

# The Carolina Core Assessment Process

**1**

The Vice Provost and Dean of Undergraduate Studies alerts Department Chairs of the need to assess all Core courses in the department.

Department Chairs ask Core instructors of record in the department to identify an assignment that addresses one or more student achievements of the Core learning outcome.

**2**



**3**

Referring to the appropriate Core assessment rubric, Core instructors of record identify an assignment that can be used to assess one or more student achievements of the Core learning outcome and determine the method by which they will submit the following assignment details:

- Name of the assignment
- Assignment type e.g., paper, project, multiple-choice exam
- Assignment Instructions
- Assignment Grading Scale
- Student achievements addressed by the assignment
- Submission method

One month prior to the start of the semester, Core instructors of record will receive a “Carolina Core Assignment Information Form (survey)” to obtain the assignment information outlined in Step 3.

**4**



**5**

At the end of the semester, OIRAA collects and organizes all the assignments submitted that previous semester. A representative sample of assignments is selected for evaluation.

Volunteer faculty and instructors of record of Core courses to be evaluated will be asked to assess the learning artifacts using the Carolina Core assessment rubrics.

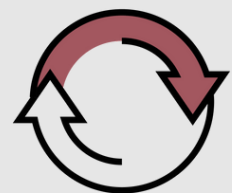
**6**

**7**

OIRAA compiles the assessment results for each Core learning outcome and provides a report including the results and a summary of the results and forwards the report to the Chairs and Deans of the originating departments for faculty discussion and their recommendations for improving the Core and their particular Core courses. In addition, the OIRAA report is shared with the Carolina Core Approval Committee and various Faculty Senate Committees for discussion.

Recommended changes from departmental discussions are forwarded to the Carolina Core Approvals Committee for review.

**8**



**9**

The Carolina Core Approval Committee reviews the assessment results, determines the degree to which the student achievements and learning outcomes have been met, and the recommendations from departments. They may propose any changes to learning outcomes that might be appropriate.

All proposed actions of the Carolina Core Approval Committee go to the Faculty Senate Courses and Curriculum Committee and if approved, then to the Faculty Senate.

**10**

## Notes:

- Selected assignments must address one or more student achievements of the Core learning outcome and may also include select questions from multiple-choice exams.
- Only Foundational Core courses are assessed. Integrative Core and lab courses are excluded from assessment.
  - Instructors teaching a Carolina Core overlay course should be prepared to submit two assignments for assessment.
- To prevent “assessment fatigue”, departments will assess all Core courses for which they are responsible once in a two-year period. Please refer to the Carolina Core assessment schedules for a current calendar of assessments.