

ASSESSMENT REPORTING TIMELINE

Group 4

The assessment process for degree programs in Group 4 is displayed in the timeline below. In summary, every two years, beginning in 2023, assessment reports for programs in Group 4 are due in the spring of odd numbered years on **May 1st**. All assessment reports are to be submitted in Assessment Plan Composer (APC).

CYCLE 4 (Spring 2023 – Fall 2024)						CYCLE 5 BEGINS (Spring 2025 – Fall 2026)
Spring 2023	Summer 2023	Fall 2023	Spring 2024	Summer 2024	Fall 2024	Spring 2025
<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC (optional) 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC 	<ul style="list-style-type: none"> Collect assessment data and report results in APC (optional) 	<ul style="list-style-type: none"> Collect assessment data and report results in APC
<ul style="list-style-type: none"> Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 3 	<ul style="list-style-type: none"> Review assessment plan in APC & make changes (if necessary) 	<ul style="list-style-type: none"> Review OIRAA feedback on Assessment Report in APC on <u>August 15th</u> 			Last term for data collection to be included in Cycle 4	<ul style="list-style-type: none"> Schedule meeting(s) with relevant program parties to discuss assessment results from Cycle 4
<ul style="list-style-type: none"> In assessment meetings, for each learning outcome, parties will.... <ol style="list-style-type: none"> Review results Determine what impact(s) results have on student learning outcomes Recommend changes to curriculum or assessment measures Consider implications for future assessment plan 		<ul style="list-style-type: none"> Revise and resubmit Assessment Report for Cycle 3 in APC (if necessary) <u>by September 15th</u> 				<ul style="list-style-type: none"> In assessment meetings, for each learning outcome, parties will.... <ol style="list-style-type: none"> Review results Determine what impact(s) results have on student learning outcomes Recommend changes to curriculum or assessment measures Consider implications for future assessment plan
<ul style="list-style-type: none"> Use the information gathered in meetings for items a-d above to complete the “Use of Results” section in APC For each learning outcome 						<ul style="list-style-type: none"> Use the information gathered in meetings for items a-d above to complete the “Use of Results” section in APC for each learning outcome
<ul style="list-style-type: none"> Submit Assessment Report for Cycle 3 <u>by May 1st</u> in APC 						<ul style="list-style-type: none"> Submit Assessment Report for Cycle 4 By <u>May 1st</u> in APC Complete Assessment Actions Survey by <u>May 15th</u>
						<ul style="list-style-type: none"> Revise and resubmit Assessment Report in APC (if necessary) by <u>September 15th</u>

