

USC Lancaster Faculty Committee Assignments, 2022-2023

[Student reps may not be current.]

Local committee descriptions are taken from the Bylaws of the USCL Faculty Organization, Article V, Section 4, as amended on September 27, 2022.

Division Chairs

Name	Division	Term
Phillip Parker	BBCEL	2020-2023
David Roberts	Humanities	2022-2025
Sarah Sellhorst	MSNPH	2021-2024

Local Committees

Academic Advisory Council

Membership: One representative per division, the Academic Dean, and a library representative.

Purpose: The Academic Advisory Council examines, discusses, and attempts to resolve faculty concerns regarding academic responsibility and behavior.

Name	Division/Department
Jarrold Yarosh	BBCEL
Suzanne Penuel	Humanities--CHAIR
Lynette Martek	MSNPH
Todd Lekan	Academic Dean
Christine Anderson	Library

Academic Honor Code Council

Membership: One representative elected from each academic division, as well as one staff member and one student representative, both administratively appointed. One alternate elected by each academic division, as well as one alternate staff and student representative, both administratively appointed.

Purpose: The Academic Honor Code Council is charged with hearing and reviewing cases involving USC Lancaster students charged with violations of the Code of Student/Faculty Academic Integrity and Responsibility and will recommend sanctions based on USC and USCL policies and procedures.

Name	Division/Department
Mark Coe	BBCEL
Kate Holland	BBCEL Alternate
Claudia Priest	Humanities
Kim Richardson	Humanities Alternate
Jill Castiglia	MSNPH
Sarah Sellhorst	MSNPH Alternate
Megan Catoe	Staff
Asheley Schryer	Staff Alternate
open	Student
open	Student Alternate

Admissions, Petitions, and Grade Change Committee

Membership: One representative per division, the Academic Dean, a representative from the Office of Admissions and Records, the Director of Student Success and Retention, and up to two additional faculty members (administrative appointments).

Purpose: The Admissions, Petitions, and Grade Change Committee reviews general admissions policy. It recommends appropriate faculty action on all requests for changing any grade recorded for more than one year. It decides all petitions for readmission. This committee reports and makes recommendations to the faculty and to the Dean of the University.

Name	Division/Department
Jarrold Yarosh	BBCEL--CHAIR
Dick Van Hall	Humanities
Jason Holt	MSNPH
Todd Lekan	Academic Dean
Peter Seipel	Administrative Appointment
Asheley Schryer	Director of Student Success and Retention
Kelsey Faulkner	Office of Admissions and Records

Athletics Advisory Committee

Membership: One representative per division, the Dean of the Campus or designee, one student representative appointed by the Dean, and one representative each from the athletics program, the Gregory Family YMCA, TRiO, and Admissions. **The chair is elected for a two-year term.**

Purpose: The Athletics Advisory Committee serves as a liaison between the athletics department and faculty/staff at USCL, oversees the academic, public-image, and athletic development of the student-athlete at USCL, promotes proper advisement for the student-athlete at USCL, and ensures that proper policies and procedures are upheld.

Name	Division/Department
John Rutledge	BBCEL
Darris Hassell	Humanities
Courtney Catledge	MSNPH
Walt Collins	Dean of Campus or designee
open	Student
Nick Calhoun	Athletics
open	Gregory Family YMCA
Matt Williamson	TriO
open	Admissions
Liz Easley	Administrative appointment--CHAIR

Curriculum Committee

Membership: One representative per division, the Academic Dean, a library representative, Director of Enrollment Management or designee, and up to two administrative appointments.

Purpose: The Curriculum Committee reviews new academic programs or proposed curriculum changes and recommends approved changes to the USCL faculty. Additionally, the committee will annually review and update the lists of Carolina Core courses offered at USCL that appear in certain USCL degree plans. The committee may also investigate various other issues concerning the curriculum at USCL.

Name	Division/Department
Phillip Parker	BBCEL--CHAIR
Sahar Aghasafari	Humanities
Vincent Lewis	MSNPH
Todd Lekan	Academic Dean
McKenzie Lemhouse	Library
Justin Pearson	Dir. of Enrollment Management or designee
open	Administrative appointment (1)
open	Administrative appointment (2)

Disciplinary Committee

Membership: Academic Dean (ex-officio chair), Director of Campus Security, one faculty representative, one staff representative, one student representative (all administratively appointed to one-year terms).

