Helpful Information for Completing the I-983

- **Student Email Address:** This should be the email you use most regularly. It cannot be your email.sc.edu email address.
- **USC’s SEVIS School Code:** ATL214F01395000
- **DSO Name and Contact Information:**
  Lauren Smith  
  International Student Services, Close Hipp 650A  
  1705 College Street  
  Columbia, SC 29208  
  Email: LSmith11@mailbox.sc.edu  
  Phone: 803-777-7461
- **SEVIS ID Number:** This number is found on page 1 of your I-20 right under the solid black line at the top of the form. It starts with an “N.”
- **STEM OPT Requested Period:** The day after your post-completion OPT EAD expiration date until the end of the two year period.
  - **Example:** If your EAD expires 12/15/2016, you would write 12/16/2016-12/15/2018.
- **Major:** Enter your Major as it is printed on Page 1 of your most recent I-20.
- **CIP Code:** This is found on your I-20 on Page 1 next to your major.
- **Employment Authorization Number:** This is the “USCIS #” on your EAD
- **The rest of the form must be completed by you and your employer.** Please see your employer to complete pages 2 through 4 of the I-983 form.
- **Note that you do not have to complete page 5 when you initially submit your 24-month STEM extension application.**
  - It is your responsibility to complete the 1 year and 2 year evaluations on page 5 at the appropriate time. Submit each evaluation to the ISS Advisor who processed your STEM OPT application.

*For all other questions, see the I-983 Instructions at https://www.ice.gov/sites/default/files/documents/Document/2016/i983Instructions.pdf or contact your employer.*