

Faculty Meeting Agenda:

March 4, 2016:

- I. Call to Order—12:03PM
- II. Correction/Approval of the Minutes—Minutes Accepted
- III. Reports of Officers
 - a. Dean of the Campus--- **Dean Walt Collins (SEE APPENDICES #1 & #2)**
 - i. In addition to the normal report, there was a PDF that outlined where we were with the budget

Gardner: Mention of a 1% raise?

W. Collins: This is a very early indication of a potential state allocation because it is only March and state legislature finishes in June. What was proposed, and this is only from the House side, is 1%, but Gilda Cobb-Hunter, the SC representative from Orangeburg has said that she would propose an increase up to 3-5% for state employees. Talking to others about this, they said that 3% is probably more reasonable given the history of what has happened in the last few years.

Gardner: I know we won't know anything before our last faculty meeting in April, so how will faculty know about any changes?

W. Collins: We will communicate that information to the faculty.

- ii. With regards to the budget, we are a little behind on the actual tuition and fees revenue compared to the budgeted, but our Palmetto College revenue is not shown here which is expected to be about \$350,000, and Spring II, Maymester, and Summer I revenues are not shown.
 1. Lancaster County Commission Grant has not be deposited yet
 - ii. Actual money versus budgeted money ratio demonstrates that we are where we need to be
 - iii. Several large invoices have already been paid as well which improves the ratio as well
 - b. Associate Dean for Academic and Student Affairs—**Dean Ron Cox (SEE APPENDIX #3)**
 - i. Reminder that Spring I grades are due by noon on Monday
 - ii. Congratulations to the recipients of the Course Development grants through Palmetto College and the CTE: Stephen Criswell, Kim Richardson, Liz Easley
 - c. Academic Success Center—**Dana Lawrence (SEE APPENDIX #4)**
 - i. Tutoring reports
 1. You will only receive tutoring reports from students that have signed permission for it to be shared
 2. Photocopies placed in campus mailboxes

3. The information is filled out by the student (not the tutor) to help them take responsibility for what is happening during the tutoring session
 4. Additional tutors for the 2nd 8 weeks: New computer science tutor and longtime math and science tutors returning
- d. Human Resources—**Tracey Mobley-Chavous**
- i. Dental Plus Email: Make sure that your dentist is included in the network
 - ii. Title IX Coordinator: Conversations regarding sexual assault should be directed to Tracey Mobley-Chavous
 - iii. Updated information regarding staff and faculty searches included in the Deans' Reports
- e. Facilities, Management, Construction—**John Rutledge**
- i. Maintenance work will be done over Spring Break

Cox: We have received some deferred maintenance money this year and the plan is that there will be renovations done in Starr Hall over the summer. Admissions will be moved to Rooms 123-124 on the hallway across from the Business Office. Academic and Student Affairs will be moved to the current location of the Admissions office. This keeps all the offices that students need in one central location.

- f. Law Enforcement/Security—**John Rutledge**
 - i. Award grant for the new alert system
 - ii. Carolina Alert can take up to 10-15 minutes so the new alert system will be able to be initiated within seconds
 - iii. Will receive information regarding response to this alert system
 - g. Medford Library (**SEE APPENDIX #5**)
 - h. Native American Studies Center—**Stephen Criswell (SEE APPENDIX #6)**
 - i. Native American Studies Week coming up March 18
 1. Schedule on the website
 - ii. Thanks to Bettie for cosponsoring the talk with Mr. Glen Roberts about "Recovering South Carolina's Native Grains."
 - iii. Kolb site Public day March 12
- IV. Reports of USC System Committees
- a. Palmetto Colleges Faculty Senate
 - i. Executive Committee – **Chris Bundrick (SEE APPENDIX #7)**
 1. Next Senate meeting: nominate and elect next year's leadership
 - a. At-large and secretary positions are open
 2. Welfare subcommittee: Describing summer compensation policies
 3. Senate orientation (virtual): Largely aimed for those coming on to Senate for the first time
 4. Curriculum issues
 - ii. Rights and Responsibilities—**Suzanne Penuel**

1. Jason Holt has been elected chair
2. Working on midyear hire timeline
- iii. System Affairs—No report
- iv. Welfare- **Fernanda Burke**
 1. Reviewing and selecting winners of the Duffy award and Plyler award.
 - a. Will be announced at the April meeting.
- b. Provost's Advisory Council- **Fran Gardner**
 - i. Emailed Sarah Miller who was the chair of that committee about any upcoming meetings

N. Lawrence: Seems that Chris's report might be relevant to that council. If everyone else up the chain is agreed that we are at liberty to get out of this bind that we are in with the curriculum and someone in the Provost's office, quite likely not the Provost herself, is red flagging this, it's almost as if maybe instead of directing this to the Executive Committee, maybe this would be the one.

Gardner: I'll let you know if we get a meeting.

- c. Columbia Senate—**Shemsi Alhaddad (SEE APPENDIX #8)**
- d. Other System Committees
- V. Reports of Local Committees –
 - a. Honors Day—**Kim Covington (SEE APPENDIX #9)**
 - b. Ad Hoc Advising Committee--**Nick Lawrence**
 - i. Sarah Sellhorst is working through the data regarding the advising survey
 1. The written comments will be posted on the S drive prior to the next faculty meeting for review
 - ii. Advising is only mentioned once in the manual (p. 47) under teaching responsibility
 1. For a while the Lancaster campus was the only campus that had faculty advisors
 2. Those that do mention advising in their FIFs and T&P documents exclusively mention it under service
 3. On p. 39, advising is not referenced under service in the manual
 4. This is an issue for Senate to address

Pangburn: If advising is listed as teaching responsibility, why should we list it in our FIF? If it's part of what we are supposed to do?