Purpose: The Disciplinary Committee hears and reviews cases involving USCL students charged with violations of the USCL Code of Student Conduct and will impose sanctions based on USC and USCL policies and procedures.

Name	Division/Department
Todd Lekan	Academic Dean— Ex-Officio Chair
John Rutledge	Director of Campus Security
Chris Judge	Faculty
Asheley Schryer	Staff
open	Student

Evaluation Committee

Membership: One representative per division, the Academic Dean, and faculty chair appointment(s).

Purpose: The Evaluation Committee determines methods of evaluation of faculty. This committee proposes or revises formal procedures and instruments for review as needed, offering guidelines for all levels of review in accordance with local campus procedures and the *Palmetto College Campuses Faculty Manual*.

Name	Division/Department
Kate Holland	BBCEL
Lynnette Martek	MSNPH
Stephen Criswell	Humanities
Todd Lekan	Academic Dean
Andy Yingst	Faculty Chair appointment--CHAIR
Brittany Taylor-Driggers	Faculty Chair appointment

Executive Committee

Membership: The faculty chairperson, vice-chairperson, and secretary, elected yearly by the faculty organization.

Purpose: The Executive Committee represents the interests of the faculty in all matters related to the campus community. The committee initiates action when appropriate and responds to questions and concerns directed its way. The chairperson presides over faculty meetings and consults with the other officers on an as-needed basis.

Name	Position
Brittany Taylor-Driggers	Chair
Dana Lawrence	Vice-Chair
McKenzie Lemhouse	Secretary

Hiring Priorities Committee

Membership: One representative per division, a library representative, a representative from Human Resources, and up to two administrative appointments.

Purpose: The Hiring Priorities Committee studies campus hiring priorities for the short and long terms, and makes recommendations that address the staffing implications of retirements, and changes in academic programs and enrollments.

Name	Division/Department
Jerrold Yarosh	BBCEL
Marybeth Berry	Humanities
Todd Scarlett	MSNPH--CHAIR
Rebecca Freeman	Library
Tracey Mobley Chavous	Human Resources
Stephen Campbell	Administrative appointment (1)
Stephen Criswell	Administrative appointment (2)

Instructor Peer Review Committee

Membership: Six members elected by the faculty. Each member must be at the rank of instructor with at least five consecutive years' full-time experience at USC Lancaster. No one who participates in administrative review of candidates may be elected to this committee.

Purpose: The committee conducts the annual peer review of instructors reviewed without scholarship, a process designed to document the professional development of the faculty member and to provide regular and constructive evaluations of the performance of the faculty member.

In addition, the committee will review files submitted by candidates for appointment to Senior Instructor. This review will follow the USCL Office of the Dean's Policy and Procedures for Senior Instructor Appointment and the USC Lancaster Senior Instructor Appointment Procedures. Using the candidates' files for support, the committee will vote and forward the names of recommended candidates to the Dean for consideration. The minimum number of senior instructors necessary for voting on a candidate is six. In the event that there are not six senior instructors available, additional members shall be appointed by the instructor peer review committee, in consultation with the local dean.

Name

Jill Castiglia

Darris Hassell

Courtney Catledge

Lynnette Martek—CO-CHAIR

Allan Pangburn

Tania Wolochwianski—CO-CHAIR

Library Committee

Membership: One representative per division, librarians, a representative from the Academic Success Center, and up to two administrative appointments.

Purpose: The Library Committee acts as an advisory body on matters such as library hours, security, computer policies and procedures, and materials budget allocations.

Name

Angela Neal

Howard Kingkade

Bettie Obi Johnson

Rebecca Freeman

McKenzie Lemhouse

Christine Anderson

Division/Department

BBCEL

Humanities

MSNPH

Library (1)

Library (2)

Library (3)

Name	Division/Department
Pat Lawrence	Academic Success Center--CHAIR
Claudia Heinemann-Priest	Administrative appointment (1)
Nahid Swails	Administrative appointment (2)

Local Tenure and Promotion Committee

Membership: Six tenured members elected by the faculty. No one who participates in administrative review of candidates or who serves on the Palmetto College Campuses Tenure and Promotion Committee or Palmetto College Campuses Grievance Committee may be elected to this committee.

