

Mutual Expectations Worksheet

Supervisory

| What I expect from my direct report... | What my direct report should expect from me... |
|--|--|
| 1. | 1. |
| 2. | 2. |
| 3. | 3. |
| 4. | 4. |
| 5. | 5. |
| 6. | 6. |
| 7. | 7. |
| 8. | 8. |
| 9. | 9. |
| 10. | 10. |
| Additional items from direct report's | Additional items from direct report's list |
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