N. Lawrence: That is a great question, but a lot things that are listed as part of our teaching description we do list in our FIFs. I mean everything that we put under teaching, whether it is testing materials, whether it is having to do with communication ability or personal characteristics, we are drawing on our responsibilities to justify the job that we do. The argument of the committee is going to be that this does not belong here. That the manual is wrong and the way we do things is right. So therefore, the manual should change and not us.

Cox: For this reason, on our campus, our faculty are teachers, but if only two campuses include advisement as part of faculty duties how can you say it goes under teaching responsibility? I

would like to suggest, and I don't know how much action the Executive Committee has taken, that this falls to R&R in the Senate. I would like to suggest that under New Business a motion should be put forward regarding our representatives on R&R take this to the Senate.

Bundrick: For the record, I have already have contacted the Executive Committee and asked them to charge R&R with the task of sorting this out and my recommendation is that they simply remove any mention of advising and leave it up to individual campuses to address it as they see fit.

Cox: Would you agree that it probably should it be listed as a possible example of service to the campus?

Bundrick: I wouldn't object if R&R came to that conclusion.

N. Lawrence: That is on page 39 and that is going to be something that we will certainly advocate because just like the teaching journal shows up as a possible example, not everyone keeps one.

Penuel: I don't know how our other R&R reps feel about this, I think this is a great idea, but R&R does have a bit of a backlog. So if this doesn't happen anytime soon, don't necessarily take that as disagreement, but bureaucracy.

N. Lawrence: I think we also need to remember how much advising that staff does. One of the reasons this report is so complicated is that we are also considering the concerns and the needs of the staff that advise, who by definition are not teachers (although some do teach classes, but they are not faculty), and now we have added Kevin Thompson to our roster of advisors, who is not a teacher. So it makes sense to me, that we have an error that we have been overlooking and I don't think it has harmed anyone. People keep talking about it as service and it is being recognized as such.

Obi-Johnson: I wanted to say that I thought that the survey was really excellent. As I was going through the survey, there were so many aspects of advising that I hadn't considered with regards to the process. So I would like to thank you and the committee for doing this project.

N. Lawrence: Well, thank you and I appreciate everyone who filled out the survey. I want to thank Ron for tracking down the model of the survey that Sarah adapted. Sarah did a lot of work adapting the Columbia survey to make it applicable to our campus and to meet our needs.

- c. Student Affairs – **Chris Bundrick (SEE APPENDICES #10 and #11)**
 - i. Meeting after Spring Break to consider travel study proposal
 - ii. Considering writing submissions for Elliott White Springs Contest
 - iii. Website changes to find Title IX material to handle those cases
 - iv. Detailed proposal for changes for use of student space included limited food service
 - v. Travel abroad trip specifically for Palmetto College students
- d. Election Ballot/Call for Nominations--**Executive Committee**
 - i. Ballot for Spring 2016 Elections completed

- e. English Search Committee—**Dana Lawrence**
 - i. Phone interviews for 9 people and sent 6 names forward to Columbia to get preliminary approvals
- f. Computer Search Committee—**Nick Lawrence**
 - i. 7 phone interviews and 3 names sent forward to Columbia to get preliminary approvals
- VI. Unfinished Business—None
- VII. New Business-
 - a. **Cox:** Is it the sense of the Lancaster faculty that the manual needs to be changed to remove advisement from the teaching responsibility section and a place it as an option under service section? I will offer this as a motion from the floor; that our R&R representatives can take to the R&R committee at Senate:
 - i. Advising section in Faculty Manual be moved from page 47 under Teaching Responsibilities to page 39 under Service to the campus

Holland: Second

Cox: The whole idea is to make sure that academic advising is recognized as service in our manual as opposed to teaching.

N. Lawrence: I would like to hear your thoughts on the value of this, since it seems that the Senate Executive Committee may already be about to charge R&R to do this anyways. Does this feel like overkill from the Executive Committee’s perspective or does it seem like actually something that would be positive?

Bundrick: If I could say so with as little charge as possible, I don’t think it would be overstating things to say the Executive Committee has not been as quick to come off the blocks on this issue as it could and I think any extra prodding from a local FO might speed the process.

Vote: Motion Passes

Bundrick: I will point out that it is traditional and within the rules of Senate for R&R to reject this charge if they so decide.

Cox: Which would not stop a Lancaster senator from bringing it as a motion to the floor of the Senate.

- VIII. Special Orders—Approval of the Minutes
- IX. Announcements/For the good of the order
 - a. **Easley--** Celebration of Research/Productive Scholarship
 - i. April 7 11am-2pm
 - ii. Prospective students visiting
 - iii. Announcement of Teacher of the Year
 - b. **Kendrick—**Curation of research
 - i. Items that are not under traditional copyright
 - ii. Ephemeral materials that reflect your scholarly work (posters, infographics, PowerPoints)

X. Adjournment—1:27PM

Attendance: Biggs, Bonner, Brown, Bundrick, Bundy, Burke, Campbell, Castiglia, W. Collins, Covington, Cox, Criswell, Easley, Garane, Gardner, Golonka, Hassell, Heinemann-Priest, Holland, Holt, Jenkins, Judge, Kendrick, D. Lawrence, N. Lawrence, Martek, Mobley-Chavous, Moon-Kelly, Neal, Obi-Johnson, Pangburn, Pate, Penuel, Richardson, Roberts, Rutledge, Scarlett, Scott, Taylor-Driggers, Van Hall, Wolochwianski



UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

Dr. Walter P. Collins, III
Regional Campus Dean

Report to the USC Lancaster Faculty Organization
March 4, 2016

People

Enrollment

As of February 18, 2016, 1455 students (headcount) are registered for Spring 2016. Final enrollment in Spring 2015 was 1289. There will be additional second 8 weeks enrollment numbers to be added over the next 10 days. We are serving approximately 115 BOL/BLS students at USCL as well this semester.