Purpose: The Local Tenure and Promotion Committee has several primary responsibilities. The first duty is the consideration of tenure and promotion applications from our campus, using the Palmetto College Campuses Faculty Manual for the procedures to follow. Secondly, the committee conducts the annual peer review of tenure-track faculty and instructors with scholarship, a process designed to document the professional development of the faculty member and to provide regular and constructive evaluations of the performance of the faculty member. Finally, the other responsibilities are to conduct first-year review, third-year review, and post-tenure review of the faculty.

Name
Annette Golonka
Rebecca Freeman
Bettie Obi Johnson--CHAIR
Dana Lawrence
Angela Neal
Suzanne Penuel

Native American Studies Advisory Committee

Membership: One representative per division, the Native American Studies Director and up to three of his or her appointments, and up to two administrative appointments. With the approval of the Director, faculty teaching within the NAS cognate or holding positions within the NAS center can be added as non-voting advisory members of the committee.

Purpose: Native American Studies Advisory Committee advises the Native American Studies Director.

Name	Division/Department
Amy Gerald	Humanities
Christine Anderson	BBCEL
Todd Scarlett	MSNPH
Stephen Criswell	NAS Director
Pat Lawrence	Administrative appointment (1)
Allan Pangburn	Administrative appointment (2)

Name	Division/Department
Claudia Heinemann-Priest	NAS Director appointment (1)-Co-Chair
Evan Nooe	NAS Director appointment (2 -Co-Chair
Open	NAS Director appointment (3)
Brittany Taylor-Driggers	NAS Director appointment (non-voting)

Residency Appeals Committee

Membership: The Associate Dean (ex-officio Chair), Director of Student Success and Retention, Director of Student Life, one representative per division, and administrative appointments.

Purpose: The committee hears appeals from administrative decisions determining eligibility or lack thereof for payment of tuition at resident rates.

Name	
Todd Lekan	Associate Dean—CHAIR
Asheley Schryer	Student Success and Retention
Jeff Rammage	Director Student Life
Darris Hassell	Humanities
Angela Neal	BBCEL
Jason Holt	MSNPH
John Rutledge	administrative appointment

Scholarship and Special Awards Committee

Membership: Two representatives per division, Academic Dean, administrative appointments, and one student representative (usually the SGA president).

Purpose: The Scholarships and Special Awards Committee selects scholarship recipients on the basis of criteria established by members of the committee. All prospective scholarship recipients are interviewed by the committee membership or by a special interview panel. The committee supports activities of the Development Officer designed to increase the amount of monies available. The committee also selects the members of Who's Who and the recipients of certain other awards.

Name	Division/Department
Stan Emanuel	BBCEL (1) --CHAIR
Mike Sherrill	BBCEL (2)
Sahar Aghasafari	Humanities (1)
Peter Seipel	Humanities (2)
Fernanda Burke	MSNPH (1)
Lynnette Martek	MSNPH (2)
Todd Lekan	Academic Dean
Li Cai	Administrative appointment
Shana Dry	Administrative appointment
Kim Covington	Administrative appointment
Ashley Stevenson	Administrative appointment
Kanisha Rollings	Administrative appointment
open	Student

Student Affairs Committee

Membership: One representative per division, the Academic Dean, the Director of Student Success and Retention, Director of Student Life, administrative appointments, and one student representative.

Purpose: The Student Affairs Committee monitors and reviews policies and practices in student development and extracurricular activities on the USCL campus, approves applications for travel study courses, judges submissions to the annual Elliot White Springs Writing Contest, and recommends changes to the administration in an attempt to meet the needs of the USCL community.

Name	Division/Department
Susan Cruise	BBCEL--CHAIR
Dana Lawrence	Humanities
Suzette Taylor	MSNPH
Todd Lekan	Academic Dean
Asheley Schryer	Director of Student Success
Jeff Rammage	Director of Student Life
Sarah Sellhorst	Administrative appointment
open	Administrative appointment
open	Administrative appointment
open	Student

Welfare and Grievance Committee

Membership: Four members elected for a term of one year or until a successor is elected; **Vice Chair of the USCL Faculty Organization is the chairperson.**

Purpose: The Welfare and Grievance Committee considers grievances brought before the committee by members of the USCL faculty. If a grievance is determined to exist, the committee attempts to resolve the matter through mediation or other appropriate action. The committee also considers university policies and the enforcement of policies regarding the welfare of the faculty, such as faculty salaries, other compensation and benefits, and any matters affecting the workplace environment. The committee may recommend appropriate changes or the enforcement of existing policy, propose new policies, or comment upon proposed university action affecting faculty welfare. This committee serves to enhance faculty welfare. Specific duties include updating the campus description for external review, facilitating the application process for the Palmetto Excellence Award (Duffy, Shaw, Plyler), and coordinating classroom observations. This committee also considers other matters that may be assigned by the Executive Committee of the Faculty Organization.

