Tutorial: How to access the Student AIM Portal

Students can access the Student AIM Portal throughout the semester to view and manage accommodations for their courses. The portal allows access to a detailed list of their approved accommodations where students can print their accommodation letters and select accommodations for courses in a three-step process! Additionally, the portal allows students to schedule and manage upcoming exams with the necessary adjustments.

Important: The SDRC recommends that students contact their disability coordinator or a staff member if they encounter an issue in the Student AIM portal.
How to access the Student AIM Portal
The Student AIM Portal is highly beneficial for registered students. Students can manage their course accommodations, schedule exams, and communicate with their accommodations coordinator through the portal. It’s a convenient way to stay organized and ensure you have the support you need throughout the semester. Let’s have a look:

Step 1. Log into the Student AIM portal. This can be found on the Alternative Testing section of the Student Disability Resource Center webpage. For quicker access, click here.

Step 2. Log in using your network name or VIP ID. Hint: This is the same credentials as Blackboard.
Step 3. Read and sign any required waivers, such as the Faculty & Staff Communication Waiver and the Peer Notetaker Agreement. These E-Forms outline important terms and conditions regarding the services and support you will receive as a registered student. Your virtual signature on the waiver(s) ensures clear communication and understanding between you, the faculty, and the SDRC Team.

Step 4. Welcome to the Student’s Overview page! On the Overview page, students can read important messages regarding their accounts and easily contact their SDRC coordinator for guidance. Additionally, students can print Faculty Notifications Letters, view and request accommodations for specific courses, and a ton more that are easily accessible. For more tutorials on using the system, such as submitting an exam request, visit our website!
Step 5. On the Overview page, students can request accommodations for specific courses. However, students can modify their request for accommodations should changes occur, such as adding new accommodations or dropping a course. To update the request, simply select the Modify Request option. To cancel, select the Cancel Request option.

This concludes the tutorial on accessing the Student AIM portal. If you have any questions/ concerns, please contact our Test Proctoring Center at 803-576-8457 or email the Test Proctor at SDRCTEST@sc.edu.