Athletics

There are **home baseball games this afternoon** against Monroe College at 1:00 and 4:00. There are also home baseball games next weekend against Pitt Community College; Sat. 3/12 at 1:00 and 4:00 and Sun. 3/13 at noon and 3:00. Check the schedule for other upcoming games: <http://www.usclathletics.com/schedule.asp?sportID=1>

Staff searches

The searches for two positions—TRiO/OSP Academic Specialist and Admissions Processor—are concluding. The positions should be finalized in the next week.

Congratulations to Dr. Susan Cruise (Factors of Risk Status and Persistence of Undergraduate Students at the University of South Carolina Palmetto College Campuses), **Prof. Chris Judge** (Share a Little of that Human Touch), and **Prof. Marybeth Berry** (Bea and Me: A Solo Performance) for recently receiving RISE grants for their respective summer projects.

Congratulations to Dr. Courtney Catledge, Prof. Ann Scott, and Prof. Leigh Pate on their recent conference presentation—*Debriefing for Meaningful Learning: Expanded Across Student Interactions* at Winthrop University.

Budget

We remain on a course to continue building our carryforward again this year. Recall that we are working toward the equivalent of 3 months in general operations as a carryforward. Continued careful monitoring of spending as well as a strong Fall 2015 and an expected strong Spring 2016 Palmetto College revenue stream have helped with this stabilization. A document accompanying this report (separate attachment) details **current status of this year's budget**. We also have received a very early indication of potential appropriations from the legislature by way of the House Ways and Means:

Highlights for next fiscal year for now:

- \$290,014 in new funding for USC Lancaster
- 1% pay increase for state workers*

Facilities

Work on renovations to Starr Hall should begin later this Spring and continue into the Summer. This work will allow for a newly renovated space (currently rooms 123 and 124) for the Office of Admissions and Records and a second renovated space (currently the Admissions Office) for the relocation of the Office of Academic and Student Affairs.

Regular maintenance work for campus HVAC systems and deep cleaning of several buildings will be completed over the upcoming Spring Break. Please be aware that there may be short-term outages of HVAC systems in several buildings over the break in order to complete these projects.

Caleb Morrison has completed procurement paperwork for the addition of a new 7-passenger minivan to our aging fleet of campus vehicles. The van should arrive in April or May.

Other items...

- The **Educational Foundation of USC Lancaster** has set the date for a 5K, 10K, and 1-mile Fun Run—**Laps for Lancers**—as a fundraising activity on Saturday, March 19 here on campus. Events planned that morning include the races, a pancake breakfast, and activities for families with children to enjoy. A USCL baseball game and events associated with Native American Studies Week are also scheduled later that day. Please come out and join us for this event.
- **Honors Day** was held on February 26, 2016. **Special thanks to Prof. Kim Covington** for her work on coordinating another successful event. Many faculty and staff members contributed time and energy for events and activities on this special day. Over 400 regional high school students attended, and we awarded \$13,700 in scholarships to 25 different students representing 7 different schools.
- **Congratulations to the NASC faculty** for recently receiving two grants: a \$10,400 grant from the City of Lancaster Hospitality Funding for upgrades to HVAC systems for storing artifacts and upgrades to the lighting systems for display areas, and a \$5000 grant from Duke Energy for educational program enhancements aimed at local 3rd and 8th grade students.
- **Photographs housed in the NASC and those taken by Prof. Brittany Taylor-Driggers along with an interview with Beckee Garris** were published in Michole Eldred's article entitled "The Talent and Tradition of Catawba Potters" in *First American Art* magazine, Summer 2015.
- Next **Lunch and Learn at the NASC**, March 18th at noon. Topic: "The Spiritual Ecology of Indian Mortality in New Spain, 1520-1620" by Dr. Heather Peterson.
- USC Lancaster will host the final meeting of the **Palmetto College Campuses Faculty Senate** on April 8, 2016. All faculty are invited to join us for lunch that day. More information will be forthcoming.

Have a restful and enjoyable Spring Break.

Appendix #2: Budget Report

GL 1516 008-February [OPEN] Operating Unit: LA000 Fund:

	BUDGET	ACTUAL	%
Tuition and Fees	\$ 6,690,977.00	\$ 6,302,699.00	94%
State Appropriations	\$ 1,938,154.00	\$ 1,938,154.00	100%
Grants, Contracts and Gifts	\$ 942,000.00	\$ 1,197.00	0%
Sales and Services of Educ. and Oth. Sources	\$ 72,100.00	\$ 59,359.00	82%
TOTAL Unrestricted Resources	\$ 9,643,231.00	\$ 8,301,409.00	86%

Net Transfers	\$ 148,500.00	\$ 148,500.00	
Beginning Fund Balance	\$ (12,225.00)	\$ -	
TOTAL Transfers and Prior Year Balance	\$ 136,275.00	\$ 148,500.00	

TOTAL RESOURCE	\$ 9,779,506.00	\$ 8,449,909.00
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			%
Personnel Services	\$ 5,587,738.00	\$ 3,766,801.00	67%
Fringe Benefits	\$ 1,991,480.00	\$ 1,246,970.00	63%
Contractual Services	\$ 625,841.00	\$ 500,301.00	80%
Supplies	\$ 121,775.00	\$ 78,492.00	64%
Utilities	\$ 574,400.00	\$ 338,845.00	59%
Other Expenses	\$ 878,272.00	\$ 555,114.00	63%
TOTAL E&G Expenditures	\$ 9,779,506.00	\$ 6,486,525.00	66%

TOTAL USE	\$ 9,779,506.00	\$ 6,486,525.00
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ENDING FUND BALANCE	\$ -	\$ 1,963,384.00
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UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

M. Ron Cox, Jr., Ph.D.
Associate Dean for Academic & Student Affairs
118 Hubbard Hall

REPORT TO THE FACULTY
04 March, A.D. 2016

Syllabi for Spring II Courses: If you have not already done so, please remember to submit copies of course syllabi to our office. Electronic submission is preferred. E-mail them to Pam Ellis (pellis@mailbox.sc.edu).

