**XXXXX, Ph.D.**

For the Personnel section, indicate the effort as the number of months, and whether it is academic, calendar or summer depending upon the faculty member’s appointment. Only faculty/staff with a 12 month appointment should use calendar months.

**Budget Justification**

**Personnel**

Name of Principal Investigator, (X month, academic)

The PI is requesting salary support to spend X month’s effort for the duration of the project. The salary support in this proposal will allow the investigator time to supervise the overall project and efficiently carry out the proposal. The scope of work includes activities such as XXXXXXXXXXXXXXXXXXXXXXXXX.

Post-doctoral Research Fellow, to be named,

A full-time post-doctoral research fellow (12.0 calendar months) is being requested for the duration of the project. The post-doctoral fellow will have the primary responsibility of monitoring XXXXXXX. The research fellow, along with the PI, will perform XXXXXX. The research fellow will also assist the PI on XXXX, as stated in the proposal.

Graduate Research Assistants, to be named,

Two full-time (20 hr wk, 12.0 calendar months) graduate research assistants are being requested for the entire project. These research assistants will have the primary responsibility for assisting the PI and post-doctoral fellow with XXXXXXXXXXXXXXXXXXXXXXXXX.

**Equipment**

Only list equipment that is greater than $5000. No indirect costs are charged on Equipment. Computers and software should be listed under Supplies. Attach quotes for items with a unit cost of $5000 or greater.

**Travel**

Year 1: $XXXX; Year 2:$XXXX

Domestic Travel: Travel to professional meetings – Funds are requested for travel to by the Principal Investigator or students to one professional meeting per year to present findings from the study. Be specific if possible. (Give a cost breakdown)

Foreign Travel: Travel to professional meeting - Give a cost breakdown and information about the name of the conference/meeting and who is attending.

**Supplies**

The following supplies will be purchased for use in the XXXX procedures described in the proposal and will be broken down into XXXX supplies.

Supply #1 (Yr 1 -$XX; Yr 2- $XX).

Explain why needed.

Supply #2; (Yr 1 -$XX; Yr 2- $XX)

Explain why needed

**Other Expenses**

Year 1: $XXXXX; Year 2: $XXXXX

Publication costs – Funds are requested to cover page costs for publication of study findings in professional journals (Average 2 publications per year of the proposal). ($XXX, Years 1-2)

Consultants- Different from a subaward agreement. This is typically used when someone is supplying a service to many customers. May be an individual or a business.

Subaward/Consortium Agreements - Include information such as the name of the subawardee, short statement of the Scope of Work and cost. Note: Indirect costs are only charged on the first $25,000 for each subawardee per USC’s indirect cost rate agreement.

Rent- Explain. Indirect costs are not charged on rental of office space that is off-campus.

Graduate Assistant Tuition-Funds are requested to cover a full year's tuition for two graduate assistants. ($XXXX2, years 1-2). No indirect costs are charged on tuition.

Indirect Cost Rate

USC and SCRF have a federally negotiated indirect cost rate agreement with DHHS. On campus (indicate research, service or instruction) projects carry a XXX% (46.5% for research, 35% for service/training and 49.5% instruction) rate. Off-campus rate of 26% may be used only when more than 50% of the project will occur off of the main USC campus.

Senior and Regional Campus Indirect Cost Rates: Aiken, Beaufort, Salkehatchie, Sumter, Union and Upstate use the following indirect cost rates: On campus (indicate research, service or instruction) projects carry a XX% (37% for research, 35% for service/training and 49.5% instruction) rate. Off-campus rate of 26% may be used only when more than 50% of the project will occur off of the campus.

USC School of Medicine – Columbia and Greenville Indirect Cost Rates: On campus research is 33.5%. Service/Training and Instruction proposals use 35% and 49.5% respectively. Off campus rate is 26%.

Indirect costs are not charged on tuition, student participant support costs, equipment, leases, the amount of a subaward that is greater than $25,000.