

**UNIVERSITY OF SOUTH CAROLINA
STAFF SENATE MEETING**

Tuesday, August 13, 2024

3:00 – 4:30 p.m.

PRESIDING: Megan Colascione, President

Call to Order – Megan Colascione, President

President Colascione officially called the meeting to order at 3:01 PM. President Colascione welcomed staff senators and visitors to the staff senate meeting. She reminded attendees that only staff senators are permitted to speak during the meeting.

Roll Call/Attendance Report – Julia Hodge, Secretary

Secretary Hodge checked the roll after taking attendance. According to the attendance report, 44 senators were in attendance, 8 senators were absent or online, and no senators gave proxies.

Establish Quorum – Julia Bellon, Parliamentarian

Based on the attendance report, Secretary Hodge declared a quorum was established and Parliamentarian Bellon declared business could be conducted.

Approval of Minutes – Megan Colascione, President

There were no changes to the July 9, 2024, staff senate meeting minutes. Senator McCormick made a motion to accept the general body staff senate minutes as written. Senator Kenard seconded the motion to accept the minutes as written. All senators were in favor. The motion was adopted and carried, and the minutes were accepted as written.

President's Update – Megan Colascione, President

- Celebrate
 - Sports
 - Gamecock Olympic Athletes
 - Rivals in Red (Manchester United v. Liverpool) soccer match
 - ADA paratransit available to all staff, faculty, and students for FREE
 - Must be registered with the Employee Relations office
 - Donations to the Gamecock CommUnity Shop
 - Welcome new staff senator, Robert Sutherland, Graduate School
 - Staff Engagement
 - Non-senator engagement in committees and general body meetings
- Collaborate
 - USC Move-In
 - Upcoming dates: August 17 & 18
 - First Night Carolina
 - August 19
 - Family Weekend
 - September 19 & 20
 - Health & Wellness Expo
 - September 24 (8:00 AM – 2:00 PM)
 - Gamecock CommUnity Shop
 - Donations needed

- Innovate
 - Partnership with USC Alumni Association
 - Creating a faculty/staff membership (annual and lifetime membership discount)
 - Parking & Transportation
 - New Park USC app
 - New Ad-Hoc Committee: Affiliate Employees
- Please join me in welcoming our guest speaker today, Brian Favela, Director of Parking & Transportation Services

Guest Speaker – Brian Favela, MBA, Director of Parking & Transportation Services

- Three Focus Areas
 - Communications
 - Community
 - Customer Service
- Balance
 - Customer
 - Internal Processes
 - Financial
 - Training & Development
- Lots of new things and updates!
 - Lots and garages getting cleaned up and maintenance
 - Parking moving to 411 Huger
 - Upcoming newsletter and dashboards
 - Give 500k to scholarship fund
 - Smart Parking Campus
 - ParkUSC App
 - Parking Guidance System – Bull Street Garage (completion Spring 2025)
 - Mistall – New tech
 - Extended gameday shuttles
 - Paratransit Services - On Demand
- Rules
 - Have a permit.
 - Park where you're supposed to park.
- What's next?
 - Continue the Smart Campus concept
 - Create a Master Mobility and Parking Plan
 - Create new policies that establish equitable governance
 - Introduce license plate recognition
 - Develop a 5-year deferred maintenance plan
 - Moving Park & Go location to CLA in January
 - Expanding EV charging stations
 - Creating a Parking & Transportation Advisory Group
 - Improve the appeals process
 - Obtain a CRM system
- Q&A Topics

- Citations
 - Improper parking: \$50
 - Parking in the wrong lot: \$50
- Putting together a new booting program. Don't want to put people in an unsafe environment with towing cars to a dangerous area.
- All Campus Passes
 - Billed through departments; cannot pay for those individually out of pay checks.
- Parking is considering seasonal passes to allow access to underutilized garages and lots
- Looking into a "pay daily" model
- Looking into a split option too, to allow fac/staff to sublease their spot when they're not here
- Three staff monitoring a zone – goal: have someone walk the area 4 times a day.
- Parking is a self-sustaining office. They do not get funds from the university, so unfortunately, price increases are necessary for increasing costs.
- Contact with questions: parking@mailbox.sc.edu

Reports of Committees:

Membership: Kathryn Kenard/Andrea Avant

- We are working on getting the units appropriately divided and aligned with senators.
 - We are doing this for the purpose of providing information to Senators who work in areas other than colleges, so they know who they are representing.
 - We also understand that this will make the election process more manageable.

Communications: Michaela Taylor/Lori Carey

- We are going to be working on the Staff Senate website over the next month or so.
 - Adding a repository of accomplishments from each Staff Senate year.
 - Call to Action: Any updates or ideas for either the website or Twitter should be shared with the co-chairs.

