How to Apply as a Non-Degree Seeking Student

Non-degree seeking students are part-time students who are not interested in earning a degree at USC Lancaster. Applicants who have been officially denied admission as degree-seeking students are not eligible for admission as non-degree students. Courses completed under this designation carry full University credit; however, none of the hours are applicable toward a degree until the student applies and qualifies for admission to a degree program.

- Complete the online application
- Requirements for admission:
  - Official college transcript (must be from all institutions you have attended)
    - If you have less than 30 hours of attempted college credit:
      - Request that your high school mail an official transcript including your graduation date to USC Lancaster Admissions, PO Box 889, Lancaster, SC 29721. If your high school provides electronic copies of transcripts, please make sure they are signed before being sent.
    - If you have less than 30 hours of attempted college credit and are under the age of 21:
      - Request that your official SAT or ACT test scores be sent directly from the testing agency (CollegeBoard.org or ACTstudent.org) to USC Lancaster
  - Pay $10 application fee
- Requirements for enrollment:
  - Immunization form and acceptable proof of immunization
  - Citizenship verification form and acceptable proof of citizenship
  - Additional information such as, but not limited to, the following may be requested as university policy and procedures are updated on a regular basis:
    - Proof of name change (if your name has changed at any time since birth and that name is listed on any transcripts, immunization records or citizenship documents)
- Admission
  - Once all required credentials have been submitted, your application will be reviewed and processed. You will receive notification of our decision by mail.
- Claiming Your Account
  - Your acceptance packet will include your VIP ID and a temporary password, along with instructions that you will need to follow in order to finish setting up your account.