

# ASSESSMENT REPORTING TIMELINE

## Group 1

The assessment process for degree programs in Group 1 is displayed in the timeline below. In summary, every two years, beginning in 2019, assessment reports for programs in Group 1 are due in the fall of odd numbered years on **December 1<sup>st</sup>**. All assessment reports are to be submitted in Assessment Plan Composer (APC).

CYCLE 4 (Fall 2023 –Summer 2025)						CYCLE 5 BEGINS (Fall 2025 –Summer 2027)
Fall 2023	Spring 2024	Summer 2024	Fall 2024	Spring 2025	Summer 2025	Fall 2025
<ul style="list-style-type: none"> <li>Collect assessment data and report results in APC</li> </ul>	<ul style="list-style-type: none"> <li>Collect assessment data and report results in APC</li> </ul>	<ul style="list-style-type: none"> <li>Collect assessment data and report results in APC (optional)</li> </ul>	<ul style="list-style-type: none"> <li>Collect assessment data and report results in APC</li> </ul>	<ul style="list-style-type: none"> <li>Collect assessment data and report results in APC</li> </ul>	<ul style="list-style-type: none"> <li>Collect assessment data and report results in APC (optional)</li> </ul>	<ul style="list-style-type: none"> <li>Collect assessment data and report results in APC</li> </ul>
<ul style="list-style-type: none"> <li>Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 3</li> </ul>	<ul style="list-style-type: none"> <li>Review assessment plan in APC &amp; make changes (if necessary)</li> </ul>				<ul style="list-style-type: none"> <li><b>Last term for data collection to be included in Cycle 4</b></li> </ul>	<ul style="list-style-type: none"> <li>Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 4</li> </ul>
<ul style="list-style-type: none"> <li>In assessment meetings, for each learning outcome, parties will....               <ol style="list-style-type: none"> <li>Review results</li> <li>Determine what impact(s) results have on student learning outcomes</li> <li>Recommend changes to curriculum or assessment measures</li> <li>Consider implications for future assessment plan</li> </ol> </li> </ul>						<ul style="list-style-type: none"> <li>In assessment meetings, for each learning outcome, parties will....               <ol style="list-style-type: none"> <li>Review results</li> <li>Determine what impact(s) results have on student learning outcomes</li> <li>Recommend changes to curriculum or assessment measures</li> <li>Consider implications for future assessment plan</li> </ol> </li> </ul>
<ul style="list-style-type: none"> <li>Use the information gathered in meetings for items a-d above to complete the “Use of Results” section in APC For each learning outcome</li> </ul>						<ul style="list-style-type: none"> <li>Use the information gathered in meetings for items a-d above to complete the “Use of Results” section in APC for each learning outcome</li> </ul>
<ul style="list-style-type: none"> <li>Submit Assessment Report for Cycle 1 <b>by December 1<sup>st</sup></b> in APC</li> </ul>						<ul style="list-style-type: none"> <li>Submit Assessment Report for Cycle 2 by <b>December 1<sup>st</sup></b> in APC</li> <li>Complete Assessment Actions Survey by <b>December 15<sup>th</sup></b></li> </ul>
<ul style="list-style-type: none"> <li>Review OIRAA feedback on Assessment Report in APC on <b>January 7<sup>th</sup></b></li> </ul>						<ul style="list-style-type: none"> <li>Review OIRAA feedback on Assessment Report in APC on <b>January 7<sup>th</sup></b></li> </ul>
<ul style="list-style-type: none"> <li>Revise and resubmit Assessment Report in APC (if necessary) <b>by December 1<sup>st</sup></b></li> </ul>						<ul style="list-style-type: none"> <li>Revise and resubmit Assessment Report in APC (if necessary) by <b>February 1<sup>st</sup></b></li> </ul>