

For USC Lancaster Students: Job Openings

Last Updated: 07/05/19

Date	Title	Employer	Location	Job Type
07/05/19	Census Worker	United States Census Bureau	Lancaster area	Part-time
Description:	2020 Census job applications are being accepted on-line at www.2020Census.gov/jobs . A variety of positions will be available and offer a Flexible work schedule, Competitive pay, and Paid training. Pay ranges from \$13-18/hour.			
Requirements:	Applicants must be at least 18 years old, have a valid Social Security number, be a US citizen, and have a valid e-mail address. No resume required.			
Contact:	Apply at www.2020Census.gov/jobs .			
07/05/19	Staff Accountant/ Bookkeeper	Montgomery & Yarbrough, PA, CPAs	Chester, SC	Full-time
Description:	Candidate will process payroll, prepare sales tax, enter data, prepare bank reconciliations and prepare individual income tax returns. Some filing and answering telephone calls when other staff members are unavailable will be required. Payroll consists of entering and printing weekly payroll checks as well as entering after the fact payroll into QuickBooks. Candidate will be required to calculate payroll taxes and schedule payroll tax payments online. The position includes preparing quarterly payroll tax reports. Data entry includes entering information from check stubs and other sources provided by the client to create payroll reports, sales tax reports and financial statements. The use of excel spreadsheets is required for some reports. The candidate will enter data to prepare individual income tax. As the candidate become proficient, business income tax returns will be added to the job function.			
Requirements:	Desired Skills: Interpersonal Communication Abilities, QuickBooks, MS Word, Excel, Ability to complete multiple projects Qualifications: Certificate – Accounting Clerk, Associate Degree in accounting or business, Bachelor degree in accounting or business Work hours: 9-5 but the position has the flexibility to work around the student’s class schedule.			
Contact:	Diane F. Murphy Montgomery & Yarbrough, CPAs P.O. Box 429 Chester, SC 29706 (803) 377-4162 (phone)			

	(803) 581-5526 (fax) dianecpa@truvista.net			
07/01/19	Lead Teachers/Assistant Teachers	Building Blocks Learning Center	Charlotte, NC	Full-time/Part-time
Description:	Seeking Lead Teachers and Assistant Teachers for an early childhood learning center located in Charlotte, NC			
Requirements:	NC Teaching Credentials and college credit hours required for Lead Teacher positions			
Contact:	Email 3ggirls@bellsouth.net or call (704) 542-2339 to learn more about the opportunities and to obtain an application. Building Blocks Learning Center 8631 Pineville-Matthew Rd. Charlotte, NC 28226			
07/01/19	Cashier/Cook	Burger King	Lancaster, SC	Part-time
Description:	Attention students! Now hiring for evenings and weekends! <ul style="list-style-type: none"> • Night shift time starting at \$8.50 per hour or more • Closers starting at \$8.75 per hour or more • Flexible hours to accommodate school • Paid weekly and ½ off food discount during shift • Nights and weekends with extra hours available • Advancement opportunities to Team Leader and Shift Manager 			
Requirements:	Desire to be a part of a team with the opportunity to grow			
Contact:	Apply in store or online at: Burger King 1103 N. Main St., Lancaster, SC 29720 Questions? Call (803) 285-6336			
07/01/19	Team Member/Driver	Jerseys Giant Subs	Lancaster, SC	Part-time
Description:	Team Member-Duties include but not limited to: -Greeting guests -Providing exemplary customer service -Communicate effectively with guests -Take and fill guests orders quickly and accurately -Slice meats and cheeses			