SUMMER & FALL 2016 SCHEDULE & ADVISING. Thank you for submitting your proposed teaching schedules for Summer & Fall 2016. These have been loaded into Banner and pre-registration will begin on **Monday, March 14**. Adjustments are still being made, so if you find changes that need to be made the schedule, please **notify your academic division chair**. (Please do NOT e-mail Megan or Pam directly.)

Regarding summer classes, we will follow the same procedure as in years past. A course **MUST** have sufficient enrollment to cover instructional costs (generally 5 or 6 students, depending on compensation). A course with 2 or fewer students will be canceled. If a course has 3 - 4 students, the faculty member will be given the option of teaching it at a pro-rated level. It would be helpful if you would **let your division chair know as early as possible** if you'd prefer for the course to be canceled, or if you wish to be considered for the pro-rated amount.

2016 USCL COMMENCEMENT EXERCISES will be held Saturday, April 30 in Bundy Auditorium. ALL full-time faculty are encouraged to participate, and all adjunct faculty are invited as well. There will be a VIP reception in the Peter Arnold Multipurpose Room prior to the ceremony (faculty are invited), with a reception for graduates and parents following the commencement exercises. A notice will be sent out asking you to confirm your attendance so we can set up the stage appropriately. Full academic regalia is the fashion rage of the day.

If you have not done so, please stop by the **Medford Library** to view "Vice + Virtue: The Seeds of Hate" - an exhibit examining factors and groups that feed racial, social, and political discord in the modern world. You may learn more about the exhibit by visiting <http://usclancaster.libguides.com/c.php?g=313448>.

Outside Professional Activities – It was announced recently at the USC Faculty Senate that USC is now conducting its survey of outside professional activities through the The [Professional Activity and Financial Interest Reporting System \(AIR\)](#), a web-based method to submit, review and track outside professional activities and financial interests. AIR provides the means to address all reporting requirements with one comprehensive disclosure which collects the information necessary to comply with university policy and government regulations.

Information about AIR, and the forms which must be completed by all USC faculty across the system, may be found on the Provost’s web page at http://www.sc.edu/about/offices_and_divisions/provost/faculty/outside-professional-activities.php.

ASSESSMENT. The assessment process for 2016 is proceeding, and you may be requested to assist with the scoring of some artifacts within your discipline (or within broader academic categories, depending on the number of available faculty). If you are contacted and requested to participate, please consider agreeing to assist. This process cannot work without everyone’s help.

NEWS FROM PALMETTO COLLEGE:

- At the most recent Palmetto College Campuses Faculty Senate meeting, Dr. Chris Nesmith announced that 52 BLS and BOL degree applications have been received for SPRING 2016. 31 of these are from students based on the USC Lancaster campus (18 BLS; 13 BOL).
- The Palmetto College Faculty Senate has approved the addition of Native American Studies (NAS) and Public Health (HPEB) as major and cognate options within the BLS degree program. This proposal has now been forwarded to the greater USC Senate for its consideration.
- The USC Elementary Education program has asked each Palmetto College campus to determine its need for “P” sections of two courses, EDTE and EDPY 401, in FALL 2016. Students interested in completing the Education degree will need to complete these courses in the fall semester of their sophomore year in order to progress into the “shared semester” in Spring 2017 and fully into the baccalaureate program the following fall. If you advise students who are interested in this program, please let me know how many students you would anticipate needing these courses.
- For BLS & BOL students who are seeking internship opportunities (PALM 494) in Summer 2016, the J. Marion Sims Foundation has announced a new summer internship program. Information and applications for the program may be found on the foundation’s website, www.jmsims.org.
- At the recent Palmetto College Campuses faculty senate meeting, the Chancellor announced plans for seven new Palmetto online degree completion programs over the next year. These will include Hospitality Management and Health Promotion (USC Beaufort) and others.

The **SCHOLARSHIP COMMITTEE** held freshman scholarship interviews this morning. Approximately 40 scholarship applicants attended (in addition to those who participated in the “Lancer Scholars” program in Fall 2015).

ADMINISTRATIVE EVALUATIONS. The Academic Division chairs are currently reviewing Faculty Information Forms and will be completing evaluations by April 08. The goal is to have all evaluations done and back to faculty before the last day of classes (April 25).

FACULTY SEARCH COMMITTEE UPDATES: Each faculty search committee (CSCE, ECON, ENGL, and SPCH) has reviewed applications and has forwarded initial recommendations to the Office of Academic & Student Affairs. We have forwarded credentials to the appropriate academic departments at USC Columbia for preliminary review, and to determine which candidates we will want to bring to campus for visits and teaching demonstrations.

Thank you to all who attended the second annual **USC Lancaster Faculty Scholarship** recognition reception on Thursday night. In addition to being a fun social occasion, it was an impressive demonstration of both the quality and quantity of scholarship in which our faculty are engaged. Special thanks goes to Pamela Ellis and to Annette Horton for their work in setting up the event.

REPORT FROM STUDENT AFFAIRS

Teacher of the Year and SGA Elections will be held March 15 and 16, 2016 from 11:00 am to 1:00 pm in front of Founders Hall.

All full time professors (teaching at least 3 courses in the fall and 3 courses in the spring) are eligible to be considered for teacher of the year.

