

MINUTES OF USC LANCASTER FACULTY MEETING ON APRIL 16, 2010

The minutes from March 5, 2010 were approved with the changes noted by Paul Johnson and Kitty Jackson.

Reports of Officers

Dean Catalano: No written report was submitted.

- More budget cuts are anticipated for USCL as a result of the state's projected \$60M loss.
- Dr. Catalano thanked the faculty again for all of their efforts in helping to cut costs for USCL.

Dean Cox: A written report was submitted, see **Appendix I**.

- Dr. Cox reminded the faculty that commencement exercises will be held at USCL on Saturday, May 1 and thanked all faculty members for sending in their RSVP's for this event.

Student Affairs (Collins): A written report was submitted, see **Appendix II**.

Business (Johnson): A written report was submitted, see **Appendix III**.

Counseling Center (Evans): Ms. Evans reminded faculty that the counseling center will be staffed all summer so that faculty members can send students there as needed.

Law Enforcement (Rutledge): The relay for life will be held at USCL on Friday April 23. There will be a lot of activity on and around campus that day. Some parking areas and streets will be closed.

System Committee Reports

Regional Campuses Faculty Senate:

- **Welfare (Criswell):** The T&P workshop is scheduled for Monday May 10 at USC Columbia. All faculty members on the tenure track are encouraged to attend. Please send RSVP's as soon as the email announcement is sent out so that lunch arrangements can be made. Dr. Golonka mentioned that Dr. Plyler had approved the workshop being videotaped, so that if you are unable to attend, you can get the necessary information.
- **Rights and Responsibilities (Gardner):** This committee passed two motions at the April meeting which include nice additions to the faculty manual. Please review these changes and improvements which are listed under "motions" on the RCFS web page. These changes have been forwarded to the board of trustees for approval in June. They will affect T&P guidelines for new faculty.

Local committee Reports

Athletic Advisory Committee (Hunt): The baseball team will be playing in a tournament May 4 – 9 and will be leaving USCL at 4:00 pm on May 4. Players have been advised to contact their instructors if alternate examination times are needed. Individual faculty members may permit makeup examinations at their own discretion.

Native American Studies Committee (Gardner): Professor Gardner acknowledged and thanked the NAS committee members for putting together a wonderful Native American Studies Week program. Those members include Claudia Priest, Brent Burgin, Christopher Judge, and Stephen Criswell.

Local T&P Committee (Hammond): The committee has completed our annual peer review forms and they will be available for pick-up after today's faculty meeting. Any questions about those forms may be directed to the T&P committee members.

Evaluation Committee: (Holt) A third year review workshop will be held at USCL on May 7 from 10:00 am – 12:00 pm at USCL. This workshop will be hosted by faculty members who have completed the process. It is designed to provide guidance and answer questions for faculty going through third year review this year.

Search Committee (Nims): The English professor search is underway and several candidates have been interviewed and selected for campus visits. Dr. Catalano mentioned that the Art and Political Science faculty searches are also moving forward at the same pace.

New Business

Elections for local and system committees were conducted at this meeting. The results were emailed to all faculty members on Monday April 19 and are listed below.

Faculty Chairman

Lisa Hammond

Faculty Vice-Chairman

Annette Golonka

Faculty Secretary

Fernanda Burke

Provost's Advisory Committee

Noni Bohonak

Local Tenure and Promotion Committee (Need 6)

Noni Bohonak

Walt Collins

Shari Eliades

Lori Harris

Todd Scarlett

Dick Van Hall

System Tenure and Promotion Committee (Need 2)

Danny Faulkner

Lisa Hammond

Welfare and Grievance Committee (need 4)

Dwayne Brown

Courtney Catledge

Kim Covington

Chris Judge

System Grievance Committee

Bruce Nims

Regional Campuses Research and Productive Scholarship Committee

1 Year Term (Need 1 this year)

Bettie Johnson

2 Year Term (Need 1 this year)

Jason Holt

Regional Campus Faculty Senate (Need 4 + 3 alt)

Shemsi Alhaddad

Danny Faulkner

Annette Golonka

Suzanne Penuel

Alternates:

Gabi Atim

Stan Emanuel

Darris Hassell

Philip Parker

Columbia Senate (Need 1)

Steven Campbell

Announcements:

- Dr. Cox announced that our first ten Bachelor of Science in Nursing program graduates had their lamp lighting ceremony on Wednesday April 14 and congratulated all who were involved with this program.
- Dr. Cox thanked everyone who has helped the assessment committee with their work towards USCL's re-accreditation next year.
- Ms. Moon-Kelly announced that there will be a free music concert on Sunday, April 18 at 3:00 pm at the Lancaster Council for the Arts.
- Dr. Holland announced that her students John Rutledge and John Hardin recently had an abstract accepted for publication. Those students will be presenting their research at a South Carolina Psychiatric Association conference next week.
- Ms. Priest announced that the Catawba Pow-wau Festival will be held Saturday at Winthrop University. All are invited to attend.
- Dr. Rutledge announced that he is sponsoring a new student veteran organization at USCL. More information is available on the USCL Student organizations web page.

Attending:

G. Atim, P. Barry, N. Bohonak, D. Brown, C. Bundrick, A. Burg, B. Burgin, F. Burke, S. Campbell, J. Catalano, B. Collins, W. Collins, R. Cox, S. Criswell, N. Davaut, S. Eliades, D. Evans, D. Faulkner, F. Gardner, A. Golonka, L. Hammond, L. Harris, D. Hassell, K. Holland, J. Holt, S. Hunt, K. Jackson, B. Obi Johnson, C. Judge, L. Martek, B. Nims, S. Penuel, T. Polenski, C. Priest, D. Roberts, J. Rutledge, A. Scott, W. Thurman, D. Van Hall, S. Williams, T. Wolochvianski, K. Worthy, A. Yingst, E. Moon-Kelly

Faculty Secretary: Submitted as PDF on April 19, 2010 by Bettie O. Johnson

Appendix I (page 1 of 1) Dean Cox's Report, 04-16-10



M. Ron Cox, Jr., Ph.D.
Associate Dean for Academic & Student Affairs

REPORT TO THE FACULTY ORGANIZATION 16 April 2010

Final Exams – Final exams will be held April 28 through May 5. The final exam schedule may be found online at <http://usclanaster.sc.edu/academics/exams.htm>. Please remember that per USC policy:

- No final examination may be held outside of the stated time without the special permission of the dean of the college concerned.
- In any course or laboratory which meets two or three times per week, no quiz, test, or examination may be given during the last two class meetings prior to the regularly scheduled examination period.
- In any course or laboratory which meets once a week, no quiz, test, or examination may be given during the last class meeting prior to the regular examination period.
- If an instructor teaches more than one section of the same course, students may transfer from one examination section to another with the instructor's permission.
- Students who are absent from any final examination will be given the grade of **F** on the course if they have not offered an excuse acceptable to the instructor. If excused, they will be assigned a grade of **I** (see "I" entry under "Grading System"), and may complete the course through a deferred examination (see below).
- Re-examinations for the purpose of removing an **F** or raising a grade are not permitted.

Pre-Registration – Just a reminder that we are pre-registering for SUMMER and FALL. Please try to contact your advisees to make appointments to pre-register for their classes.

Tenure & Promotion Intent Forms were distributed electronically to all faculty on Thursday, 15 April. Please complete and return them to the Office of Academic & Student Affairs by Friday, 23 April.

The **USC Upstate Education Programs** remain elusive as ever. At a recent meeting of the USCU Academic Advisory Committee there apparently was unexpected opposition from the faculty, and the proposal has been returned to committee. Vice Chancellor Marsha Dowell and Education Dean Charles Love assure us that they will continue to push for the program and hope it can be in place by Spring 2011.

USC Lancaster's 2010 Commencement Ceremony is scheduled for **Saturday, May 01 at 2:30 p.m.** in the Bundy Auditorium. The VIP reception will begin at 1:00 p.m. and there will be a reception for graduates and their families immediately following the ceremony.

Dates for Summer Orientation have been set tentatively for June 10, July 01, July 15, and August 05. Remember that we will be trying a one-day "efficiency" orientation for each session this year, along with a Parent Orientation session each evening. Faculty are asked to try to be available for student advisement at three of the four sessions.

Congratulations to Dr. Lisa Hammond and Dr. Stephen Criswell, who have been elected by the Regional Campuses Faculty Senate to chair and co-chair (respectively) the Rights & Responsibilities Committee and the Welfare Committee.



