC, reviewed legal guidelines the committee and university must follow during the search to include:

- Freedom of Information Act (FOIA) guidelines for disclosure of information
- A notice of search meetings and agenda items must be posted at least 24 hours in advance.
- Minutes for search committee meetings must be shared with the public in a reasonable period of time.
- The search committee should recommend a minimum of three finalists.
- Search committee members can vote to enter executive session after stating the specific reason for the motion, but all votes and polling must occur in open session.
- All candidates must remain confidential during the search process.
- Questions about the work of the search committee should be directed to the co-chairs.

Affirmative Action and Equal Employment Opportunity

Molly Peirano (virtual), Assistant Vice President for Civil Rights and Title IX, reviewed policies, practices, and guidelines the committee and university must follow during the search to include:

- Affirmative Action (AA) policies and practices
- Equal Employment Opportunity policies and practices
- Freedom of Information Act (FOIA) guidelines for disclosure of information

Search Committee Charge

Harris Pastides, Interim President, charged search committee members with recommending 3-5 qualified candidates for consideration by the president to lead the Division of Student Affairs and Academic Support. The Vice President for Student Affairs and Academic Support will report to President-Elect Michael Amiridis. The position will work closely with the provost and vice presidents at the senior leadership level of the university.

Position Description

The search committee co-chairs provided a draft of the position description for the vice president for student affairs and academic support position for committee members to review. Search committee members provided feedback on minimum and preferred qualifications and supplemental questions.

Advertisements and Timeline for the Search Process

The search committee members shared organizations and publications that may be useful to advertise the vice president for student affairs and academic support position when posted. Committee members will send a list of their recommendations to the co-chairs for review and further discussion.

The co-chairs advised the timeline to have the position filled and the individual starting their new role is mid to late summer.

Michelle Bryan, co-chair, adjourned the meeting