Staff Policy and Well-Being: Jason Cone/Cami Reid

- Ongoing initiatives in HR: Segal Consulting, EAB Consultation/Employee Value Proposition, search for new LMS/talent management system, considering a student loan forgiveness partner
- Dependent Tuition Remission
 - Met with Joey Derrick and Cindy Peachey from Financial Aid
 - Discussed current dependent scholarship and obstacles for tuition remission policy
 - Will discuss what to do with this information at next committee meeting (pursue legislative change, increase awareness of current scholarship, etc.)
 - May reach out to scholarship committee to discuss potential collaboration
- Employee Well-Being is hiring two new positions and launching Caregiver Support Network
- Looking further into establishing mental health spaces on campus
- Added onboarding to goals for year

Professional Development: Khristina DeLorenzo/Simone Keller

- During our last meeting:
 - We completed going over and making edits to our charter.
 - Established Whitney Easaw as our secretary.
 - We discussed bringing health and wellness opportunities to the staff senate and connecting with our Staff Policy and Well-being committee about possible collaboration.
 - Margee Zeigler will put together a Professional Development survey for us to review in our next meeting.
 - Discussed networking opportunities for Staff Senators outside general meeting times, i.e. meeting for lunch at Garden Grill
 - Announce a Professional Development opportunity offered by the Office of Access and Opportunity. The Inclusive Excellence Institute is now open for registration for faculty and staff.

Community Projects: Chakira Hogan/Alexis Watts

- Thank you to everyone who donated to our Gamecock CommUnity Shop drive this past month! We have raised \$200 for the pantry and many pounds of pantry items and essentials! Looks like Student Affairs may have brought in the largest amount of items! Total items donated from Staff Senate drive: 171 items (We have donation forms for anyone who wants a tax receipt for your donation.)
- From now through the next meeting we will host a drive specifically for household items needed for international students. The Community Shop indicated they are in need of:
 - Sheets, towels, bathmats, shower curtains/liners, shampoo/conditioner, soap, deodorant, body wash, laundry detergent, and pillows.
 - You can bring those to the next general meeting, September 10, and we'll collect them downstairs again starting at 2:30.
- In October we will also plan a business clothes drive for the Carolina Closet which provides professional clothing for students or staff. We'll have more details about that at the next meeting, but we wanted to let you know in case you are planning to clean out your closet soon.
- We would like to continue our Ronald McDonald House tab drive from CPC last year. Do any senators have their containers? Please let us know by the next meeting so we can see how many containers we will need.
- CPC Committee Meeting is next Tuesday, August 20 at 3:00 pm on Teams

Bylaws: Marissa Buck/Manda Fontenot-Tuk

- New Business - Remote Attendance
 - It's more complicated than at first glance
 - Based on on-file remote plans with HR, event of university travel, etc.
 - Importance of in person and what is lost in virtual attendance vs. meeting approved hybrid and remote plans
 - Tabled
 - We need to define attendance in general
 - Committee vs. Full Session Attendance
 - Tabled
- Progress on Last Year's Work - Revision Proposition for Presidential Succession

- Sent to EC and Approved
- First Read to Full Session

Staff Senate Awards and Recognition Committee: Toni Karl

- No report at this time.
- Next meeting: August 20 at 3:00 PM

Staff Senate Scholarship/Fundraising Committee: Michelle Knight

- Met on July 16th
- Discussed ways to raise funds, fundraising event perhaps in conjunction with an event planning class
- Now, Staff Senate giving link added to the drop-down list in Development
- Our next meeting on August 20th we have invited the Scholarship/Giving co-chair from Clemson to speak to our group about their successes
- Investigating what's the easiest way to award scholarship money and will it involve another account code/opening another kind of account

Order of Business – *Julia Bellon, Parliamentarian*

- Bylaws Update
 - First Read to Full Session
 - Revision to establish procedure for presidential succession in Staff Senate elections and roles
 - Vote will happen at the next meeting

Additional Announcements

- Staff Ombuds Update
 - Moved to 1430 Senate Street (3rd floor – room 308)
 - Separate and confidential space
 - Survey – please provide feedback if you visit office or interact with ombuds
 - If you'd like for her to visit your office either for an introduction or to facilitate a workshop, please reach out.
- Senator McCormick announced the opening of the new nursing building and collaboration with Lexington Medical Center. Celebrated with a ribbon-cutting ceremony yesterday.
- Senator Christopher announced that Counseling and Psychiatry has moved to Center for Health & Well-being. No longer in Thompson.

Adjourn

Senator Epps made a motion to adjourn. Senator Carey seconded the motion to adjourn. All senators were in favor. The formal meeting adjourned at 4:22 PM.

Next meeting: Tuesday, September 10 at 3:00 p.m. in the Lumpkin Auditorium, Close-Hipp Building, 8th Floor.

Respectfully Submitted,

Julia Hodge
Secretary
Staff Senate