If you do not want your name to appear on the ballot, please email Pam Ellis (pellis@mailbox.sc.edu) as soon as possible.

FRESHMAN ORIENTATION for SUMMER 2016 will be held on the following dates: June 7 & 8; June 21 & 22; July 19 & 20; August 09 & 10.

Advisement will occur on Wednesday of each orientation, and it will begin at 1:15 pm. All incoming students who have been fully accepted to USC Lancaster, will receive an invitation to attend to orientation.

These invitations will be mailed in May, and they will be mailed each month to ensure all newly accepted students receive an invitation. Students will be asked to register online.

LANCER ATHLETICS

The USC Lancaster Lancers Soccer Programs will hold a tryout and combine on March 5th from 2:00 to 5:00 in the afternoon. Interested Student-athletes are asked to be at the USCL soccer field at 1:30 p.m. If you have any questions please contact Coach Randy Jordan or Coach Martin Cantu.

Congratulations to the USC Lancaster baseball team, which began its spring 2016 season with a clean sweep against the Catawba Valley Community College Red Hawks on February 06 and 07. The Lancers also took three of four games against Patrick Henry Community College (February 12 & 13), and two wins from the College of Southern Maryland on Saturday, February 14.

USC Lancers Baseball Games (March 2016)

March 04	Monroe College	Home	1 pm & 4 pm
March 12	Pitt Community College	Home	1 pm & 4 pm
March 13	Pitt Community College	Home	12 pm & 3 pm
March 15	Limestone College JV	Away	2 pm & 5 pm
March 19	Guilford Tech Comm College	Home	1 pm & 4 pm
March 20	Guilford Tech Comm College	Home	12 pm & 3 pm
March 25	Spartanburg Methodist	Away	1 pm & 4 pm
March 26	Spartanburg Methodist	Away	1 pm & 4 pm



**BEST WISHES TO ALL FOR
A SAFE AND ENJOYABLE
SPRING BREAK...**

Appendix #4: ACS Report
 Academic Success Center Report
 For March 4, 2016 Faculty Meeting
 Submitted by Dana Lawrence

Please send all ASC-related questions and Computer Lab reservation requests to LawrenDE@mailbox.sc.edu or call 313-7023.

A note on shared tutoring session reports:

- The reports are filled out by the student being tutored, so that the student takes ownership of the session.
- Only signed reports are shared with instructors (not everyone signs).
- Reports are photocopies—placed (in folder) in campus mailbox
- Please contact me with any questions or comments you have about the reports or your students' experiences in the ASC.

Spring Semester

	January 2015	January 2016	February 2015	February 2016	March 2015	March 2016	Apr/May 2015	Apr/May 2016
Number of Tutors	10	6	11	6 (7 as of 2/16)				
Total Number of Sessions	44	30	88	118				
Tutoring Sessions/Day (avg)	3.7 (12 operating days)	2.7 (11 operating days)	6.3 (14 operating days)	6.94 (17 operating days)				
Tutoring Sessions/Tutor (avg)	4.4	5	8	16 (total divided by 7)				
Appointment	40 (3 no-shows; 1 cancellation)	23	72 (11 no-shows)	86				
Drop-in	8	7	26	32				

NEW for second 8 weeks:

- Micah Hayes (Computer Science)
- Return of tutors who had to be out during first 8 weeks:
 - Ann Garner (Math)
 - Kaylyn Golden (BIOL, CHEM, Writing)

Tutoring Sessions by Area

Spring 2016 Totals	January 2016	February 2016	March 2016	April/May 2016
Biology	2	13		
Chemistry	0	0		
Computer Science/RCAM 151	n/a	n/a—coming soon!		
Economics	1	1		
French	0	0		
Italian	5	10		
Math/RCAM 105	7	22		
Spanish	11	41		
Statistics	0	1		
Writing	4 • ENGL: 3 • PSYC: 1	30 • ENGL: 23 • HIST: 1 • Other: 2 • PSYC: 1 • RCAM: 1 • SPCH: 1 • UNIV: 1		
Other	0	0		
TOTAL # OF SESSIONS:	30	118		

Notes on the ASC's booking system:

- Students must book appointments at least 12 hours in advance.
- The booking page allows students to book a maximum of one week in advance (in an effort to allow as many students as possible to have access to tutoring services).
- Students who do not show up for appointments TWICE (without cancelling) are not allowed to book appointments for the rest of the semester. They are welcome to work with tutors on a drop-in basis.
- **ALL students can still work with tutors on a drop-in basis!**

Medford Library

FACULTY MEETING REPORT MARCH 4, 2016

SELECTED SERVICE STATISTICS/ ACTIVITIES FOR FEBRUARY 2016

- **At least 5,427** unique visits
- Taught **3** classes
- Processed **43** Interlibrary Loan requests
- Fulfilled **38** PASCAL Delivers requests
- Circulated **304** items
- Processed **27** new items
- Hosted Show What You Know – Dr. Kim Richardson (February 9, 2016)
- Hosted Faculty Colloquium – Dr. Elizabeth Easley (February 24, 2016)

NEW RESOURCES

- Two Trials of Databases: Swank (streaming movies; through 5/29/16) and Statista (data and statistics on a variety of topics; through the end of March)

UPCOMING PROGRAMS

- **March 1 - 31: Vice + Virtue Exhibit**, “The Seeds of Hate”
- **March 14: Show What You Know** - Prof. Rebecca Freeman presents “The Basics of Fair Use” (Library Conference Room, 12:15 – 12:45)
- **March 16:** Cartoons, Cereal & Milk (Library Conference Room, 11A – 2P)
- **March 23:** Spring Bling (10A – 2P)
- **March 30:** Dr. Stephen Campbell presents at Faculty Colloquium: “Perspectives on the 2016 Presidential Campaign/Election” (Library Conference Room, 12:15 – 12:45)

ONGOING PROGRAMS

- Pop Up Tea Shop: Mondays – Thursdays 10A – 2P (ENDS THIS MONTH; will resume in October 2016).