	<p>-Prepare food -Maintain a clean work area -Wash dishes -Sweep and mop floors -Remove trash from building -Help team mates with a "Can Do Attitude"</p> <p>Driver</p> <p>-Possess a clean driver's license and maintain adequate insurance -Deliver food to guests in a safe manner -Provide exemplary customer service -Communicate effectively with guests -Assist other team members with "in store" duties</p> <p>All employees are required to help out where needed.</p>			
Requirements:	College student wanting to be a part of a team at a new local restaurant			
Contact:	Anyone interested may text 415-851-3180 with code 795957			
07/01/19	Retail Associate	Ross Dress for Less	Rock Hill, SC	Full-time (30 hrs or more)
Description:	<ul style="list-style-type: none"> • The Retail Associate is responsible for ensuring our Customers have a positive shopping experience. The Associate makes eye contact, smiles, and greets all Customers in a courteous and friendly manner, treats fellow Associates with respect, efficiently follows all company best practice standards as outlined in all work centers, and ensures proper merchandise presentation. The Retail Associate is expected to be engaged in these tasks as assigned during all working hours, and will be expected to perform a range of functions in all areas of the Store as business needs require. The Associate may be requested to perform additional tasks in specific situations, if performance of these tasks will help achieve our Customer service and operational goals. • ESSENTIAL FUNCTIONS: • Understands that safety is the number one priority and practices safe behaviors in everything they do. • Maintains a high level of awareness on the sales floor to create a safe and secure shopping environment for everyone. Maintains clutter free, clear egress to emergency exits. Immediately corrects or reports any unsafe conditions or practices to Store Leadership. 			

	<ul style="list-style-type: none"> • Treats all Customers and Associates with respect and courtesy; is friendly and professional at all times. Recognizes fellow Associates using Company recognition programs. • Assists Customers in any way necessary – is register-trained, assists Customers with merchandise, and answers Customer questions in a polite and knowledgeable manner. Greets all Customers by making eye contact, smiling and saying “hello” throughout the Store as well as saying “thank you” with every register transaction. • Provides prompt and efficient responses to Customers at all times. Responds to Customer Service calls immediately. Handles all Customer issues in a courteous and helpful way, calling a member of the Store Leadership when needed. • Represents and supports the Company brand at all times. • Maintains a professional appearance, and adheres to the Company dress code at all times. • Performs daily assigned sizing and recovery per company best practice to ensure a neat, clean and organized store that is well-maintained and efficiently merchandised to standards. • Expedites newly received merchandise receipts to the sales floor with a sense of urgency, merchandising all items per company best practice to the monthly presentation guidelines and maintaining merchandise/brand name familiarity within departments to assist Customers. • Understands the Loss Prevention Awareness program, the Shortage Highway, the Store Protection Specialist (SPS) position (where applicable), and merchandise protection standards. • As a representative of Ross Inc., demonstrates integrity and honesty in all interactions with Associates and Customers. Safeguards confidential information, cash and credit card information, and merchandise. • Follows all Mark-Out-of-Stock (MOS) policies, including the identification of MOS merchandise, proper processing of each piece and the notification of Store Leadership to review and approve all disposals. • Follows all policies and procedures concerning cash, check, charge card and refund transactions, voids and offline procedures. Maintains a high level of awareness and accuracy when handling bankable tenders. • Demonstrates a sense of urgency to efficiently perform their role. Maximizes productivity by executing all Store best practices and minimizing steps and touches in their work flow.
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<p>Requirements:</p>	<p>COMPETENCIES:</p> <ul style="list-style-type: none"> • Customer Focus • Integrity and Trust • Communication • Action Oriented • Drive for Results • Approachability • Composure
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	<p>QUALIFICATIONS AND SPECIAL SKILLS REQUIRED:</p> <ul style="list-style-type: none"> Effectively communicate with Customers, Associates and Store Leadership in a friendly, respectful, cooperative and pleasant manner. Ability to perform basic mathematical calculations commonly used in retail environments. <p>PHYSICAL REQUIREMENTS/ADA:</p> <ul style="list-style-type: none"> Ability to use all Store equipment, including PDTs, registers and PC as required. Ability to spend up to 100% of working time standing, walking, and moving around the Store. Ability to regularly bend at the waist, squat, kneel, climb, carry, reach, and stoop. Ability to occasionally push, pull and lift more than 25 pounds. Ability to use janitorial equipment, rolling racks, ladders and other assigned supplies. Certain assignments may require other qualifications and skills. Associates who work Stockroom shifts: Ability to regularly push, pull and lift more than 20 pounds <p>Minimum Age: 18 Hiring Requirements: Background Checks Education Level: No Minimum Education Requirement Requires a Drivers License: No Minimum Salary: 11.00 Hour Maximum Salary: 0.00 Hour Pay Comments: DOE (Depends on Experience) Benefits:</p>			
Contact:	Job Application Methods Accepted: At the Nearest One-Stop, Via Company Website (Address provided below) Company Website: https://corp.rossstores.com/careers			
07/01/19	Various Seasonal Positions	UPS	Charlotte, NC	Part-time
Description:	Need extra cash? UPS is hiring for several seasonal positions right now. Work days and shifts vary. Great pay!			
Requirements:	<p>Minimum Job Requirements:</p> <ul style="list-style-type: none"> Must be willing to work outside in ALL types of weather Must be 18 years of age or older Must be available from 9:00 a.m. into late evening depending on shift Must meet appearance guidelines Must be available to work until mid-January Must have reliable transportation Must meet driver on route, NOT at UPS facility Must be able to lift Up To 70 lbs. 			
Contact:	For available job opportunities in your area or to apply, visit www.upsjobs.com .			
07/01/19	Certified Nursing Assistant & Care Specialist	Senior Helpers	York County, Lancaster County, & Chester County	Part-time