Walter P. Collins, III, Ph.D.
Acting Assistant Dean of Students

Report to Faculty

April 16, 2010

▪ **Athletics**—Two players from the women's **tennis** team will be representing USCL in the NJCAA Division I national championship in Tucson, Arizona. Isabella Gabriel and Katie Thompson, freshmen from Macon, GA and Lexington, NC respectively, won their matches against players from Spartanburg Methodist College to take the NJCAA Region X championship and to qualify for this honor. The players along with two coaches will be in Tucson May 1-6. Congratulations to our student-athletes who are doing so well. The Athletics Advisory Committee met this morning at 9:00 to wrap up the year's work.

This weekend the **baseball** team takes on Louisburg College in Louisburg, NC. If you would like to help support Athletics at USCL through the Lancer Club, please contact the Athletics Department at (803) 313-7094 or visit the web page at <<http://www.usclathletics.com/default.html>>.

▪ **Study Abroad**—The USCL group traveling to **China** (Beijing, Xian and Shanghai) leaves May 18. We have 9 students and two faculty/staff leaders. We began publicizing the 2011 trip to **Dublin and London** on March 15 and currently have 5 students already signed up.

A Facebook page to chronicle the progress of and planning for both trips has been established. On Facebook, search for *University of South Carolina Lancaster Study Abroad* and become a fan.

▪ **Student Life/Activities**—

Students have had the opportunity to participate in the following activities over the last several weeks: Intramural Flag Football, American Red Cross Blood Drive, and International Food Festival (which raised approximately \$350. for Study Abroad).

Upcoming events:

These Two Couples Went to Italy, a USC Lancaster Players production, will be presented this weekend. Friday and Saturday at 8:00 PM and Sunday at 2:00 PM, Stevens Auditorium, \$5.

Spring Fling, Thursday, April 22; various activities and lunch; 11:30 to 1:30, Starr Hall; announcement of USCL's Instructor of the Year.

Coffee House, Thursday, April 22, 2:30 to 5:00, Bradley Multipurpose Room.

Relay for Life, Friday April 23; on the USCL campus, USCL team (COPS – collegians ousting, preventing and surviving) will be conducting a jail-n-bail to raise money for the American Cancer Society. There will be a minimum \$5. donation to have someone arrested and a \$5. donation to post bail. Those arrested must be present at the event next Friday evening.

The USCL chapter of the **National Society of Leadership and Success** will hold its induction ceremony on the evening of April 29. Various Faculty and Staff will be recognized.

Visit the **Facebook page for University of South Carolina Lancaster Student Life** and become a fan.

Behavioral Intervention Team—the team continues to meet in order to refine procedures and policies. We are devising a plan for training modules to be presented at various times to faculty, staff and students in the '10-'11 AY.

Appendix III (page 1 of 1): Mr. Paul Johnson's Report, 04-16-10



Paul C. Johnson, III, CPA
Business Manager / Director of Planning

To: Faculty – USC Lancaster

Date: April 16, 2010

Subject: Report for Faculty Meeting April 2010

Planning – The Blueprint for Academic Excellence 2010 – 2014 was completed in March. This is USCL's strategic plan. It includes progress updates on goals and objectives, linkage to Focus Carolina, budget data, statistical data on enrollments, student credit hours and degrees awarded, and, listings of faculty research and creative accomplishments. It is available on USCL's website. USCL's Strategic Planning Team, listed on the last page of the Blueprint document, will soon be asked to re-write (update) the mission statement for our campus.

Budget – Through March, revenues and expenditures are in line with the budget. Enrollment projections for Maymester and Summer I appear sufficient to meet the remaining revenue needs for this fiscal year. There is a possibility that one more budget cut may be imposed this fiscal year on state agencies. If so, I don't expect it to be large. It should be very manageable for our campus and not cause any undue hardship.

Buildings and Grounds – The Gateway Sign is nearing completion. Preliminary clean-up and grading started yesterday. Holes were dug yesterday to re-center the flag poles. We are waiting on the wrought iron. We still anticipate that this project will be completed by May 1. After that, lighting will be installed and then landscaping will be added as funds are available. Over spring break various painting projects were completed. There was a significant amount of pressure-washing on sidewalks as well. Plans are to continue this general cleaning of sidewalks over the summer. There has been a delay in getting carpet replaced on first floor of Bradley Building. This is a problem of the sub-contractor and we are working to get this finished as soon as possible.