UNIVERSITY OF
South Carolina

Intent to Appoint Non-U.S. Citizen Affiliate Form

The purpose of this form is: 1) for the College/Division to consider an early indication of whether a prospective non-U.S. citizen affiliate may be eligible for an appointment under policy UNIV 2.50 (based on research compliance / national security concerns); and 2) for the College/Division to inform Immigration Services in ISSS and take related administrative steps.

A minimum of 90 days' notice is requested, but some cases may require more time. (Note: Faculty with EAR, ITAR, Tech Control Plans, or similar concerns must consult with SAM-ORC to ensure the Affiliate appointment does not compromise contractual or research security requirements.) **Provide this completed form and CV (including current and prior education/employment history and locations) to the Dean's or VP's office for approval.**

Sponsoring Department:		
Supervisor Name:		Supervisor USCID:
Affiliate Full Legal Name (as it appears on their passport):		
Affiliate Email Address:		
Affiliate Mailing Address:		
Estimated Dates of Appointment (max 5 years):	Start:	End:
Type of Appointment:	☐ Academic (e.g., teaching/research)	☐ Non-Academic (e.g., coach, chaplain)
Internal/Honorific title, if any (must be consistent with academic and HR policies)		
Purpose/activities of the appointment. If research, include project title and sponsoring agency.		
Will the affiliate perform any controlled or restricted research (e.g., EAR/ITAR, publication restrictions)? If yes, additional review may be required; contact Office of Research Compliance.	☐ Yes (explain):	☐ No
Access/equipment to be made available to affiliate other than Standard affiliate privileges and access.		

UNIVERSITY OF
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Citizenship/Visa status	☐ U.S. Permanent Resident	☐ Other (list current U.S. visa status):
Provide all countries of citizenship and permanent residence.		
Is the person presently in the U.S.?	☐ Yes	☐ No
Does the affiliate currently work for USC?	☐ Yes	☐ No
Will the affiliate be located on the USC campus or offsite?	☐ On-campus	☐ Off-campus
If located off-campus, indicate physical location where affiliate will be conducting activities for USC.	☐ In the U.S. (explain):	☐ Outside the U.S. Country:
Please list affiliate's current employment or affiliate appointments outside of the U.S., including the position title and associated entity.		
Will the affiliate have external funding? If yes, please list: **1) Funding type (e.g., grant, contract, scholarship)** **2) Name & country of entity providing funding (e.g., university, government, or company)**	☐ Yes (explain):	☐ No
Account for background check fee (Department chart field string will be used if no other account provided)		

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Department Chair / Unit Head Signature Date

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Dean / VP Signature Date