Description:	<p>Certified Nursing Assistants & Care Specialists Needed!!! Senior Helpers, a Non-Medical Senior Home Care Agency is currently seeking experienced, dependable, and compassionate Aides with a professional demeanor.</p> <p>Our Care Specialists assist with: Personal Care, Light Housekeeping, Meal Preparation, Medications reminders, Transportation, and Companion Care.</p>			
Requirements:	<p>Requirements: High School Diploma, Valid Social Security Card, Valid Driver's License, and Reliable Vehicle with proof of current insurance. Must have verifiable references & Clean Criminal Background.</p>			
Contact:	<p>Questions? Contact: Keesha Richardson (Recruiting & Retention) at (803)329-4357 krichardson@seniorhelpers.com</p>			
07/01/19	Various Positions	Visiting Angels Living Assistance Services	York, Lancaster, Chester & surrounding areas	Part-time
Description:	<p>Now hiring Caregivers, HHA, PCAs and CNAs for services offered to clients in York, Lancaster and Chester counties. Responsibilities include:</p> <ul style="list-style-type: none"> • Personal Care: assistance with grooming, bathing, toileting and incontinence issues • Companionship • Light housekeeping • Meal preparation • Medication and appointment reminders • Transportation 			
Requirements:	<p>Vary depending on the position but must have a clean background, 2 step TB, and reliable transportation</p> <p>For most positions you will need:</p> <ul style="list-style-type: none"> • Names & phone numbers of references • Current TB test • Social Security card • Two years of caregiving experience • Car with proof of valid auto insurance • Driver's license 			
Contact:	<p>Open Interviews Monday – Friday 9:00 AM to 4:00 PM 1615 Ebenezer Road, Rock Hill, SC 29732 (803) 610-4200</p> <p>OR</p> <p>Go to www.visitingangels.com/Yorkcounty/home Scroll to bottom of home page click on Employment Application Complete the application Email additional information to dminges@visitingangels.com</p> <p>For questions contact: Kim Kilbarger</p>			

	Community Liaison (803) 610-4200 kkilbarger@visitingangels.com			
07/01/19	Registered Behavior Technician, Board Certified Assistant Behavior Analyst, Board Certified Behavior Analyst	Carolina ABA LLC	Lancaster, Chester, York Counties	Part-time & Full-time
Description:	<p>Carolina ABA LLC is an Applied Behavior Analysis (ABA) therapy provider for children diagnosed with Autism Spectrum Disorder. We are dedicated to the communities of Lancaster, Chester & York counties in SC. Come and be a part of a team of professionals dedicated to making a difference in the lives of children with special needs. We believe our success begins with skill development opportunities in a variety of environmental settings from the home to the community. ABA therapy is directed to clients to increase language and communication skills, social skills, appropriate play skills, cooperation skills, and daily living skills.</p> <p>Interested applicants will perform the following responsibilities if hired:</p> <ul style="list-style-type: none"> • Be able to move for up to 8-12 hrs/day • Implement intervention plans • Meet required therapy hours as scheduled • Achieve identified goals and objectives • Complete behavior tracking and clinic notes • Teach behavior, social and daily living skills • Respond and minimize disruptive behaviors • Organize and create teaching materials • Implement plans in the home and community • Train the parents/guardians <p>Applicants with experience working with ASC children and Associate's or Bachelor's degree preferred.</p> <p>A competitive benefits package is provided including:</p> <ul style="list-style-type: none"> • Frequent supervision and guidance • Flexible F/T and P/T hours • Opportunities for career advancement • Ongoing training and development • Positive and supportive work environment 			
Requirements:	High School Diploma or Equivalent			