VISIT... MEDFORD LIBRARY’S TUMBLR PAGE <http://usclmedford.tumblr.com/>

- Book Mark(it)
- Browse forthcoming titles and request them for purchase

HELPFUL LINKS

- Is the Computer Lab available: <http://usclancaster.sc.edu/asc/calendar.htm>
- Schedule Library Instruction: <http://bit.ly/1MePeQO>
- Faculty research support (Book A Librarian): <http://bit.ly/1iAfckX>

- **Document the impact of your scholarly activities:** <http://bit.ly/20Gu02g>
- **Check out tools for teaching and learning support:** <http://bit.ly/1nMHxrm>
- Reserve the conference room : <http://bit.ly/1NsfhEr>
- Reserve materials for your courses: <http://bit.ly/1iAfckX>
- Request books and media for purchase: <http://bit.ly/1iAfckX>

NEWS

University of South Carolina Lancaster
Lancaster, SC 29720



UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

FOR IMMEDIATE RELEASE

Date: February 17, 2016

For more information, call

803-313-7172 or email: usclnasp@mailbox.sc.edu

USC Lancaster Native American Studies Center Celebrates Native American Food and Culture

March 18th -25th

Corn, squash, chocolate, potatoes, tomatoes, strawberries—almost half of the crops grown in the world today were first domesticated by Native Americans. The production and consumption, along with the myths, ceremonies, and celebrations surrounding the planting, harvesting, hunting, preparation, and eating of food has played a major role in the development and preservation of Native American cultures. Beginning Friday, March 18th, USC Lancaster’s Native American Studies Center will host its 11th annual Native American Studies Week. Since 2005, USCL has hosted a week of events each spring focused on the rich history and cultural traditions of South Carolina’s indigenous peoples. This year’s program focuses on the food and food cultures of Native Americans in the Southeast and beyond. The program will include lectures by regionally- and nationally-recognized scholars, exhibits that highlight these topics, and additional programs.

USC Lancaster’s NAS Week will kick-off with a monthly Lunch and Learn lecture on Friday, March 18th at the USCL Native American Studies Center. USC Aiken historian Dr. Heather Peterson will discuss the spiritual ecology of Nahua people of modern Mexico and El Salvador. Highlights of the rest of the week include a panel discussion on Lumbee Indian food traditions, lectures on Native American agriculture, and a keynote address on Native American food and culture by Smithsonian Institution and Cherokee scholar Dr. Rayna Green. The NAS Center will also be partnering with the USCL Chemistry Club to present a public lecture by Glenn Roberts, the founder of Anson Mills, on his work with heirloom grains and Native crops.

Three new exhibits will open during this year’s NAS Week: one focused on the Waccamaw people of coastal South Carolina; another examining Southeastern Native food and culture, and one on Catawba basketry. Each exhibit will include discussions by the curators. And as in the past, the NAS Center will host a day-long festival and art and craft sale the Saturday of NAS Week (March 19th) from 9 am to 4 pm. The festival will include dance and drum performances, pottery and basket making demonstrations, Native American artists and craftspeople showing and selling their works, and tours of the NAS Center exhibits.

All events will be held at the USCL Native American Studies Center at 119 S. Main St, in Lancaster or on the main campus of USC Lancaster.

All events are free and open to the public. For more information, call the Native American Studies Center (NASC) at 803-313-7172 or email usclnasp@mailbox.sc.edu. For additional information visit usclanaster.sc.edu/NAS

Native American Studies Week
Schedule of Events---Friday March 18th through Friday March 25th

March 18th, 2015

12:00 - 12:45 pm: "The Spiritual Ecology of Indian Mortality, in New Spain, 1520-1620." Dr. Heather Peterson, USC Aiken. NASC Room 106

March 19th, 2015

9:00 am - 4:00 pm: Native American Studies Week Festival--Events located throughout the NASC

3:00 pm - 4:00 pm: Gallery Opening: Faye Greiner, Catawba Basketry

March 21st, 2015

12:20 pm - 1:00 pm: Careers in Science Lecture (Co-Sponsored by the USCL Chemistry Club): Glenn Roberts, Anson Mills. Founders Hall 104 (USCL campus)

March 22nd, 2015

1:30 pm – 2:15 pm: "Southern Foodways Alliance Lumbee Oral History Project," Sara Wood and Jeff Currie, SFA. NASC Classroom.

March 23rd, 2015

11:00 am - 11:50 am: "Enacting Sovereignty to Decolonize Native Diets," Dr. Courtney Lewis, USC. NASC Classroom

1:30 pm - 3:00 pm: Exhibit Openings and Gallery Talks by Professor Stephen Criswell, USCL, and Chief Phil White and Susan Hayes Hatcher of the Waccamaw Indian People. NASC Gallery.

March 24th, 2015

2:30 pm - 3:30 pm: "Searching for the Earliest Corn Crop in South Carolina." Prof. Chris Judge, USCL. NASC Classroom

7:00 pm - 8:00 pm: Keynote Lecture by Dr. Rayna Green, Smithsonian Institution. Medford Library, USCL main campus

March 25th, 2015

10:00 am – 10:50 am: "Colonial Encounters: Native American Crops in Colonial South Carolina." Dr. Gail Wagner. NASC Classroom.

1:30 pm: Student Drawing Performance/Installation. Back Gallery, NASC.

Drawing students from ARTS 230, Introduction to Drawing, will be creating an installation of quick drawings. As our final event of Native American Studies Week 2016, this drawing performance will focus on the action of responding to and drawing from objects, words, images, and concepts found within the Native American Studies Center with an emphasis on foodways and food culture.