Name

Annette Golonka

Kate Holland

David Roberts

Jerrold Yarosh

Administrative Committees

USCL Research and Productive Scholarship Executive Committee

Membership: Appointed by Dean of Campus

Purpose: The committee manages the USCL RPS proposals, sets deadlines, and makes recommendations to the Dean for funding.

Name

Shana Dry

Todd Scarlett

Sarah Sellhorst--CHAIR

Pat Lawrence

USCL RPS Review Panel

Membership: Previous year's RPS grant recipients, along with the Research and Productive Scholarship Executive Committee (see above).

Purpose: Reviews grant proposals and makes recommendations to the Dean for funding.

Name

Marybeth Berry
Courtney Catledge
Kate Holland
Jason Holt
Patrick Lawrence
Brittany Taylor-Driggers

Dean's Advisory Council

Membership: Three members elected from the Faculty Organization, Faculty Organization Executive Committee, and the Academic Dean.

Purpose: Facilitate communication of faculty needs and concerns to the Dean of Campus and Academic Dean.

Name

Susan Cruise
Liz Easley
Sarah Sellhorst
Brittany Taylor-Driggers
Dana Lawrence
McKenzie Lemhouse
Todd Lekan

Role

Elected
Elected
Elected
Faculty Organization Chair
Faculty Organization Vice-Chair
Faculty Organization Secretary
Academic Dean

System Committees

Columbia Faculty Senate

USCL Membership: Elected from faculty for a **term of three years** or until a successor is elected. The number of senators is determined by the Columbia Faculty Manual.

Purpose: The University Faculty has legislative powers in all matters pertaining to standards of instruction, research, extracurricular activities, discipline of students, educational policies, and

standards of the university, and all other matters pertaining to the conduct of faculty affairs, including the discipline of its own members. The Faculty Senate of the University of South Carolina, having been created by direction of the University Faculty to act by and for that body, is endowed with all the powers and authority of the University Faculty except those power specifically reserved by that body to itself, provided that the University Faculty may amend or repeal any general policy decisions adopted by the Faculty Senate.

Name	Term
Andy Yingst	2020-2023
Claudia Heinemann-Priest	2021-2024
Brittany Taylor-Driggers	2020-2023
Fernanda Burke	2020-2023
Jerrold Yarosh	2022-2025
Amy Gerald	2022-2025

Palmetto College Campuses Academic Advisory Committee

USCL Membership: one member elected by the faculty to serve a **two-year term**, and one Lancaster faculty member to be appointed by the Chancellor. The chair of this committee will be the director of the BOL/BLS programs. The committee will meet twice per semester or as needed and will report to System Affairs before each Senate meeting.

Purpose: This committee considers academic policy and curriculum issues concerning those associate and baccalaureate degree programs that are offered across all the Palmetto College Campuses. The committee advises the Chancellor and/or Associate Provost on matters pertaining to academic policy for these programs, such as student grievances, readmission petitions, and other policy items. The committee will also consider matters pertaining to the curricula for these associate and baccalaureate programs and will make recommendations for curriculum changes to the Faculty Senate, via the System Affairs committee. Since the Baccalaureate degree programs are offered under the auspices of the Provost's Office, the Columbia Faculty Senate must approve any curriculum changes for the baccalaureate degree programs as well.

Name	Term
Peter Seipel	2022-2024
Stephen Criswell (Chancellor's appointee)	

Palmetto College Policy Advisory Committee (PCPAC)

USCL Membership: one member elected by the faculty and a student representative chosen from one Palmetto College campus on a rotating basis.

Purpose: The Palmetto College Policy Advisory Committee consults with university offices on proposals for new, revised and repealed policies to consider whether they are necessary and aligned with institutional mission, goals and priorities; that policies are concise, consistent in format and scope, and easy to understand; to identify constituencies and other policies that may be affected; and to make recommendations to appropriate offices. The Palmetto College Policy Advisory Committee (PCPAC) shall also assist with dissemination and sharing feedback regarding policies. This committee will meet on an ad hoc basis as determined by the Palmetto College Faculty Senate Executive Committee.