	Valid driver's license Valid motor vehicle and car insurance Criminal Background Check Qualified candidates must be skilled, patient, understanding and committed to the development of their clients. We seek compassionate individuals who will work with the child, implementing individualized behavioral programming designed and maintained by a Board Certified Behavior Analyst (BCBA).			
Contact	To apply please send your resume to Ashley Anderson at info@carolinaaba.com.			
07/01/19	Sales Associate	Fastenal	Lancaster, SC	Part-time
Description:	<p>The Fastenal Company would like to invite ambitious, hard-working individuals to apply for the position of Part-Time Sales Associate PT. Applicants should be able to bring new ideas and improvements to business practices, work well both independently and as part of a team, and show respect to co-workers, customers, vendors, and visitors in the workplace while demonstrating Fastenal's core values of Ambition, Innovation, Integrity, and Teamwork.</p> <p>ABOUT US:</p> <p>Since 1967 Fastenal has grown as a distributor of industrial and construction supplies from a single store to over 2,500 locations, each providing tailored local inventory and personal service for our customers. As we've expanded across the world, we've retained a core belief in people and their ability to accomplish remarkable things - if given the opportunity. From this philosophy stems an entrepreneurial culture that challenges every employee to run their own business, create their own success, and advance to become company leaders.</p> <p>As a growth company with a solid financial position, that typically doubles in size every four to five years, we are committed to training, promoting from within, and creating opportunities for our employees. If you have an entrepreneurial spirit and are looking to make your mark as part of an elite growth company, you won't find a better fit than Fastenal.</p> <p>OVERVIEW:</p> <p>Working as Part-Time Sales Associate PT, you will have the opportunity to balance formal training with real-world experience running a store and working with customers. It's a great way to learn the ropes of our fast-paced industry and potentially transition into a full-time sales position. Fastenal Company is currently seeking candidates for a part-time Sales Associate PT position at our store located at 1770 Hwy 521 By-Pass South, Lancaster, SC 29720.</p> <p>TRAINING PROGRAM:</p> <p>The training experience includes hands-on, on-line, and classroom training offered through our corporate university. The training program for current employees who are promoted into these positions will vary based on prior experience with the company.</p> <p>RESPONSIBILITIES:</p> <p>The duties and responsibilities of this position include, but are not limited to:</p> <ul style="list-style-type: none"> o Assisting with sales and customer service o Managing inventory 			

	<ul style="list-style-type: none"> o Placing and fulfilling orders o Performing local sales calls and deliveries with a company vehicle <p>Sales Associate PT 1770 Hwy 521 By-Pass South, Lancaster, SC 29720 Part-Time Shift(s): Monday - Friday Between 7AM - 5PM</p>
Requirements:	<p>The following skills and qualifications are required for this position:</p> <ul style="list-style-type: none"> • 18 years of age or over • A valid driver's license and the ability to meet our driving record requirements • Possess or are working towards an Associate's Degree in Business/Marketing OR have equivalent industry experience and knowledge of the local market • Strong computer skills and math aptitude • A strong aptitude for sales and desire to earn salary plus commission after the training period • Excellent written and oral communication skills • Customer-service oriented • Ability to lift, slide and lower packages that typically weigh 25lbs-50lbs and may weigh up to 75lbs • Ability to pass the required drug screen (applicable in the US, Puerto Rico, and Guam ONLY).
Contact:	<p>To Apply, please click on the link below.</p> <p>Job Link: https://careers.fastenal.com/application/287680</p> <p>Please respond by 06-27-2017. Equal Opportunity Employer-Minorities/Females/Veterans/Disabled/Sexual Orientation/Gender Identity Fastenal is Dedicated to Employment Equity</p>