After the performance the work created will remain on display through May 2016.

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UNIVERSITY OF
SOUTH CAROLINA
LANCASTER

Chris Bundrick

Report to the Faculty re: February 12, 2016 PCCF Senate Meeting Executive Committee

Due to inclement weather I had to call into this meeting. Issues that came up that might be of interest to Lancaster faculty include

- Executive committee changed Welfare with looking into the manual's language regarding summer compensation
- Executive committee discussed issues surrounding the nomination committee and upcoming election of officers. There doesn't seem to be an overabundance of interest in serving in either capacity.
- Bundrick is in charge of planning a senate orientation tentatively scheduled for August 2016
- Executive committee discussed the ongoing issues surrounding curriculum. The main problem, of course, is that the current NATO model of curriculum, which requires that all five campus agree on any change, makes it unlikely that the regional campus faculty will ever be able to modify the AA/AS degree plans. Investigation by David Hunter has led us to believe that the common degree plan was a suggestion made by Phil Moore specifically to "do more than required" by SACs. Based on this and available documents, there was general consensus in the Chancellor's office that **there was never any SACs requirement for the regional campuses to have identical AA/AS degree plans.** Bundrick, in conjunction with David Hunter, Chris Nesmith, and Elliot Vites, developed a proposal which would ask campuses to adopt AA/AS degree that completed the entire Carolina Core but that would allow them to assign the remaining hours however each campus saw fit—without the expectations that these requirements be consistent across the campuses. The provost's office declined to consider this proposal and as of right now efforts to untangle the AA/AS degree plans are stalled.

Columbia Senate Report

From the 3/2/2016 Columbia Senate meeting; reporting to the 3/4/2016 USCL Faculty Organization meeting.

Senators: Alhaddad, Bohonak, Campbell

GUEST SPEAKERS:

Tommy Coggins, Director, Office of Sponsored Awards Management & Research Compliance

Introduced AIR: Activity and Interest Reporting System, used to collect outside professional activities and financial disclosures. Faculty were encouraged to be proactive in completing the form annually and not wait for notification from department chairs. The form, information and instructional videos are available on the Provost's website:

http://www.sc.edu/about/offices_and_divisions/provost/faculty/outside-professional-activities.php.

Pam Bowers, Associate Vice President, Student Affairs and Academic Support

Introduced *Beyond the Classroom Matters*, a system for collecting, organizing, and managing records of non-credit, educationally purposeful activities outside the classroom, and individual student records of involvement in these programs. [More information available at](#)

<http://www.sc.edu/faculty/senate/16/agenda/BeyondTheClassroomMatters.pdf>. USC's BTCM is featured on page 5 of this article:

<http://www.sc.edu/faculty/senate/16/agenda/USCFeaturedInNASPALeadershipExchange.pdf>

There is a catalog of student enrichment activities (like the course catalog), and students will have a record of their involvement that will be available through Banner.

The speaker had a PowerPoint presentation but didn't provide the slides to the Senate. The following screenshot is of the slide that contains a sample catalog entry for the University Ambassador program.

• Transparency of educational purpose and method

BTCM Catalog Description:

University Ambassador

Active Learning:

- Sell or influence others
- Communicate verbally

Time on Task:

- 60-89 hours per term

Feedback on Performance:

- Recipients of service
- Professional staff

Reflection on Learning:

- Group session with peer leader
- 1-1 with professional staff

The left side of the following slide has a sample of how the activities will appear in Banner.

Student Engagements

Beyond the Classroom Matters

Student: *Garnet Anne Black*

Select a Term to view your engagements:

201508 - Fall 2015

Select a category to view a summary of your participation:

CAS Label

Fall 2015

- **Career Services**
 - Career Coaching Appointment
- **Civic Engagement & Service-Learning Programs**
 - Impact Weekly Participant
- **Student Leadership Programs**
 - Homecoming Commission
 - Student Leadership and Diversity Conference (SLDC) Participant
- **Undergraduate Research Programs**
 - Discovery Day Presenter

• Language for describing transferable skills

Teamwork: Contribute to team meetings, facilitate contributions of other team members, foster constructive team climate . . . (source - AAC&U)

Integrative Learning: Make connections among ideas and experiences; synthesize and transfer learning to new, complex situations . . . (source - AAC&U)

Students can generate a report that they can use when applying for jobs that will show their involvement in beyond the classroom experiences. Faculty and staff who have access to Banner will have access to these additional student records. There was some concern about student privacy.

Derrick Huggins, Vice President for Facilities and Transportation

Working with the Columbia Faculty Welfare Committee to improve parking at USC, including possibly improving visitor parking. Changes may take effect as early as August 2016. Further information will be provided at a later Senate meeting.

REPORT: COMMITTEE ON CURRICULA AND COURSES

Details are available here (two documents):

<http://www.sc.edu/faculty/senate/16/agenda/0203.cc.pdf>;

<http://www.sc.edu/faculty/senate/16/agenda/0302.cc.pdf>

Change in Major/Degree Program:

- Mechanical Engineering BSE
- Music BM

New Courses (effective 2016-2017 bulletin)

- HIST 103: Intro to South Asian History
- PHYS 180: Physics Concepts, Calculations, and Context
- Several ANTH courses, including ANTH 214 (Drinking in Culture Anthropology of Alcohol); ANTH 227 (Forbidden Archaeology: Fantasies, Frauds, and Mysteries of the Human Past); and ANTH 229 (Southeastern Archaeology).
- ITEC 493: Information Technology Security for Managers

Carolina Core Designations (effective 2016-2017 bulletin)

- HIST 103 (GHS)
- PHIL 111 (ARP)
- RELG 101 (GSS)

Change in Title, Prerequisite, Description or Number (Effective 2016-2017 bulletin).