Name	Term
Bettie Obi Johnson	2022-2023

Palmetto College Campuses Faculty Senate

USCL Membership: Elected by faculty for a **term of three years**, or until a successor is elected. The most current version of the Palmetto College Campuses Faculty Manual describes specific requirements for membership.

Purpose: The Palmetto College Campuses Faculty Senate has authority to establish minimum educational standards for the Palmetto College Campuses, to include review and approval of any changes to the curriculum requirements for the common degrees awarded by the USC Palmetto College Campuses; it also has the authority in matters pertaining to the conduct of faculty affairs, except where that authority has been specifically reserved for the Palmetto College Campuses Faculties. These policies will be generally consistent with the educational policies and standards of the University and will differ only in meeting specific requirements of the Palmetto College Campuses.

Senators

Name	Committee	Term
Brittany Taylor-Driggers	Rights and Responsibilities	2021-2024
Rebecca Freeman	Rights and Responsibilities	2021-2024
Jerrold Yarosh	System Affairs	2020-2023
Lynnett Martek	Welfare	2022-2025
Stephen Criswell	System Affairs	2020-2023
Kim Richardson	Welfare	2022-2025
Sahar Aghasafari	Welfare	2022-2025

Senate Alternates (alternates serve a one-year term)

Name	Term
Fernanda Burke	2022-2023
Kate Holland	2022-2023
Li Cai	2022-2023

Executive Committee—Lancaster Members

Name	Role	Term
Andy Yingst	Chair	2022-2023

Palmetto College Campuses Grievance Committee

USCL Membership: One tenured member elected by faculty for a **one-year term** or until a successor is elected. Members cannot be persons who are serving on the local or Palmetto College Campuses Tenure and Promotion Committee.

Purpose: The Grievance Committee considers individual grievances brought before the committee by members of the faculty. The committee examines alleged grievances, and when, in the judgment of the committee, a grievance is determined to exist, it attempts to resolve the matter through mediation or other appropriate action. Individual USC faculty members have the right to grieve any administrative decisions affecting their employment. Grievance procedures are detailed in the Palmetto College Campuses Faculty Manual.

Name	Term
Li Cai	2022-2023

Palmetto College Campuses Research and Productive Scholarship Committee

USCL Membership: Two members elected by faculty on alternate years for a term of two years or until a successor is elected.

Purpose: This committee advises the Vice President for Research on strategies to encourage and support research and productive scholarship performed by faculty members of the Palmetto College Campuses. The committee submits reports to the Palmetto College Campuses Faculty Senate. The Palmetto College Campuses representative to the Columbia Research and Productive Scholarship Committee is also a member of the PCC RPS Committee.

Name	Term
Sarah Hunt Sellhorst	2022-2024
Steven Campbell	2021-2023

Palmetto College Campuses Tenure and Promotion Committee

USCL Membership: Two tenured members elected by the faculty for a term of one year or until a successor is elected. No one who participates in administrative review of candidates or who serves on the local Tenure and Promotion Committee or Regional Campuses Grievance Committee may be elected to this committee. No member shall serve for more than three consecutive years. At least one representative shall be at the full professor level. No faculty member may serve on the committee during the year in which the member's case receives active consideration. If a campus is unable to meet the membership rules exceptions may be made subject to approval by the local faculty organization, the Palmetto College Campuses Faculty Senate Executive Committee and the Office of the Palmetto College Chancellor.

Purpose: The Palmetto College Campuses Tenure and Promotion Committee receives from the Vice Provost all files of faculty and professional librarians being considered for promotion or tenure. The PCCTP committee reviews each file and determines whether it supports the 16 conclusions and recommendations of the campus tenure and promotion committees and campus deans. This review includes an examination of decisions to determine consistency with the criteria published in the *Manual*.

Name	Term
Nick Lawrence	2022-2023
Stephen Criswell	2022-2023 (second consecutive year)

Provost's Palmetto College Campuses Advisory Council

Membership: Two representatives elected from the faculty on alternate years for a term of two years or until a successor is elected.

Purpose: The Provost's Palmetto College Campuses Advisory Council is constituted and its business conducted at the will of the Provost. The purpose of this committee is to provide recommendations regarding the academic mission of the University and academic and academic support issues affecting the Palmetto College Campuses to the President, Provost, or other committees and governing bodies.

Name	Term
Stephen Criswell	2021-2023
Andy Yingst	2022-2024