- PHIL 111: Inductive Logic. (3) Philosophical foundations of inductive inference, including probability, statistics, and decision theory; application of the methods and results of inductive inference to philosophical problems such as the problem of rationality, epistemology, theory confirmation, social and political philosophy. Prereq: At least one of the following: PSYC 227; SOCY 220; STAT 110, 112, 201, 205, or 206; MGSC 291
- RELG 101: Exploring Religion. (3) Beliefs and practices of the world's religions and the methods scholars use to study them

Delete Course

ASTR 111, 111A, 211, 211A

COMMITTEE ON INSTRUCTIONAL DEVELOPMENT

The following courses were approved for distributed learning:

- LATN 109 and 110
- RETL 365
- HPEB 502

PRESIDENT PASTIDES' REPORT

- Reported on USC hosting political debates, etc.
- USC will host a consortium on cyber security. Important to inform students on cyber security.
- USC hosted a Positive Inclusion forum as a follow up to Vision 2020 protests. Issues included signage on campus, gender neutral housing and bathrooms, and improved counselling and health services.
- Forum on women in higher education.
- USC is being sued by two students who are sponsored by a Washington group called FIRE, claiming USC infringed on the students' right to free speech.

Honors Day 2016 Report

- Held Friday, February 26th
- Over 400 juniors and seniors from 14 area high schools attended: Andrew Jackson High School (Kershaw), Buford High School (Lancaster), Central High School (Pageland), Fairfield Central High School (Winnsboro), Fort Mill High School, Great Falls High School, Indian Land High School, Lewisville High School (Richburg), Nation Ford High School (Fort Mill), North Central High School (Kershaw), Richard Winn Academy (Winnsboro), Rock Hill High School, South Pointe Christian School (Pageland), and South Point High School (Rock Hill).
- Scholarships were awarded in the following creative events: art, creative writing, and music. We also awarded scholarships to the high scores on thirteen different academic quizzes and to members of the first and second place Academic Teams in the Barry Bowl Tournament. We awarded \$13,700 in scholarships to 25 different students representing 7 different schools.
- Twelve teams competed in the Barry Bowl Academic Team Tournament, requiring us to have four rounds of matches. The Barry Bowl was won by the team from Fort Mill High School. They defeated Indian Land High School in the Championship Match. Nearly two dozen of our faculty and staff members served as officials during the matches.
- Other events held included free throw & sit-ups competitions in Gregory; Chess challenge with Dick Van Hall; open houses and demonstrations in the ASC, TRIO, behavioral neuroscience lab, geology lab, and nursing simulation lab; human ancestors puzzle with Chris Judge; history and culture of the Catawba Indians lecture by Claudia Priest; and a Chemistry Challenge hosted by the Chemistry Club.
- The PALs helped out with many of the events, at lunch, and during the Awards Ceremony.
- In a drawing at the Awards Ceremony, South Pointe Christian School won an iPad donated by Founders Federal Credit Union.

I'd like to express my sincere gratitude to every person who contributed to the event's success. I've heard from many of the high school teachers who brought their students that they had a very positive experience with us, and I feel sure that many of these very bright students will show up in our classes in the near future.

Appendix #10: Student Affairs Report



UNIVERSITY OF
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Chris Bundrick

Report to the Faculty re: Student Affairs

Student Affairs is currently considering

- Travel Study plans for 2017.
- Submissions to the Elliott White Springs Writing Contest
- A proposal to rethink our use of the student lounge space in Starr Hall
- Revisions to the USCL website regarding its presentation of Title IX material

We hope to have specific results or motions ready to present at the next faculty meeting.



University of South Carolina

Study Abroad

Palmetto College Campuses: Language and Culture in Mexico

Language and Culture in Mexico is a 10 day cultural immersion program in Guadalajara, Mexico focused on learning about local customs and the Spanish language. The program was designed in cooperation with the Guadalajara campus of Tecnológico de Monterrey, the USC Study Abroad Office and USC Connect in order to provide students with an opportunity to obtain Graduation with Leadership Distinction in Global Learning.

Included Outings and Activities:

- Welcome lunch, orientation session and Tec de Monterrey campus tour
- Welcome dinner with local Tec de Monterrey students
- Tour of downtown Guadalajara
- Tour of Tlaquepaque Town
- Tour of downtown museums and Jose Clemente Orozco murals
- Visit Chivas Stadium and Museum
- Tour of “Casa Herradura” Tequila Factory
- Visit to the American Consulate
- Theater Performance
- Two-night trip and accommodations to Puerto Vallarta
- Service Learning Project
- Leadership and Entrepreneurship Lecture
- Three Spanish language sessions
- Farewell Dinner

Living Arrangements

Students will be housed in shared lodging with other USC students in dormitories at the Tecnológico de Monterrey Campus. Lodging includes a local phone, 24 hour security and medical service, sheets and towel laundry service every two days and wifi internet.



Travel Dates

May 8th - 17th, 2016. Attendance in pre-departure meetings will be required in late spring 2016.

Costs

The program fee of \$1,935 includes: shared housing accommodation, three meals per day (excluding weekends), round-trip airport transfers, overseas emergency medical insurance, access to all Tecnológico de Monterrey Guadalajara campus facilities, all outings and activities listed, and 24/7 support of USC faculty and staff in-country.

- **Program Fee Does Not Include**

Round trip airfare, weekend meals, local transportation in Guadalajara, personal expenses, and any optional activities.

Application Information

Application deadline is March 31, 2016. Apply online at <https://uscips.wufoo.com/forms/q1yit7470e1kllly/>

For more information about this program contact:

USC Columbia’s Study Abroad Office at 803-777-7557.